

EUXTON PARISH COUNCIL

MINUTES of meeting held 16 March 2006 at 7.15 pm in Euxton PC Community Centre, Wigan Road, Euxton.

Present Cllrs M Mercer (Chair), W Ashton, C Cocking, A Dilworth, M Gray, T Gray, E Jones, J Matson, A Mercer, E Sutton, D Wallbank, K Wallbank, S Wellerd, G Witts.

Attending: 1 member of the public.

The Chairman informed Council of the attendance of Councillors at the funeral of Cllr Miles, she read a letter which had been sent from Chorley Borough Council regarding the sad loss of Cllr Miles to the Council and Councillors held a minutes silence.

1. Apologies Cllrs D Bateman.

2. Police Matters

Cllr Sutton reported on an incident on Queensway where a resident reported to the Police a pair of men breaking in to cars. The Police attended in ten minutes and caught the thieves and recovered stolen property from their car. Cllr Sutton praised the speedy response from the Police and their efforts in speaking to residents afterwards.

Cllr T Gray reported that the PCSO and CBM had suggested the idea of a youth Shelter on the land at the side of Chapel Brook bridge.

Cllr Dilworth reported on a serious incident of arson to one of the resident garages at Greenside.

3. Minutes of Council Meetings - Matters Arising

Resolved: Full Council meeting 16 February 2006, proposed Cllr M Gray seconded Cllr Jones and agreed to be an accurate record of the meeting and signed by the Chairman.

4. Planning Matters

The Clerk informed of three new applications which the Council had just been notified of.

The Clerk updated the Council on an application for a pedestrian gate access at the back of Euxton CE Primary School into Brookside. This access gate had now been taken off the application.

Councillors considered the list of remaining applications and made no comments.

5. Financial Matters

Monitoring Statement

Resolved: Proposed Cllr K Wallbank, seconded Cllr Witts that the statement be received.

Cheques



Resolved: Proposed Cllr K Wallbank, seconded Cllr Matson and agreed the following cheques be approved for payment, receipts inspected by Cllr A Mercer.

£	9.91	Chorley Borough Council	Brushes
£	204.45	Chorley Borough Council	Play area inspections/year
£	3696.56	Chorley Borough Council	Grass cutting (all areas)
£	763.75	Chorley Borough Council	Fencing at Greenside
£	5.87	Chorley Borough Council	Half year lease - playing area
£	173.15	Newsquest	Delivery of March 06 newsletter
£	64.92	Eccleston Electrical	Repair light at Balshaw Play area
£	265.97	Allianz Cornhill	Insurance for sweeper
£	731.75	Employee 2	Salary for March
£	564.27	Employee 3	Salary for March
£	411.56	Employee 5	Salary for March
£	10.50	Employee 3	Mileage
£	29.40	Employee 4	Mileage
£	23.40	Employee 5	Mileage
£	551.60	Inland revenue	Tax & NI for March
£	90.00	Heaton Street Comm	Gardening at Mill. Green
£	519.00	Sprintprint	Printing of March Newsletter
£	601.35	Employee 4	Salary for March
£	510.79	Cash	Reimbursements

7. Reports by Standing Committees and Working Groups

i Safety, Highways & Footpaths Committee

Cllr Ashton raised the issue of signage on Euxton Lane, as you exit Winney Lane left but similar not being if you were exiting right. This does need to be addressed and the Clerk is to report to LCC Highways.

ii Leisure Committee - no reports.

iii General Purposes Committee - no reports.

Cllr T Gray asked if the lengthsman take the sweeper on the path which runs by the Medical Centre if they could put the brushes down. Clerk reported that if the brushes were up it would have been because they were going somewhere to start sweeping and everywhere was done on rotation.

Cllr Sutton reported that the lengthsman did a good job of cleaning up the litter after the bin men on the estate on 14 March.

Resolved: Proposed Cllr Witts, seconded Cllr K Wallbank and agreed the Council to write to Chorley Borough Council and inform them that the lengthsman is having to follow the bin men to clear up and this should not have to take place.

iv Personnel Committee - no meeting held, no report items.

v Pear Tree Greens Working Group - no reports.

8. Risk Assessment



Councillors discussed the draft report and considered the points raised.

Resolved: Proposed Cllr Ashton, seconded Cllr Matson, that the Clerk produces a back up CD once a month and hands it to a Councillor at the meeting, Cllr A Mercer proposed an amendment that the CD should be deposited with the Chairman, Council agreed.

Resolved: Proposed Cllr Matson, seconded Cllr M Gray that original leases and deeds be photocopied and the originals deposited in safe keeping with a bank or such like, Council agreed.

Cllr Jones volunteered to assist the Clerk to formulate a Continuity Plan for presentation at the May meeting.

Resolved: Proposed Cllr Cocking, seconded Cllr M Gray and agreed the Council should register with the Data Protection Agency.

The Clerk is to insert target dates for resolving inadequate or problem areas of the risk assessment and this document will be put on the April agenda for approval.

The Internal Auditor positions will be known as; Internal Auditor - the paid auditor who audits the Councils books once a year; Councillor Auditor - the annually appointed Councillor who regularly checks the books, papers, bank statements etc.

9. Financial Regulations and Standing Orders

These documents are for Council to consider for adoption at the Annual General Meeting in May. Councillors must contact the Clerk with any suggested amendments or improvements so they can be circulated prior to the May meeting so the finalised documents can be approved at the AGM.

10. Lancashire County Council, Parish Council Charter

Councillors discussed this Charter at length and submitted their observations to the consultation document. The Clerk was asked for clarification on a number of areas such as the Quality status and CTPs.

Resolved: Proposed Cllr Sutton, seconded Cllr Ashton and agreed the Clerk will prepare a response to the Charter consultation, in line with the comments and observations raised by Councillors and submit to the Chair prior to sending. The letter should also be copied to our LCC Councillor and MP Lindsay Hoyle.

11. Correspondence

A list of correspondence was distributed. Councillors were given clarification on items.

The Clerk informed the Councillors that the election packs had been picked up and available tonight for them to take away.

9. Matters for further discussion

Cllr A Mercer updated the Council on ERASEs recent work and spending. ERASE requested if the Council would consider putting £1,000 aside as a contingency for ERASE to



Not approved until 20 April 2006

use. In the next few weeks activity will be stepped up and if ERASE does consult with a Barrister this alone could cost up to £600. New posters, boards and leaflets need to be made and distributed to remind residents of the objection to the quarry.

Proposed by Cllr Witts and agreed that this item should be put on the agenda for the April meeting.

There being no further general business the Chairman declared the meeting closed.

