

MINUTES of Euxton Parish Council full council meeting held on 21 March 2024 from 7.15pm at Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present: Cllr K Reed (Chairman) Cllr P Morton Cllr V Thornhill
Cllr E Jones Cllr A Oddy Cllr S Walker
Cllr B Duckworth Cllr D Rigg Cllr J Williamson
Cllr P Fellows Cllr A Riggott

Clerks: D Platt
Members of the public: Cllr Platt

1. Apologies

Cllrs I Hamer, S Hoyle, S Walker, B Williamson.

Not in attendance: Cllr H Tune, C Parker

2. Declarations of Interest and Dispensation Considerations

Cllr D Rigg declared a person interest in the application 23/00937/CLPUD.

3. Minutes of Council Meetings

Resolved: Minutes of the Annual Council Meeting held on 15 February 2024 were agreed to be an accurate record and signed by the Chairman.

Update given by the Chairman on Point 10 the Apprentice Vacancy - 5 applications were received, 2 candidates have been interviewed and a further candidate will be interviewed next week.

4. Public Participation

5. Statutory Business

Planning – Consider planning report from Lead Member for Planning, approve and ratify responses made between meetings or to meet deadlines.

24/00137, 24/00199, 24/00200, 24/00204 – No observations

24/00112 – Closely related to 24/00150 – Standard A1

24/00129 – Request for replacement trees to be planted for the 2 previously felled and the 2 referred to on this application. Further trees could be planted as goodwill gesture. Cllr Riggott stated CBC are currently looking at suitable open spaces for the planting of new trees. EPC will await the decision and then implement a policy.

23/01103 – EPC responded to application to change the existing site to one dwelling 24/11/17, application was withdrawn 12/03/2018. An outline application was granted (subject to conditions) for single dwelling 09/02/21. Council does not object as long as it remains within the Greenbelt regulations.

24/00150 – Closely related to 24/00112 – Standard A1, A2, A2A

24/00197 – Plans are not available for the proposed first floor. Standard B1.

24/00218 – Recommendation that a 700mm wide pathway is provided for wheelie bin storage.

Resolved: Members agreed with the responses and required actions detailed above.

Councillor casual vacancy will continue to be advertised.

6. Financial Items

6.1 Approve Expenditures for this month and any submitted after the agenda

Resolved – Council approved the listed expenditures.

6.2 Receive financial reports

Resolved - Council approved the reports.

6.3. Asset Register update

Cost of Badge of Office pendant and chain clarified by Chairman

Resolved – Council approved the report.

7. Policy Review: Terms of Reference of the Personnel Committee

Chairman - Clerk to amend wording re Committee Responsibilities (repetitive) and change the word parishioners to residents (detailed on document) and return the Policy to Council.

Resolved – Council agreed the Terms of Reference of the Personnel Committee Document (updates as above).

8. Policy Review: Terms of Reference of the Leisure Committee (All Purposes Policy Document attached)

Chairman – Council will review the All Purposes Policy Document. Cllr Thornhill states the details of Road Safety issues in the village needs to be defined together with the equipment required for Council business (amendments detailed on document). Cllr Thornhill also discussed the allocation of matters to sub-committees and not Full Council. The Chairman requests this be placed on Agenda for next Full Council Meeting 18/04/24.

Resolved – Council agreed the Terms of Reference of the All Purposes Committee Document (updates as above).

9. Matters for Information

Councillor Peers reported an issue with ivy growing on trees adjacent to the Skate Park on Southport Road. Chairman stated it is CBC land, requests Clerk to make enquiries with CBC to establish if they are dealing with the matter or if they will give EPC permission to deal.

Councillor Riggott stated the Deer project on the roundabout at Buckshaw Village will be delayed by approximately a month as there is more work involved than originally anticipated.

The Chairman submitted Apologies as she was unable to attend the Chorley Liaison Committee meeting 20/03/24.

Councillor Riggott also reported advertising ‘A’ boards outside the car wash premises on Euxton Lane, Councillor Morton reported large advertising boards/banners on Central Drive and Councillor Thornhill reported roadside signage at the Turf Company on Runshaw Lane. Chairman requests the issue be placed on the Agenda for next Full Council Meeting 18/04/24 and Clerk to make enquiries re legislation and point of contact re advertising signage.

The Chairman declared the meeting closed.

APPENDIX 1 – Payments list

List of Payments made between 16/02/2024 and 31/03/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
20/02/2024	Water Plus	302	51.13		Water
27/02/2024	Water Plus	303	33.19		Water Allotment
28/02/2024	TDP Limited	305	417.05		Picnic seat Balshaw
28/02/2024	Hedghogs R Us	306	157.50		Hedgehog surrounds
28/02/2024	Mesh Direct	307	144.99		Wire mesh
28/02/2024	Instant Print	308	38.60		MGreen signage
29/02/2024	Southern Electric	304	50.61		Electric
01/03/2024	Easy Websites	311	118.80		Website & Emails
01/03/2024	British Telecom	312	231.91		Phones
01/03/2024	Chorley Business & Technology	313	444.00		Office
04/03/2024	EE Mobile & Broadband	314	93.34		Mobiles
18/03/2024	Atlas Business Finance	315	92.09		Photocopies
18/03/2024	Peoples Pension	316	250.96		Pension
18/03/2024	Plusnet	317	7.49		Mobile
18/03/2024	Lyndhurst Precision	318	312.00		Repairs
18/03/2024	Lyndhurst Precision	319	504.00		Repairs
18/03/2024	Euxton Villa Football Club	320	5,000.00		Grant
18/03/2024	Pole Green Nurseries	321	10.50		Plants
18/03/2024	Chorley Borough Council	322	1,250.00		Deer project roundabout
18/03/2024	Chorley Borough Council	323	6.00		Play field rent
18/03/2024	ASC Timber Supplies Ltd	324	12.60		Hardware
18/03/2024	Team Sport & Play Ltd	325	420.00		Repair balshaw
18/03/2024	C&W Berry Ltd	326	38.74		Wood
18/03/2024	Euxton PC Community Centre	327	17.25		Room hires
18/03/2024	RBS Bank	328	2.80		Charges
18/03/2024	NPower	329	10.78		Christmas electric
18/03/2024	Instant Print	330	53.64		Signage
18/03/2024	Richard Campey Ltd	331	665.47		Mower service
18/03/2024	BDO LLP Auditors	332	1,079.00		March newsletter
18/03/2024	Leaflet Delivery UK	333	360.00		Delivery March newsletter
18/03/2024	Post Office Limited	334	450.00		Stamps newsletters x 2
18/03/2024	Various	335	6,819.22		Salaries March 2024
18/03/2024	HMRC	336	1,540.67		Tax & NI March 24
18/03/2024	Highfield Plant Svs Ltd	337	36.50		Planter soil
Total Payments			20,720.83		