

# EUXTON PARISH COUNCIL



Meeting: Allotment Committee Meeting

The Annexe, Euxton PC Community Centre, Wigan Road, Euxton

Thursday, 14th July 2022 at 7.15 pm

## AGENDA

1. Election of Committee Chairman & Vice Chairman
2. Minutes: 22/04/21 minutes and Informal notes from 27/05/21; 08/07/21; 12/08/21;

3. Apologies

### Public Participation

4. Allotment Inspections : Consider report.
5. Budget report
6. Outstanding work
  - Water collection from office building
  - Office Door
  - Allotment society – update and plans
  - Opening event – update and plans
7. Future Improvements
  - Water supply – update and plans
8. Any other items which need attention or research
9. Date of Next Meeting.

### Allotment Committee

Neil Hall
Dez rigg
Katrina Reed
Eric Jones
Sam Hoyle

*D. Platt*

CLERK

Published: 26/06/22

### 4. Allotment Inspections

The inspection software equipment arrived in March and the Allotment Officer and Clerk received training on the software/hardware.

The training and glitches did drag on a bit but the Allotment Officer got stuck in ironing these out and doing all the plot inspections, photos and reports.

Plots had all been inspected and information uploaded to the software package by the 19<sup>th</sup> April.

The Allotment Officer reported the problem plots and the Clerk issued 5 non-compliance letters on 20/6/22. In the following days/weeks:

- 4 plots responded and began working on plots – these have now been programmed for inspections in 1 month time.
- 1 plot remains with no responses – 2<sup>nd</sup> and final notices will be issued – Plot will become available to a new plot holder on 10<sup>th</sup> August if no work/contact received.

#### Suggested agreement change

It has been suggested that the Plot holder agreements may include a 'probation' period ie, 3 or 6 months which states if there is no actions within the first months of receiving a plot they can be expelled quickly – this item will need a discussion and a form of words written to be put on the next agenda – to be actioned if the Committee agrees with this.

**ALLOTMENT BUDGET 2022/2023**

<b>INCOME 2022/202</b>			<b>£</b>	<b>EXPENDITURE 2022/23</b>			<b>£</b>
01-Apr	Precept	1000.00		Apr/May/June	Water (6.38p/m <sup>3</sup> )	19.14	
08-Apr	Rentals	2847.42		16-May	Fence repairs	188.65	
11-Apr	Rentals	79.10		16-May	Green waste removal	240.00	
16-May	Society fees	78.72		13-June	NSALG society fees	70.83	
				<u>Committed/ordered/not invoiced yet</u>			
				June	Green waste removal	240.00	
				July/Aug/Sept	Water (6.38p/m <sup>3</sup> )	19.14	
				Oct/Nov/Dec	Water (6.38p/m <sup>3</sup> )	19.14	
				Jan/Feb/Mar 23	Water (6.38p/m <sup>3</sup> )	19.14	
			<u>3005.24</u>				<u>816.04</u>
	Available budget	<u>2189.20</u>					
	(Income less expenditure)						