

## **EUXTON PARISH COUNCIL**

**MINUTES** of the Council Meeting held 15 November 2007 at 7.15 pm at Euxton PC Community Centre, Wigan Road, Euxton.

Present Cllrs E Jones (Chairman), C Cocking, A Dilworth, C Hindle, B Leyden, J Matson, A Mercer, M Mercer, S Newell, A Platt, E Sutton, K Wallbank, S Wellerd.

Attend: PCSO Chadwick, PCSO Porter

### 1. Apologies

No apologies were received.

### 2. Declarations of Interest

Cllr Platt declared a prejudicial interest in item 6i as he is related to an employee, and will leave the room for this item.

### 3. Minutes of Council Meetings

**Resolved:** Minutes of the Council Meeting on 18 October 2007 were agreed to be an accurate record of the meeting and signed by the Chairman.

### 4. Statutory Business

Planning - no comment were raised for these applications.

07/01091/FUL	25 Hawkshead Avenue	Formation of front dormer
07/01171/TPO	4 Euxton Hall Gardens	Pruning and crown thinning of 4 Sycamore trees covered by TPO 3 (Euxton) 1981
07/01165/FUL	49 Greenside	Erection of two storey extension and single storey attached garage to side
07/01166/FUL	13 Regents Way	Erection of side and rear conservatories
07/01173/LBC	Stansfield House Barn, Euxton Lane	Listed Building Consent for the erection of curved stone retaining wall, erection of mixed garden boundary fencing/wall along the eastern curtilage, and completion of driveway with tarmac and cobble edging to match existing
07/01205/LBC	Old Shaw Green Farm, Dawbers Lane	Listed Building Consent for the installation of ground floor WC
07/01191/FUL	Land South of 165 Wigan Road	Erection of detached bungalow
07/01199/FUL	20 Queensway	Rear dormer extension
07/01213/FUL	4 Laurel Avenue	Erection of gates to front of property
07/01214/FUL	43 Cedar Avenue	Erection of single storey rear extension

### 5. Public Participation - Resident and Police Matters

**Resolved:** Council resolved to suspend standing orders.

PCSO Chadwick identified the PACT priorities and raised awareness of the items the Police are paying particular attention to in Euxton at the moment. He informed that Cllr Dilworth has become the Chair of the PACT meeting for all future meetings.

**Resolved:** Council resolved to restore standing orders.

## 6. Financial Matters

i) To approve requests for payment made to the Council.

**Resolved:** Council agreed the following payments be approved, the invoices and receipts were inspected by a nominated Councillor.

£	300.00	Churches Together	Grant
£	200.00	Carline - Churches Together	Grant
£	100.00	North West Air Ambulance	Grant
£	100.00	Funktion FC	Grant
£	500.00	Euxton PC Community Centre	Grant
£	35.00	Royal British Legion	Wreath and Grant
£	20.00	Chorley Civic Society	Subscription
£	265.94	Mark Parr	Workwear
£	570.00	Lancashire Co Training	Training Courses
£	1698.82	Danvic Turf Care	Pitch vertidrain
£	107.63	Aaron & Partners	Professional charges
£	200.00	Parklands High School	Donation
£	555.64	Cash	Reimbursements
£	1090.70	Employee 2	Salary Nov 07
£	655.10	Employee 3	Salary Nov 07
£	650.86	Employee 4	Salary Nov 07
£	593.00	Employee 5	Salary Nov 07
£	27.90	Employee 3	Mileage
£	31.20	Employee 4	Mileage
£	32.16	Employee 5	Mileage
£	916.33	HM Revenue	Tax & NI Nov 07
£	815.72	Employee 2	Salary Dec 07
£	637.89	Employee 3	Salary Dec 07
£	637.67	Employee 4	Salary Dec 07
£	420.00	Employee 5	Salary Dec 07
£	625.85	HM Revenue	Tax & NI Dec 07
£	169.00	Sprintprint	Quarry newsletter

ii) To approve the financial monitoring statement.

**Resolved:** Council agreed the statement be received.

iii) To approve the draft budget for the Precept for 2008/9.

**Resolved:** Council approved the budget (attached) and the provisional precept request of £104,000 which will be confirmed when the 'Tax Base' figure has been received.

## 7. Reports by Standing Committees and Working Groups

All Purposes Committee - the Committee Chair reported on the village winning the Best Newcomer award in the North West in Bloom competition and the recommendation of the committee to set up a Working Group in the new year. The memorial items for Geoff Witts had been agreed and the boundary signs approved.

Volunteers for the Working Committee: Cllrs Sutton, Newell, Leyden, Hindle, Platt.

Pear Tree Greens Committee - the Committee Chair reported that there was no change with this project, but there was no problems holding it up just delays. Committee members had requested to attend a future meeting of Chorley Council and English Partnerships and will await this date.

Personnel Committee - ratified the Clerk's pay for the additional hours spent on the quarry appeal.

## 8. Committee System

The Chairman reported some Committee's suffer poor attendance and that another recent meeting had not been quorate. This is a waste of Councillor and Clerk time, for the ones who do turn up for the meetings. Because the committees had a high membership the quorum is higher and if Councillors wished to take themselves off a committee to let the Clerk know. Membership of the Committees would be looked at again at the annual meeting.

## 9. Councillor Training

The Chairman informed that Euxton had four Councillors booked on training recently. One apologised but three just did not turn up and this was a waste of money. The Chair asked if Council would consider setting a target for Councillor training ie, one attendance per year. If Council wished to seriously pursue being a Quality Council they would need to attend training. Council was asked if they would like 'pre-meeting' training for example half an hour. Suggestion was made of a training matrix so Councillors could see what had taken place or was available.

**Resolved:** Council agreed a training matrix be created.

## 10. Clerks Report

Councillors had been circulated with a draft report which the Clerk can produce regularly which updates on all outstanding projects, requests and work. Councillors liked the report and suggested this could be placed on the website.

**Resolved:** Clerk to complete a report regularly, create a Councillor password protected area and include item such as this report in there.

## 11. Reports from Representatives on Outside Bodies

PACT - speeding on Euxton Lane, parking on Primrose Hill were also mentioned at the meeting.

Borough/Parish Liaison Meeting - monopolised mainly by two parishes complaining about election costs.

Civic Society - Cllr Wellerd will replace Cllr M Gray as representative.

## 12. Matters for information

The LDF Core Strategy document will be circulated to Councillors for their attention and response.

The white road line under the railway bridge has worn off.

Street lights out along Central Drive and Euxton Lane.

## EUXTON PARISH COUNCIL PRECEPT

Budget Codes	Description	Carry Fwd / Reserve	Precept 2008/9
<b>01</b>	<b>Employees</b>		
01-1/6	Employees		42000
<b>02</b>	<b>Housekeeping</b>		
02-1	Employee Mileage		1400
02-2	General Office - stationery, copy, post, IT, tel		1300
02-3	Publicity - newsletter and Annual Report		1200
02-4	Insurance		1750
02-5	Subscriptions		150
02-6	Audit		750
<b>03</b>	<b>Emergency</b>		
03-1	Sundries/Emergency		
03-2	Quarry Fund	11816	18184
<b>04</b>	<b>Council</b>		
04-1	Training/Conference Fees		200
<b>05</b>	<b>Grants/S137</b>		
05-1	Grants		2500
05-2	Christmas Celebrations		800
<b>06</b>	<b>Amenity/Utility</b>		
06-1	Lease of Land		110
06-2	Utilities		300
06-3	Gardens/Planting/Competitions		4000
06-4	Street Sweeping		2500
06-5	Pitches		1550
06-6	Playground Renewal Prog.		10000
06-7	Millennium Green - grass cuts, maint		5000
06-8	All Purposes Committee		500
06-9	Amenity/Open Space RRM		15000
<b>07</b>	<b>Earmarked Reserve/Carry Forward Money</b>		
07-1	Pear Tree Greens/Land Fund	55527	20000
07-2	School Lane Play Area	2857	0
07-3	Street Sweeping Machine Fund	5000	2500
	<b>Total Budgets</b>	<b>75200</b>	<b>131694</b>
	Less cash in hand	-	27744
	<b>Precept</b>		<b>103950</b>
	Council tax base		3388.40
	<b>Band D Property will pay</b>		<b>30.68</b>