

EUXTON PARISH COUNCIL



Meeting: All Purposes Committee Meeting

Hosted virtually via Zoom Meeting ID: 870 5672 6248 Passcode: 016761

<https://us02web.zoom.us/j/87056726248?pwd=aSs2c1IsNVI6SnpDYzRiN3FNSVV2Zz09>

Thursday, 22nd October 2020 at 7.00 pm

A G E N D A

1. Apologies
2. Public participation
3. Minutes of the last meeting held on 5th December 2019
4. Grant applications – see circulated information
5. Gala and Christmas updates – and suggested ideas for the future (verbal)
6. Living Christmas tree – see circulated information
7. Permanent solar powered SPIDs – see circulated information
8. Monarch Passing – see circulated information
9. Kiosk and Defib/Library project – verbal update
10. Tree Projects updates – see circulated information
11. Eco Projects updates – verbal update
11. Wicker ornaments in Buckshaw – suggested places and designs to progress
12. Wildflower areas – suggestions of new areas/styles to progress
13. Noticeboards – replacement of old boards
14. Any other items which need attention or research
15. Date for next meeting

All Purposes Committee (quorum 3)

1	Katrina Reed
2	Patricia Fellows
3	Vyn Thornhill
4	Joan Williamson
5	Barry Williamson
6	Mark Wilmot
7	Helen Tune
8	Chris Jones - Chair
9	Andy Oddy - Vice Chair

D. Platt
CLERK

Published: 15/10/2020

Euxton Parish Church Community Centre.

Wigan Road, Euxton.

Registered Charity 1130598

Att'n Mrs Debra Platt
Clerk to Euxton Parish Council
9, Ambleside Ave
Euxton, Nr Chorley
PR7 6NX

Please reply to:-

Gordon Mitchell
Hon. Secretary
8, The Croft
Euxton
Chorley
Lancs
PR7 6LH
Tel:- 07712 671945

1st September 2020

Dear Debra,

I am afraid that it is again necessary for me to write to you to request Euxton Parish Council's help with funding for the Community Centre - a facility which, as you know, benefits the whole community of Euxton.

You have, in the past, given us significant help, and we hope that you will be able to continue this. Whilst we do actively promote the hire of the centre, to keep solvent this has to be supplemented by an ongoing fund raising activity by a willing team of volunteers who in the past year have raised in excess of £5,600. This magnificent effort, however, was not enough to save us from a loss making position on normal operations of over £1,300 in 2019.

It will come as no surprise to you that our financial projections for 2020 show a potentially bad position. We have been closed since the Covid crisis started in March, and so have had no income, but many costs have continued. We hope to have limited re-opening in the next few weeks.

Unfortunately we now have a new problem. The foul water drains for the annexe and the main hall require repairs—the annexe drain has a tree root growing through it, and the main hall drain has slipped over time causing intermittent blockages. This work needs carrying out as soon as possible to ensure the toilets flush efficiently and health is not affected.

The cost for this work is estimated at £2,000 plus VAT = £2,400. This is in addition to the sum of £276 paid for the initial survey. We do feel that we have no alternative but to carry out this work.

We are therefore asking if Euxton Parish Council would consider awarding the Community Centre a grant to meet all or part of the cost to help us finance this essential repair. We are acutely aware that this would be a significant contribution from the Council, but hope that you will agree that the work must be done and will be of benefit to all who use the Community Centre.

Your past assistance has been very welcome and much needed. Any future help will be gratefully received. A copy of our latest accounts is attached, and as you know our constitution is that of the Church of England. A copy of a quotation for the work is also attached.

As always, if you have any questions, please do not hesitate to ask.

Yours Sincerely

Gordon Mitchell
Hon. Secretary



Company: Craven Services NW Ltd
Vale Works
Vale Street
Darwen
BB3 1LP

Tel: 01254 771818
Fax: 01254 777145
Mobile 07495 167288
sean.phelan@craven-services.com

Quotation

Date: 24/08/2020
Client: Euxton community centre
Site Address: Euxton community centre Wigan Rd Chorley PR7 6JL
Job Ref: Euxton community centre Repairs
Contact Name: Mr Phil Hollifield
Contact Number: 01257 220064
Contact Email: euxtoncommunitycentre@yahoo.co.uk

Further to my site visit our engineers visit earlier this month. I have made the following comments and recommendations based on the information he has provided.

Works carried out

Blockage clearance and investigations within two areas of site to clear any blockage issues present plus identify any further repairs required.

Areas investigated

- 1) Annexe building toilets.
- 2) School Ladies Toilets

Recommendations:

- 1) Extensive root cutting to attempt to remove residual roots present restricting flow followed by installation of a localised structural repair to prevent further root infiltration within this area.
- 2) Excavation external upstream 2 meters from an external manhole chamber to a depth of 0.5 meters through tarmac to access and replace a 1-meter section of underground waste pipework. Once replaced we will reinstate the excavated area to ground level with a cold lay tarmac finish.

During completion of the required works some site disruption will be incurred as highlighted below.

Access to neighbouring property
Toilet facilities will be out of use.



Annexe Building



Panel removal / parking



Blocked foul drain access point

Time Scale:

We estimate that the works highlighted above can be completed in 12 hours utilising 2 engineers with specialist plant. if you require these works completing outside normal opening hours additional costs will be required. The price quoted assume that our engineers can commence work upon arrival to site, that continuity of work can be achieved and does not include any additional works which become apparent or necessary once works have commenced. If downtime is experienced due to circumstances beyond our control, a charge pro-rata of the agreed rate will be made for that period.

Costs

As Requested, please find below our most competitive quotation to carry out the required works.

Root Cutting plus Localised Structural Repair £800.00+VAT

Excavation plus repairs £1200.00+VAT

Total £2000.00+VAT

Should you have any questions please do not hesitate to contact me. If you would like to proceed with these works, please confirm your intention in writing quoting an order or reference number.

I hope the above information is of some interest and meets with your approval and in the meantime may I thank you for considering using Dyno-Rod on this occasion.

Yours faithfully

S Phelan

Sean Phelan
Regional Sales Manager
Craven Services North West Ltd (Dyno-Rod)

Special Notes

- a) The prices offered are for the work described only and do not include for any work which becomes apparent or necessary once work commences. If this situation arises, we reserve the right to re-negotiate our quotation.
- b) The prices assume that our engineers can commence work upon arrival to site, that continuity of work can be achieved and that the work is to take place on a non-emergency basis, unless otherwise stated. If downtime is experienced due to circumstances beyond our control, a charge pro-rata of the agreed rate will be made for that period.
- c) All manholes must be accessible with vehicular access being available where appropriate and access points being available to all blind connections.
- d) Should we be required to enter any confined space as defined by the Health & Safety at Work Act or any manhole chamber deeper than 1.2 metres, we reserve the right to amend our quotation to include for the required safety equipment to satisfy Health & Safety legislation.
- e) Jetting included within the proposal is based on the removal of silt (maximum 5-10%), loose scale and encrustation within the pipe work. Should we encounter any extraordinary object(s) requiring special equipment, we will advise you immediately and we reserve the right to re-negotiate a further charge for the extra work.
- f) Should during the proposed work, we locate any problem area(s) of drainage requiring further investigation which prevents us from completing the work to any area, a separate report will be submitted. This will detail our findings together with recommendations for remedial action plus associated costs.
- g) Should any manhole cover(s) or access point(s) prove difficult to remove, removal of which would result in damage to the cover/frame or access point. Each will be recorded, and a report submitted detailing the extra work required to enable the necessary work to be conducted from the location(s).
- h) Our quotation is based on the ground being firm and continuous and suitable for economical working and the method specified. No allowance has been made for rock, buried debris and clay stones, running silt or running ballast being encountered. Should obstructions be encountered during our works we reserve the right to re-negotiate our quotation?
- i) The prices offered are based on normal working hours which equate to weekdays, Monday to Friday between the hours of 9am to 5pm, unless otherwise stated.
- j) Our quotation is subject to adequate access.
- k) The price quoted is valid for 90 days from the date of quotation.
- l) All prices are subject to VAT at the current rate.
- m) This quotation is subject to Craven Services North West Ltd (Dyno-Rod)'s Terms and Conditions which are available upon on request.

EUXTON PARISH CHURCH COMMUNITY CENTRE
1st JANUARY 2019 - 31st DECEMBER 2019
CURRENT ACCOUNT

INCOME		£	EXPENDITURE		£
<u>Hire income</u>			<u>Salaries</u>		
Crossroads	19.00		Wages	15,385.05	
Donations - chair fund (restricted funds)	3,400.00		Wages Admin	0.00	
Euxton 50 + Club	795.50		HMRC	423.64	
Euxton Parish Council	611.25		Total Wages		15,808.69
Euxton Singers	1,222.00				
Euxtronomy	0.00				
Fit4Life	916.50		<u>Utilities</u>		
Fitbop	0.00		Virgin Media	269.88	
Fund Raising: Coffee Mornings	5,010.79		B T	1,440.59	
Fund Raising - other	643.90		Water Plus (incl cheques: 296.10)	1,694.47	
Lancashire Art & other Art classes	1,620.00		SWALEC electrics	2,703.48	
Lucy Wheeldon (baby)	19.00		GAZPROM gas	3,522.34	
Misc Hire (AdHoc)	2,459.25		Total Utilities		9,630.76
Mother and Toddlers	824.50				
Mothers' Union	208.00				
Mr & Mrs Caughey / Sew & Natter	57.00		<u>Inspections/Tests/Licences</u>		
Pilates..R Hoyle (Pilates)	1,041.00		Fire	52.95	
Rainbows/Brownies/Guides	2,481.00		Alarms/Cameras	1,251.92	
Rhythmicality	509.00		Film and Music Licences	1,901.55	
Scottish Dance	662.00		Insurance (Ecclesiastic)	1,691.19	
Tai Chi / Spanish	64.00				4,897.61
United Response	228.00				
Women's Institute	836.00				
Other	0.00		<u>Other costs</u>		
			Cleaning Materials & Decorating etc	2,733.64	
Spotlight Theatre	1,280.00		Computers&wifi	0.00	
Gymini Cricket-Leading the way	416.00		Gardening	1,117.00	
Euxton Parish Church (PAYROLL)	2,090.16		Misc	448.30	
LCC (Nelson)	2,370.25		Electrics& General Maintenance	6,365.36	
Pre School	7,749.00		Plumbing	1,170.14	
Other - incl. Grants	5,964.11				11,834.44
Michelle Corrigan (Dog Training)	304.00		Bounced cheque	105.00	
French - Sylvie Gannon	551.00				
Total Income	44,352.21		Total Expenditure	42,276.50	
Brought Forward Figure			Surplus incl. restricted funds		
			2,075.71		
			Deficit on normal trading		
			-1,324.29		
			(SURPLUS)/DEFICIT - cumulative		
			20,492.10		
			Cheques awaiting cashing		
			401.70		

Defib

E-mail from Euxton Park Manager: Defib

EM

From: **Euxton Park Manager** <euxton.park.m@fshc.co.uk>

30/6/2020 13:50

To: EUXTON PARISH COUNCIL (clerk@euxtoncouncil.org.uk)

Hello,

I was emailing to enquire if there is any funding for Euxton Park to obtain a defibulator from any funds that may be available.

Our company cannot fund this and we regularly use the defibulator that belongs to the council, although would be better if we could have our own.

Thank you.

Katrina Hay

Home Manager

Mobile 07885241248

Landline: +44 (0)1257 230022

Euxton.park.m@fshc.co.uk

Euxton Park Care Home, Wigan Road, Euxton, Chorley, PR7 6DY

Agenda Item 6 Report

6. Living Christmas tree – see circulated information

Living Christmas Tree, Southport Road

This project was discussed December 2019 – to plant a living Christmas style tree on land at Southport Road, near to the electricity supply so it can have lights on.

Location

Yarrow Valley site, Southport Road within the skate park site, close to the electricity supply – marked with an X below.



Tree type/size/costs

Everglades Nurseries on Dawbers Lane were approached for a price – they supplied the Astley Village Parish Council tree some years ago, on the green spaced in front of the shops if you wished to view it – it has grown as some rate since it was planted.

We can offer this for delivery end of September £350 + vat delivered and planted

ABNORDMA 2250300SOL Abies nordmanniana 250-300cm WIRED ROOTBALL SOLITAIR

Joseph Noblett nurseries on Wigan Road, Charnock Richard were approached for a price. No response at time of sending out agenda, chased.

Agenda Item 6 Report

Agenda Item 7 Report

7. Permanent solar powered SPIDs –circulated information

The Committee decided to look into replacing the mobile SPID machine which is now over 10 years ago.

Replacement was suggested to be in a fixed position and Solar powered.

Below are examples of possible replacements with costings.

Committee budgeted a suggested £8,000 for two locations.

The cost of the SPIDs themselves is not the full fitted cost as we have to contract Lancashire County Council to fit poles and install the machines, an estimate of this cost is approx. £1350 for two sites, there may be a further economy of scale if its 4 sites done at the same time.

The site locations have to be approved/chosen by LCC, we submit suggestions and they measure and approve. If LCC is chosen to install then all the licenses required are covered in its costs and done by LCC officers to their own specifications.

Recommendations: to choose a preferred supplier and to choose whether to do 2 locations or have 4 done at the same time.


SUPPLIER 1



£4,500 for 2 or
£9,000 for 4



Battery powered with solar charging facilities & pole mountable. In addition to displaying the speed of an approaching vehicle the signs display a **green** happy face if a vehicle is below the **trigger speed** and a **red** miserable face if the vehicle is equal to or above the **trigger speed**. Dimensions: 740mm H x 450mm W. Sign approx. 10kg, 20ah battery 1kg or 40ah battery 2kg - **£2,250.00 + vat.**

SUPPLIER 2



Key Features

- Advanced accuracy K band doppler radar sensor
- High brightness/low power LED technology
- Smiley face & sad face pictograms & large text
- Optional battery, solar and mains operation
- 22 Ah onboard battery as standard
- Up to 100 metres range
- Various mounting options
- Comprehensive support
- Designed and manufactured in the UK

PTSC 906 Radar speed sign with additional, large 'SLOW DOWN/THANK YOU' and smiley/sad face £2395.00 + vat each

PTSC 823 Solar kit £475.00 + vat each

The signs arrive complete with post clips or screw-bands for an easy fix to an existing post.

Carriage for 2 nbr signs and solar £45.00 + vat
Carriage for 4 nbr signs and solar - Free of charge

NB. There is an example of this one on the way in to Astley Village, one at each end of the village

£5,785 for 2 units
including solar kits

Or £10,906 for 4 inc
solar, free delivery
and inc 5% off

SUPPLIER 3

- ◆ **Mini Speed Indicator Device (miniSID), solar powered for a cost of £3,455.00 each plus VAT.**



£6,910 for 2
£13,820 for 4
Free delivery

- ◆ **Speed Indicator Device (SID) with SLOW DOWN Legend beneath, solar powered for a cost of £3,655.00 each excluding VAT.**



£7,310 for 2
£14,620 for 4
Free delivery

- ◆ **Speed Indicator Device (SID) with Smiley / Angry Face beneath, solar powered for a cost of £3,755.00 each excluding VAT.**



£7,510 for 2
£15,020 for 4
Free delivery

- ◆ **Speed Indicator Device (SID) with Thank You / Slow Down Legend beneath, solar powered for a cost of £4,030.00 each excluding VAT.**



£8,060 for 2
£16,120 for 4
Free delivery

SUPPLIER 4



SID Gen5-Lite SID Speed Indication Display Gen5-Lite

The 'Simple' One-

Easy to set up and always Simple to deploy !

Supplied:

Gen5-Lite - 6kg lightweight radar road safety education display
Hand activation for speed threshold change
SID Smile (positive driver feedback)
Bluetooth communications
Android SID-Lite App
Installation bracket
PowerPack
Solar panel for SID G3/G4/G5 (12v 75W)

75W Solar panel for 24/7 SID power

£3,400 for 2 plus
solar panels at
£1,300 for 2 plus
delivery £170 =
£4,870 for 2

Or £9,650 for 4

Option for battery
charger at £95

SUPPLIER 5



£3,798 for 2 units
includes solar
kits/delivery less
discount 3% £3,664

Or £7,556 for 4 inc
solar/delivery less
6% £7,103

Radar ready for installation including :

- *SPEED Display Screen : 34 cm digits (green-amber/red)
Warning Triangle (anti-race effect),*
- *Dynamic MESSAGE Screen : 16x64 cm, fully programmable*
- *USB & BLUETOOTH connectivity*
- *TRAFFIC STATISTICS recorded for both directions of travel,*
- *Device management & data analysis software packages for PC included,*
- *Installation kit included (does not include fixing straps),*
- *2 year WARRANTY : Parts, labour, Factory return (inc. Transport costs in & out)*

NB. There is an example of this one on the way to Ulles Walton (A581), just after Lydiate Lane turn off to Ecclestone on the left

Agenda Item 8 Report

8. Monarch Passing –circulated information

A working group has met and discussed the possible items of remembrance the Parish Council could do in the event of the Monarch passing or the Duke – this is an update on all the discussed items with the progress made: Monarch passing update 22/09/2020

Flags

Discussed and decided on additional flag poles x4 at:

Land opposite Highways Shops

Land at Runshaw shops

Balshaw Villa Gardens

Buckshaw Village Community Centre, Unity Place (RMG permission sought) - Done

War memorial already has x2

X4 flag poles ordered in and in pavilion awaiting fixing - Done

Have x6 extra flags in stock – Done

Install x4 new flag pole floor fixings – not done yet

Website

Get EasyWebsites to pre-prepare front page for Website for period of morning

Ongoing – last chase 14/9/20 on with it

Portraits

Asked Euxton PC Community Centre if they wanted a portrait hung in centre to be able to adorn with black ribbons in the event of the monarch passing. Response was: "I am pleased to say that the committee would be delighted to accept your kind offer, conditional to us being involved in the choice of portrait, its size and position and also its replacement as and when there is a new monarch."

Portraits from <https://www.royalimages.co.uk/> costings approx. £235 each/framed

Condolence Books

Ask all churches if they want to help co-ordinating a plan. Emailed 03/03/20 asking. Chased 17/9/20 for response. EuxCE vicar is co-ordinating speaking to other two Euxton Churches and will report back 15/10/20.

Emailed Euxton Library 22/09/20 about plan/book of condolence/remembrance. Confirmed LCC will have these in Libraries.

Agenda Item 8 Report

Area to Lay Flowers

Balshaw Villa Gardens was suggested. Requirements would be flag/pole, notices and bins for flower wrappings – and caretaker monitoring to ensure there is no rubbish or problems.

Notice would have to say, suggestion “lay flowers only without wrappings, bin for wrappings available, all flowers will be recycled in to compost and at a later date used around a tree which will be bought in remembrance of the (Queen or Duke) and planted on this Green”.

Asked the Palace about Queen/Duke favourite tree – told don't have one so our choice.

Also suggested at a later date that a tree is planted in remembrance, using the recycled flowers, and the area renamed ie, Queen Elizabeth II memorial garden or other such name, maybe including the Duke.

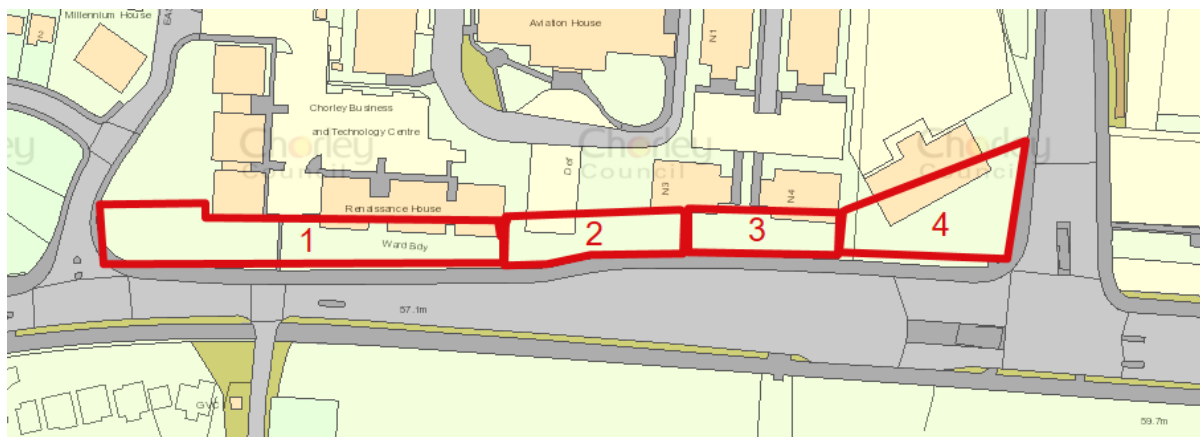
Ongoing

These plans are ongoing and fluid. Any ideas, changes are welcomed.

Agenda Item 10 Report

10. Tree Projects updates – circulated information

Council agreed to adopt a project from Chorley's Neighbourhood Working Forum which was to gain permission to plant up some grass verges along Euxton Lane – in these locations



It has taken some time but, we have made contact and got permissions for areas 2, 3 & 4.

Also the controller/owner of these three areas owns area 5 below and we have permission for this also.



The only proviso is that when we plan out the areas and choose the trees, the owner would like to be advised of the plans so, if there really is any objection to the shape/design or choice of trees he can comment.

The query is how would you like to proceed – we could, as a suggestion, get Everglades Nursery, Euxton to visit the area and put together a planting scheme based on your suggestions. Suggestions may be for example – varied fruit trees or, native, or not tall growing ornamental etc.

Plan how to proceed and choices etc

Agenda Item 10 Report

Agenda Item 13 Report

13. Noticeboards – replacement of old boards

Some of our noticeboards are over 7 years old and the Perspex front has been bleached or become opaque due to their positions.

All our boards match and are supplied by Greenbarnes, who continue to be value for money when like for like boards compared.

The cost for three replacement boards, and fixings (including delivery) £893 excluding VAT.

The boards can be fitted by our Village caretakers.