



EUXTON PARISH COUNCIL

Meeting:

All Purposes Committee Meeting
Annexe, Euxton PC Community Centre,
Wigan Road, Euxton
Thursday, 14 July 2016, 7.15pm

A G E N D A

1. Election of Committee Chair
2. Election of Committee Vice Chair
3. Apologies
4. Minutes of the last meeting held on 3 May 2016
5. Consider Grant Applications (Item 5)
6. Christmas Celebrations
7. Defibrillator project (verbal)
8. Current ongoing project updates
 - 8.1 Ornamental sign (Item 8.1)
 - 8.2 Newsletter time analysis (Item 8.2)
 - 8.3 ROF Lamp Post
 - 8.4 Time Credits scheme
 - 8.5 Gala Day
 - 8.6 Village Competitions/Village Working Group
 - 8.7 Social media statistics (Item 8.7)
 - 8.8 Volunteer events
 - 8.9 Wayside seat installations update, new positions, proposal for plaques
9. Other items this Committee can take forward
10. Dates for forthcoming meetings: 4 October 2016
Future dates for 2017 of: 2 February 2017, 4 May 2017, 6 July 2017.

All Purposes Committee

Mark Jarnell
John Matson
John Caughey
Anne Caughey
Patricia Fellows
Vyn Thornhill
John Bamber
Marilyn Bamber
Aidy Riggott
Eric Jones
Tony Reed
Mark Parr
Terry Cook
Katrina Reed

D. Platt

CLERK
Published: 07/07/16

MINUTES of the ALL PURPOSES COMMITTEE held 3 May 2016 at Euxton PC Community Centre, Euxton.

<u>Present</u>	Cllrs	J Bamber	K Reed
		M Bamber	A Riggott (Chair)
		J Matson	M Thornhill

1. Apologies Cllrs Jarnell, E Jones, T Reed

2. Minutes of last Meeting

Resolved: Minutes of the All Purposes Committee held 7 January 2016 were agreed to be accurate record of the meeting, signed by the meeting Chairman.

3. Website progress verbal update, and Email system

Update on progress with the Website.

Resolved: Committee agreed the format of the email address would be forenamesurname@.

Resolved: Members agreed the form for Councillors to fill in for an email address, and the two guidance documents to be read and agreed to and retained for reference.

Some stats for Facebook and Twitter will be on the next agenda.

4. Newsletter

Resolved: Committee considered the print quotations and choose Paper Rabbit at a cost of £857 per issue.

Resolved: Committee considered the advertisement costs and they were to remain at the same level.

Resolved: Committee discussed the amount of Clerk time it took to produce the newsletter and how this could be reduced by

- Encouraging all Councillors to write contributions themselves
- Committee Chairs reports
- Encourage Councillors to create an article bank
- Chase Councillors profiles
- Article in the next newsletter asking for stories

Clerk will monitor the time to produce the June 2016 issue.

5. Christmas Celebrations update

Clerk reported receipt of the refund for the Christmas tree lights. Lights will be on the next agenda along with the carol play list.

6. Grant Applications

Members considered the application from the community centre regarding improvements to the wi-fi to improve reception in the Annexe and from the Library.

Resolved: The Committee agreed a grant of £150 to the Library for speakers.

Resolved: Clerk to write to the Community Centre explaining that the high cost of the wifi extension was a surprise and if the centre is proceeding with the project it would contribute £500 to the project, and ask them to confirm if they are proceeding or not.

7. ROF Lamp Post project

Members received an update from Cllr Riggott regarding the uncertainty of the junction position.

8. Defibrillator project

The Committee received an update that a Defibrillator project was taken forward by the Neighbourhood Working Group.

Resolved: The Committee will propose to Full Council to allocate £15,000 to the Defibrillator project as requested.

9. Gala Day

The Committee suggested more volunteers should attend Gala Day to help, the bag competition will be run again and include a 'local' prize ie, meal at local establishment.

Resolved: The Committee agreed on 500 pens, 250 strap bands, 300 bags at a total cost of £696. Bag competition prize to be a value of £25.

9. Village Competitions/ Village Working Group

The Committee discussed a comprehensive report and recommendations from the working group.

Resolved: The Committee agreed to some items for the village which might be achieved fairly quickly:

- Basket tree in front of the Community Centre
- Two wall planters on the wall adjacent the Community Centre
- Basket tree at Packsaddle planter
- Two rented planters for the entrance off Tesco roundabout
- Two wicker roundabout figures (designs to be circulated)

Subject to permissions. Other items may take more time and permissions which may take longer to obtain.

11. Wayside seats update

Seats are on order and permissions have been received.

12. War Memorial update

No update from last meeting.

13. Volunteer dates

Suggested dates for Buckshaw Village litter picks are: 25 June, 23 July, 20 August, 17 September, these will go in the newsletter; 10.30 am to 12 noon.

14. Other items this Committee can take forward

15. Dates for forthcoming meetings

The 21 July will be changed to the 14 July and future dates are 4 October 2016, 2 February 2017, 4 May 2017, 6 July 2017.

5. Consider Grant Applications (Item 5)

Euxton CE Primary School**Euxton C of E Primary School PTFA**

Pack Saddle Barn

Wigan Road

Euxton

PR7 6JZ

30 April 2016

Dear Mrs Platt

Re: Euxton CE Primary School PTFA Fundraising

I am writing to you on behalf of Euxton CE Primary School Parents and Teachers Association ('PTFA') to request the Parish Council to consider our application for a contribution to our fundraising project for 2015/16.

We run numerous fundraising events throughout the year in order to raise funds to benefit the pupils at school, either through additional experiences or through providing resources. In addition to our regular contributions to school (e.g. 25% coach trips are funded by PTFA, fund the Christmas parties, provide a subscription to the First News newspapers), each year we have a specific fundraising project. For example:

- 2014/15 – contribution of £1,000 to IT for new iPads and laptops and a further £1,000 towards a wonderful new library of reading books
- 2013/14 – provision of pets for each year group (2 tortoises, rabbits and guinea pigs!). These have proved particularly beneficial to children with special needs in particular autism
- 2012/13 – Project Playground – provision of new facilities and playground transfers

Our objective this academic year has been to restore the area around the 'story telling chair' and the climbing wall. The story telling chair is a beautiful chair made out of an old tree stump, where the children can sit outside in nice weather and listen to a story. It is also a popular place to play at playtime. However unfortunately the ground around this area is often wet and this prevents this area from being used for a large part of the year. We would therefore like to improve the ground work and surroundings to make the area more durable, aesthetic and useable throughout the school year.

We believe this will have a positive impact on all the children in school. The outdoor environment has massive potential for learning and unfortunately in the last 2 years we have not been able to

utilise the area. We feel that learning need not take place solely within educational buildings and that a young person's experience can be enhanced by maximising the potential of the outdoors.

Outdoor learning offers motivating, exciting, different but highly relevant educational opportunities, which is something we wish to enhance within our school curriculum. Using our immediate grounds for a variety of adventures will provide relevance and depth to the learning curriculum.

We want the children attending our school to have the opportunity to engage with the natural environment and transfer skills from the classroom to life. Learning outdoors can make significant contributions to literacy and numeracy in the forms of charts, maps, measuring, imagination to name a few, along with health and well being with the opportunity for physical activity. OFSTED regularly promote engagement in learning and if children can be inspired by learning without realising it, it can drive an urge to learn even more.

We have explored various companies and received quotes to excavate the existing ground and then supply and lay either resin bound rubber mulch, astro turf or a shockpad floor covering. We have not yet made a final decision on the type of covering as some of it is dependent on funds we can raise. Unfortunately, the quotes we have received are outside our fundraising capabilities. We were staggered to receive quotes varying from **£7,730 to £11,950**, for such a relatively small area, however we are conscious that healthy and safety requirements must be adhered to. We are therefore looking for outside help to assist us.

We would politely request a contribution from Euxton Parish Council of any amount up to £1,000. We are actively seeking to raise the remaining funds through fundraising opportunities.

We are a registered charity (number 1046942) affiliated to Euxton Church of England Primary School and share their constitution. I enclose a copy of our 2014/15 and 2013/14 accounts for your reference.

If you require any more information please do not hesitate to contact me.

Yours sincerely

Becky Edge

PTFA Treasurer

From: [Becky Edge](#)
Sent: Sunday, June 5, 2016 6:15 PM
To: [EUXTON PARISH COUNCIL](#)
Subject: Re: Euxton CE Primary PTFA fundraising

Dear Debra

Please see attached details of our activities to date for this financial year. Please be aware that these accounts are still DRAFT and not as such in the public domain and therefore are considered confidential. It is on this basis that these figures are shared with you.

We still have our family fun day to come (18 June) which is our main remaining event. Sports day involves selling drinks and profits are minimal, and the objective of the Leavers' Disco is solely to break even. Contributions to coach trips towards the end of term are expected to cost a further circa £500, and the contribution to leavers' bibles is also still outstanding.

Please let me know if you have any further queries

Kind regards
Becky

-----Original Message----- From: Becky Edge
Sent: Thursday, May 19, 2016 5:43 PM
To: euxtoncouncil@btinternet.com
Subject: Euxton CE Primary PTFA fundraising

Dear Ms Platt,

Thank you for your prompt response regarding our fundraising for the story telling chair area. Apologies that there were no contact details and thank you for pointing this out - I clearly need to update my letterhead! For future reference, this is my email address and the best number to get me on is 07798 618617.

Regarding timescale, we are hoping to complete the work in the summer holidays if possible. We have 2 fundraising events pending - tomorrow is the Bog Eyed Jog where children pay £2 to come to school at 8am and run 20 laps of the playground - PTFA then provide them with breakfast of cereal, toast and juice before school commences. We also have our popular family fun day on 18 June which usually raises over £1,000.

Please let me know if you have any questions

Kind regards
Becky Edge
PTFA Treasurer=

Euxton Villa Football Club

Trustees are Annie Fowler, Bob Bryce and Derek Rudd

We have been supplied a copy of the constitution (if you want a copy let me know and I will email over)

At the time of distributing this information we had not received the financial information

Grant request and information is below:

From: Graham Keyte
Sent: Wednesday, May 11, 2016 8:53 PM
To: clerk@euxtoncouncil.org.uk
Cc: katrinar1947@yahoo.co.uk
Subject: De Fib

Hello Debra ,

On behalf of Euxton Villa Football Club I am planning to obtain an AED to assist with our Emergency Aid Plan. The club has many visitors who attend matches, training and tournaments. The site is also used by students from Runshaw College during the week. To ensure this facility has maximum benefit for the community, especially if the site is locked, I would place the AED in a locked cabinet at the front gates to enable public access. We would register the device with North West Ambulance, who in an emergency would provide 999 callers of its location and access code.

I respectfully ask Euxton Parish Council if they could offer financial support for this initiative.

Kind Regards

Graham Keyte
Chair – Euxton Villa Football Club

Follow up information:
From: [Graham Keyte](#)
Sent: Saturday, July 2, 2016 12:00 PM
To: '[Euxton Parish Council](#)'
Subject: RE: De Fib

Hi Debra,

Apologies, I don't think I made this point clear. We respectfully request that the grant covers the full project cost.

Regards

Graham

Hi Debra,

The cost of the project is included below. I have attached the clubs constitution but I am unable to access the club's bank statements at the moment as the Treasurer is away on holiday. Please contact me If you need further information.

Item 5

Project costs.

AED - £750

Cabinet - £525

Supplying power and Installation - £3490

Total project cost - £4765

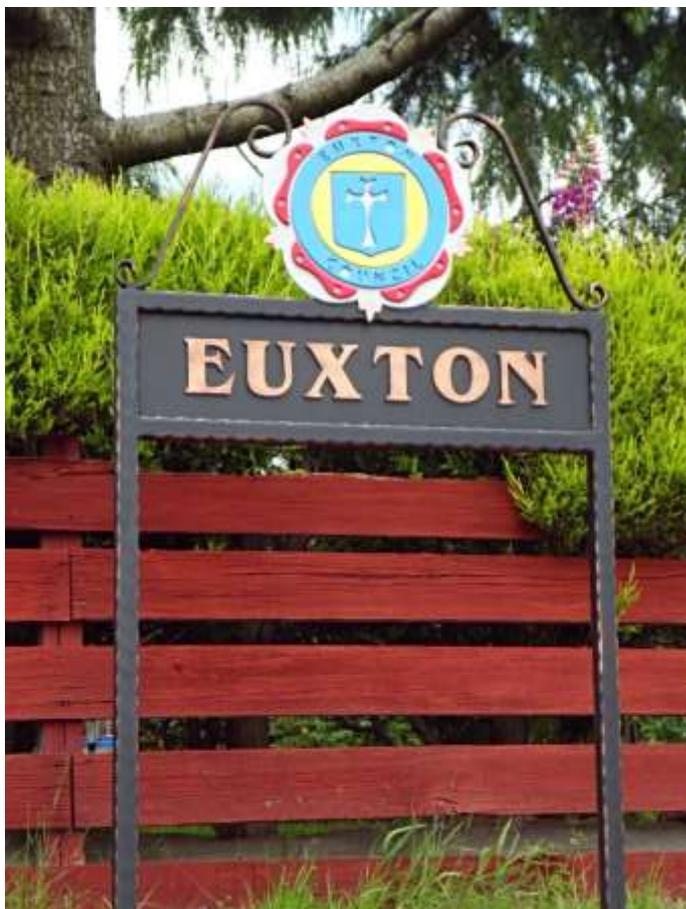
Regards

Graham

Item 8.1

8.1 Ornamental sign (Item 8.1)

Update is that the Ornamental designed sign has arrived and is in situ now



SUMMARY: The June 2016 Euxton WEB newsletter took just over 15 hrs. 11.5 hrs in producing the artwork and approx 3.75 hours getting it to its distribution networks

Newsletter time analysis
June 2016 - 12 page issue

Production stage	mins	
21/04/2016 Profile chases to MP PF TR	4	
MT request for profile	1	
04/05/2016 Profile chases to MP PF TR	2	
05/05/2016 Recd PF profile, saved	3	
09/05/2016 Library emails about deadlines	1	
10/05/2016 Wildlife gardner ad contact, updated advert, emailed	11	
10/05/2016 WI email chase article, deadlines	1	
11/05/2016 Zoom-In booking delivery, spk re rounds, dates etc	10	
11/05/2016 Contacted contributors for articles ie, police, others	29	
all advertisers, pro-formas	15	
cllrs re articles, commchairs for updates etc	3	
Zoom-in booking form checked/returned	2	
12/05/2016 Created 12 pages from last issue, cleared out and saved		
Saved Sclewlows article and photos		
Inserted litter article AR/MGreen MT		
Found photos for articles Mgreen/Litter		
Spk two advertisers	85	
Researched library consultation and began article	40	
WI article and photos set	10	
Vacancy notice details/article	10	
Tree article, Set Clewlows article, chased Balshaw Sch article	75	
spk to School Lane lady	10	
13/05/2016 emailed EGFC, ECC, Primrose, about articles	5	
16/05/2016 Shannon article, read and telephoned about change		
Chairs colum in, articles and ads updated	85	
Library emails in, Police, events, photos, diary,	20	
ECC article, EGFC article, villa ad, tele 50+ for dates		
Gala day set	25	
17/05/2016 Put in articles, Nrail added in, PF photo/article in	90	
Fill article written for pg4 N'hood safety project, comp article	35	
draft print for KR	6	
18/05/2016 KR Corrects, guides article/photo in, checked all pages, moves	60	
19/05/2016 print made for KR	6	
19/05/2016 Last article put in, checked and adjusted	10	
20/05/2015 pages checked, renamed, packed for printer/sent via internet	40	694 11.5 hrs approx
Delivery stage		
31/05/2016 Zoom-in tele call problem with delivery, discussed	30	
message to scouts about extras deliveries	1	
newsletter delivered, unloaded	10	
01/06/2016 spk scouts about extra deliveries	5	
printed out delivery sheets, lables, extra rounds etc	15	
02/06/2016 counted out delivery piles	60	
scouts pick up	5	
deliveries to most volunteers/some cllrs	80	
03/06/2016 deliveries to volunteers 4 left, 1 cllr	20	920 3.75 hrs approx

Issue	Clerk	Chair Full Council	Chair All Purposes	Chair Leisure	Chair Finance	Chair Bowling & Boules	Lead Member Planning	Other Cllrs	External Named	External Not Named	Total
Jun-16	5	1	3	0	0	0	2	0	8	1	20
Mar-16	1	1	2	0	0	1	1	0	8	3	17
Dec-15	2	1	1	0	0	1	0	0	7	0	12
Sep-15	5	1	3	0	0	0	0	1	8	2	20
	13	4	9	0	0	2	3	1	31	6	69
	19%	6%	13%	0%	0%	3%	4%	1%	45%	9%	100%

[@EuxtonCouncil Twitter Summary Report](#)

This is a short summary of our Twitter account.



As you can see we have tweeted 42 times, are following 10 other users and have 151 followers. Below is the summary on our account.



This is a summary of our Tweet activity over the last few months and an example of the Impressions and Engagements a recent Tweet achieved.

June

Your Tweets earned **2.9K impressions** over this **30 day period**



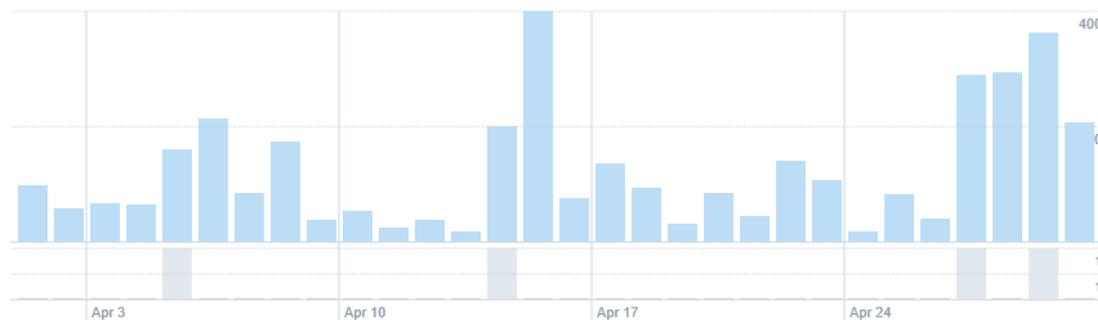
May

Your Tweets earned **2.6K impressions** over this **31 day period**



April

Your Tweets earned **2.9K impressions** over this **30 day period**



This is an example of the Impressions and Engagements on a recent tweet.

Tweets	Top Tweets	Tweets and replies	Promoted	Impressions	Engagements	Engagement rate
	Euxton Council @EuxtonCouncil · Jun 30	Would you like to be a Councillor on Euxton Parish Council - there is a vacancy right now. pic.twitter.com/AJQi5YBh8c	View Tweet activity	467	90	19.3%

These are snapshots of the type of messages the Council has tweeted.



11th May - Residents Open Meeting regarding proposed development on School Lane & Pear Tree Lane - see info

LET'S **STOP** THE PROPOSED
EXTENSIVE HOUSING DEVELOPMENT
ON
SCHOOL LANE / PEAR TREE LANE

AN OPEN MEETING INVITE
Meeting to be held at:

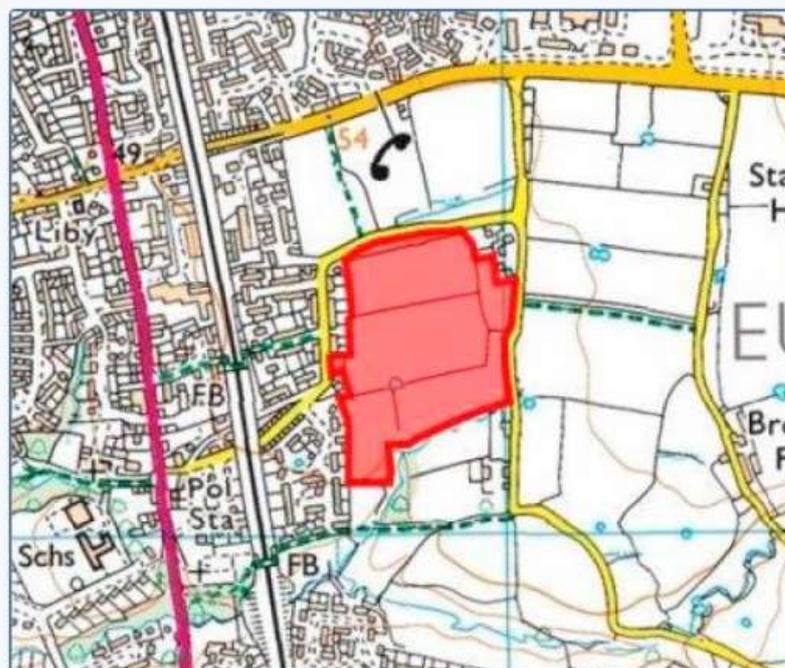
St Mary's Social Club, Wigan Road, Euxton
7.30pm, Wednesday 11th May 2016

The aim of the meeting is for residents to meet, share information, comments and concerns about the proposed developments and the impact on the village



Euxton Council @EuxtonCouncil - Apr 14

Public Consultation Event for potential 165 houses, fields off Pear Tree Lane see full info euxtoncouncil.org.uk





Euxton Council @EuxtonCouncil · 31 Dec 2015

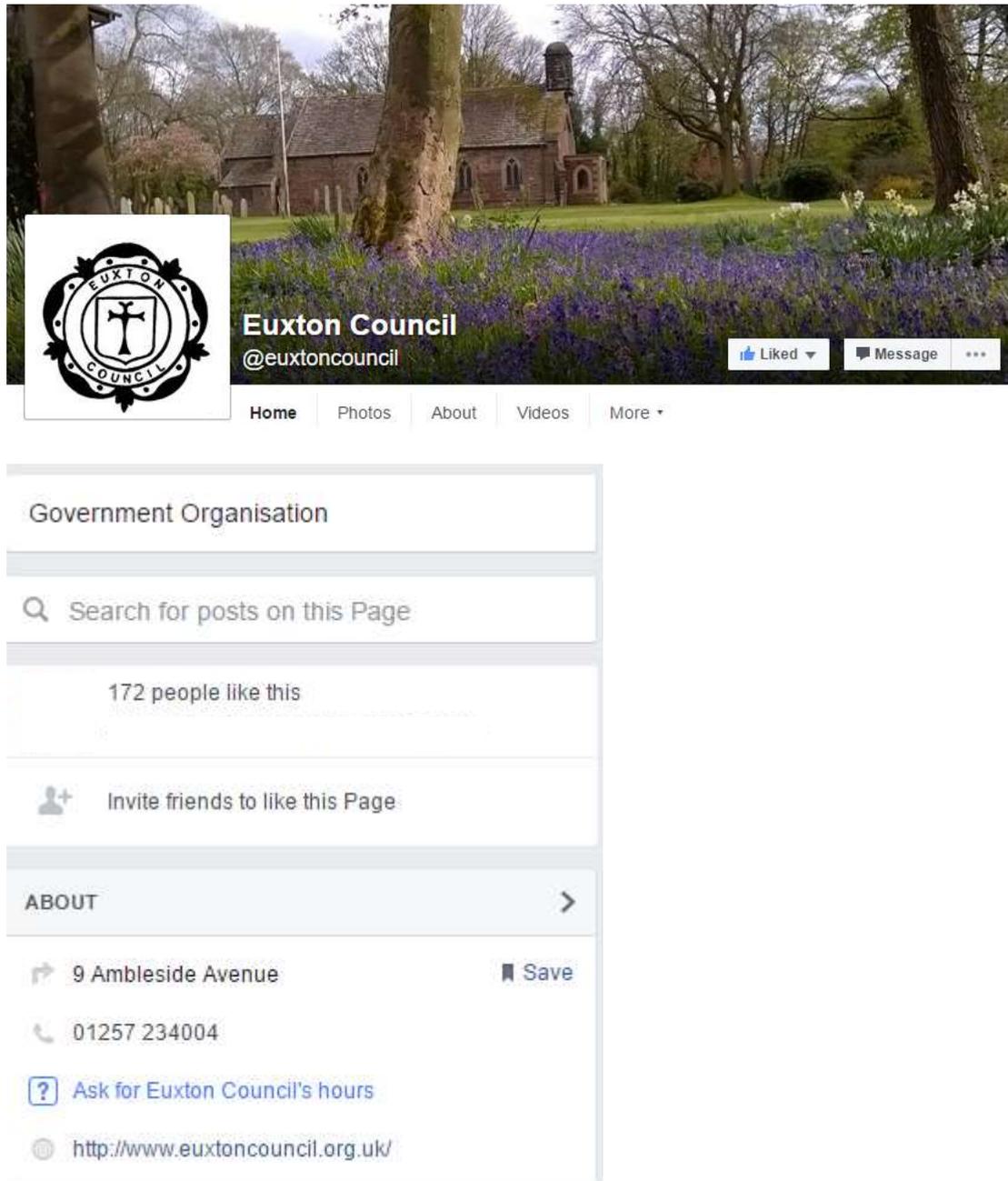
Flood under railway bridge nr Bay Horse Pub, Euxton Lane is very deep now, road is closed and the water is rising.



[@EuxtonCouncil Facebook Summary Report](#)

This is a short summary of our Facebook account.

As you can see 172 people have liked our page.



The screenshot shows the Facebook profile for Euxton Council. The profile picture is a circular logo with a cross in the center and the words 'EUXTON COUNCIL' around the border. The cover photo is a landscape image of a church with a bell tower, surrounded by trees and a field of purple flowers. The page name is 'Euxton Council' with the handle '@euxtoncouncil'. Below the name are buttons for 'Liked', 'Message', and a menu icon. A navigation bar includes 'Home', 'Photos', 'About', 'Videos', and 'More'. The 'About' section is expanded, showing 'Government Organisation', a search bar, '172 people like this', and an 'Invite friends to like this Page' button. The 'ABOUT' section lists the address '9 Ambleside Avenue', phone number '01257 234004', a link to ask for hours, and the website 'http://www.euxtoncouncil.org.uk/'.

Government Organisation

Search for posts on this Page

172 people like this

Invite friends to like this Page

ABOUT >

9 Ambleside Avenue Save

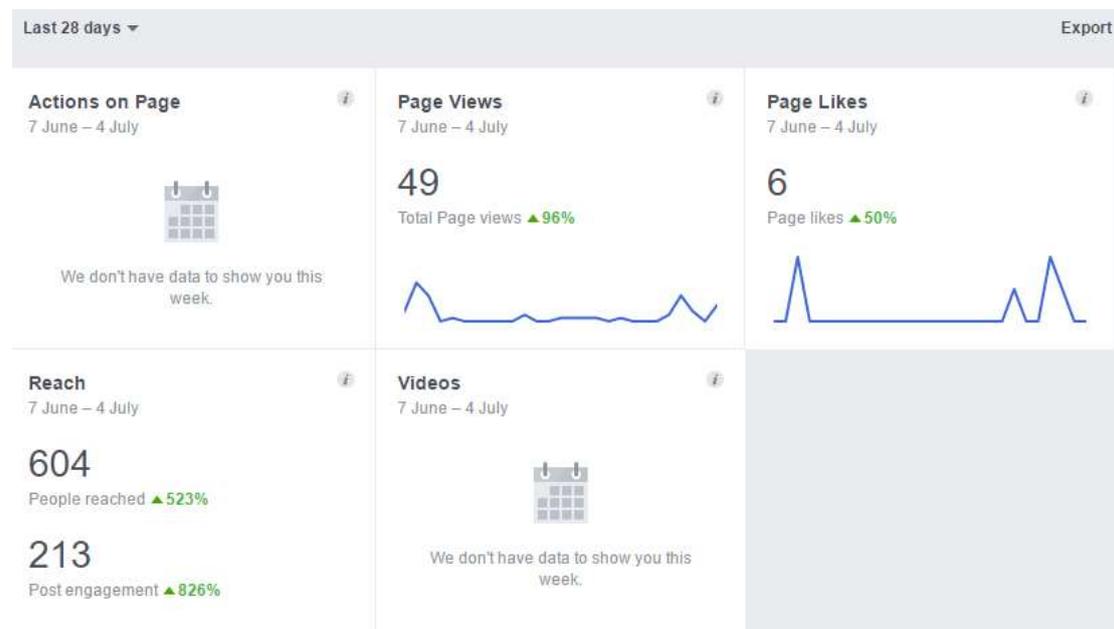
01257 234004

Ask for Euxton Council's hours

<http://www.euxtoncouncil.org.uk/>

Item 8.7

This is a summary of our Facebook activity over the last 28 Days.



This is an example of the Reach and Engagement on some recent posts.

All Posts Published

■ Reach: Organic/Paid
 ■ Post Clicks
 ■ Reactions, comments

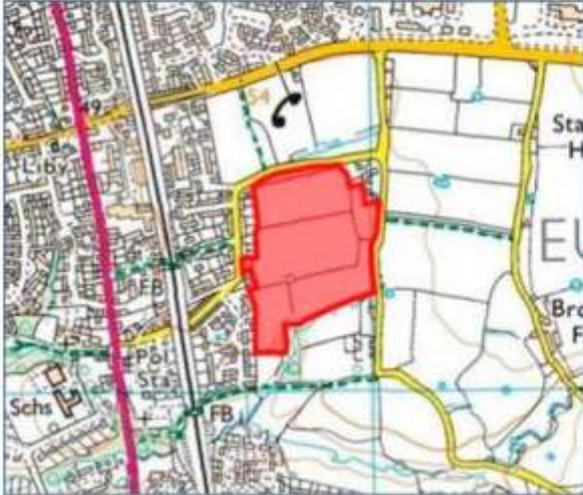
Published	Post	Type	Targeting	Reach	Engagement
14/04/2016 14:29	Public Consultation Event by Gladman for a potential 165 houses	Event	Global	2.3K	986 74
29/04/2016 18:52	11th May Residents are holding an Open Meeting regarding planning applications	Event	Global	2K	130 70
09/06/2016 21:07	Another seat installed by Euxton Parish Council on Pear Tree Lane	Event	Global	349	10 9
30/06/2016 08:58	Would you like to be a Councillor on Euxton Parish Council - the next election is in 2017	Event	Global	170	16 3
09/06/2016 08:51	Councillor Aidy Riggott posted a photo and message about the Council's work	Event	Global	167	12 4
07/06/2016 10:30	The June issue of the Euxton WEB is out now with many interesting articles	Event	Global	130	13 3
30/06/2016 17:48	Impressive new flower features installed in the village today - beautiful	Event	Global	91	18 8
02/06/2016 13:37	The June issue of the Euxton WEB newsletter is on its way out to you	Event	Global	73	10 3
27/04/2016 18:28	The All Purposes Committee meets next week to discuss a wide range of issues	Event	Global	54	6 0

These are snapshots of the type of updates the Council has posted with Facebooks insight data.

Post Details Reported stats may be delayed from what appears on posts

Euxton Council
Published by Debra Platt (7) · 14 April · 🌐

Public Consultation Event by Gladman for a potential 165 housing site on fields off south of School Lane and West of Pear Tree Lane see full info www.euxtoncouncil.org.uk



2,319 People Reached

74 Reactions, comments & shares

9 Like	4 On post	5 On shares
1 Haha	0 On post	1 On shares
3 Wow	0 On post	3 On shares
3 Sad	2 On post	1 On shares
8 Angry	8 On post	0 On shares
43 Comments	15 On Post	28 On Shares
7 Shares	3 On Post	4 On Shares

986 Post Clicks

288 Photo views	86 Link clicks	612 Other Clicks
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Post Details Reported stats may be delayed from what appears on posts

Euxton Council
Published by Debra Platt (7) · 29 April · 🌐

11th May Residents are holding an Open Meeting regarding proposed development on School Lane & Pear Tree Lane - see info



2,025 People Reached

70 Likes, Comments & Shares

42 Likes	9 On Post	33 On Shares
4 Comments	0 On Post	4 On Shares
24 Shares	24 On Post	0 On Shares

130 Post Clicks

48 Photo views	0 Link clicks	82 Other Clicks
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NEGATIVE FEEDBACK

0 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Post Details

Reported stats may be delayed from what appears on posts



Euxton Council

Published by Debra Platt (7) · 9 June at 21:07 · 🌐

Another seat installed by Euxton Parish Council on Pear Tree Lane, 'a seat with a view'



349 People Reached

9 Reactions, comments & shares

7 Likes · 7 On post · 0 On shares

1 Love · 1 On post · 0 On shares

0 Comments · 0 On Post · 0 On Shares

1 Shares · 0 On Post · 1 On Shares

10 Post Clicks

8 Photo views · 0 Link clicks · 2 Other Clicks (👁)

NEGATIVE FEEDBACK

0 Hide Post · 0 Hide All Posts
0 Report as Spam · 0 Unlike Page

Post Details

Reported stats may be delayed from what appears on posts



Euxton Council

Published by Debra Platt (7) · 7 June at 10:38 · 🌐

The June issue of the Euxton WEB is out now with many interesting articles. This issue has a residents report from a public meeting on the proposal for a new housing development off Pear Tree Lane.... a report on 'saving our library' and how you can help in the continued fight to show we need to KEEP our library... and much more... you can view on line here <http://tinyurl.com/gm1jgg>



130 People Reached

3 Likes, Comments & Shares

2 Likes · 2 On Post · 0 On Shares

0 Comments · 0 On Post · 0 On Shares

1 Shares · 0 On Post · 1 On Shares

13 Post Clicks

9 Photo views · 1 Link clicks · 3 Other Clicks (👁)

NEGATIVE FEEDBACK

0 Hide Post · 0 Hide All Posts
0 Report as Spam · 0 Unlike Page

Item 8.9

8.9 Wayside seat installations update, new positions, proposal for plaques

