

**MINUTES** of ALLOTMENT COMMITTEE meeting of 14 July 2022.

Councillors present:

Cllr E Jones (Chair)  
Cllr N Hall (Vice Chair)

Cllr K Reed  
Cllr D Rigg

Officers present:

D Platt, A Platt, A Mayoh

Members of the public:

7

1. Election of Chair and Vice Chair

Councillor Eric Jones was elected to the Chair and Cllr Neil Hall as Vice Chair.

2. Minutes: 22/04/21 minutes and Informal notes from 27/05/21; 08/07/21; 12/08/21;

**Resolved:** The notes and minutes of all these meetings were agreed.

3. Apologies

Received from Cllr Hoyle.

Public participation

Residents discussed with the Committee the extension of the water supply. Cabin access.

Request to invite Bill Taylor, former chair of the Chorley Allotment Society to the Allotment Society meeting.

4. Allotment Inspections : Consider report circulated.

Update to the report is that plot 13 is now vacant and will be covered with fabric for the next recipient.

5. Budget report

Members considered the budget and the request to ask full Council to allocate the remaining spend from the previous year to the current year.

**Resolved:** Request Full Council to allocate remaining budget of £13,618 to this year.

6. Outstanding work

- Water collection from office building – this needs a shopping list for parts to be ordered
- Office Door – discussed and put on hold for a year to try without a door
- Allotment society – update and plans – arranged for 4 August at 7pm hopefully in cabin

- Opening event – update and plans – arranged for Sunday 4<sup>th</sup> September

7. Future Improvements

- Water supply – update and plans – estimated to cost approximately £500 in parts and work can be done by the allotment officer and Cllr Jones

**Resolved:** Parts for the water supply extensions to be purchased.

8. Any other items which need attention or research

Plot 7 raised issues with trees – Clerk will investigate.

Discussions over future budgeting plans and considering saving and precepting for the future maintenance and replacement items.

Discussed the padlock and reports of getting locked in – Clerk will find a solution.

Plot 1 hedge problems – will ask Allotment Officer to take a look.

Request for a future agenda item – probationary period to be added agreement.

9. Date of Next Meeting

In the cabin on 25<sup>th</sup> August.

Meeting closed 8.05 pm