

EUXTON PARISH COUNCIL



Meeting: Footpaths Sub-Committee Meeting

Thursday, 11th April 2024 at **7.00 pm**

Euxton PC Community Centre, Annexe at rear, Wigan Road, Euxton

A G E N D A

1. Election of Committee Chair
2. Election of Committee Vice Chair
3. Apologies and confirmation of members
4. Public participation
5. Terms of Reference – review the drafted document from Full Council, adjust if necessary and agree
6. Committee strategy
Review the initial drafted 'Footpath Strategy' to ensure it is fit for purpose, update and correct and agree the first strategy
7. Discuss and agree the initial work streams for this committee – listed in the TORs under responsibilities and agree an order for the work and some tasks and deadlines for future meetings
8. Budget and funding discussions
9. Any other items which need attention or research or for future agenda
10. Date for next meeting - suggestions for dates might be: 9 May, 11 July

D. Platt
CLERK

Published: 04/04/2024

TERMS OF REFERENCE

ALL PURPOSES COMMITTEE

FOOTPATHS SUB-COMMITTEE

Euxton Parish Council's objective for the footpath network, which it will seek to pursue through the Footpaths-Sub Committee, a sub committee of the All Purposes Committee:

To ensure the footpath network in Euxton Parish best meets the needs and aspirations of users, primarily those of residents.

It will achieve this objective by:

- Using its own resources and resources from outside bodies (including the highway authority, Lancashire County Council) to ensure that the whole network is well maintained with its component parts maintained to a standard appropriate for their role in the network
- Ensuring that residents and visitors are able to identify and understand the network so that they may use it to best advantage.
- Seeking and providing improvements to the network to better meet existing and future needs of its users.

Responsibilities

The Sub-Committee is tasked with matters appertaining to Public Rights of Way and public walking paths with initial attention to:

- helping with the Councils walkers map revamp (printed) and creation of an online version of the re-vamped map
- looking at the types of maintenance required on paths, different methods or materials to repair or improve for walkers
- creating a document to list path repairs into a priority order; itemised programming for major works; list periodic maintenance tasks on certain paths/PROWs
- forming an overall strategic plan for working, improving, prioritising, bidding for funding to renovate, repair and improve the footpath networks in Euxton
- looking into forming a volunteer led walks to encourage use of the Euxton path network through guided or self guided walking routes
- looking into forming a volunteer group to carry out maintenance/improvement teams to target chosen paths
- considering affiliate membership of PNFS (£22.50py) to access grants PNFS offer
- Utilising any/all resources available from LCC Highways and Footpaths section
- seeking grant funding opportunities or finding pots of monies at other organisations for footpaths
- carrying out any further work which are based on the above points which further progress the aims of this group

Objectives

- Continually review current responsibilities of this group to ensure they are relevant and useful
- Sanction maintenance, repairs or replacement of items where necessary
- Develop new ideas or projects to present to the All Purposes Committee

Delegation and Finance

This Footpaths Sub-Committee has access to a budget handed to it from Lancashire County Council called the Local Delivery Scheme – see appendix 1.

The Sub-Committee, through the Clerk, can liaise with relevant bodies at Borough, County and Regional levels, and with applicable granting or funding bodies, all appertaining to the Groups responsibilities.

Council has some budget lines which can be utilised in some minor repairs but larger/regular/repeat items will need to be authorised through the All Purposes Committee if they are above the Clerks thresholds to approve.

The Footpaths Sub-Committee can prepare a budget proposal, for any major/new/additional projects which, in the sub-committee's opinion, they could fulfil, then refer to the All Purposes Committee for its consideration and approval to be passed to Full Council's Precept meeting or from a specific identified other budget.

Meeting Procedure

- The Chairman will instigate the meetings in liaison with the Clerk over matters which need to be considered
- Members of the Sub-Committee will receive an agenda and papers for each meeting convened
- All other Councillors (and public) can view the agenda and minutes of this Sub-Committee on the website

Quorum and Membership

- The Footpaths Sub-Committee will consist of elected members volunteering from the Full Council membership
- Minimum quorum for meetings shall be three (elected members)
- Membership can be extended to others such as interested residents or representatives from relevant groups

APPENDIX 1

LANCASHIRE COUNTY COUNCIL

PUBLIC RIGHTS OF WAY - LOCAL DELIVERY SCHEME 2023 - 24

The Lancashire County Council Public Rights of Way - Local Delivery Scheme is continuing this year and is an opportunity for parish/town councils and constituted community groups in the County to be involved in looking after public rights of way in their community.

Partners in the scheme can complement and support the work undertaken on the network by the County Council's Public Rights of Way Team and it provides an opportunity to identify certain works on public paths you think the community would benefit most from and use the grant accordingly. Lancashire County Council's Public Rights of Way Team has run the Local Delivery Scheme for several years and many parishes and town councils/community groups have taken part.

Public Rights of Way Local Delivery Scheme

The County Council has decided to continue to offer the grant at £500.00 per organisation - the scheme does not include stiles but includes vegetation clearance, signposts, waymarks, steps, gates, and assistance from yourselves with proposed developments in your vicinity that could affect any public right of way.

Biodiversity Small Grant Scheme

This year we are again offering a biodiversity grant. An annual lump sum payment of £300.00 per organisation is available in addition to the Local Delivery Scheme. This is towards local biodiversity - related projects