

**MINUTES** of the Council Meeting held 15 September 2016 at 7.15 pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

<b><u>Present</u></b>	Cllr J Bamber (Vice Chair) Cllr M Bamber Cllr A Caughey Cllr J Caughey Cllr P Fellows	Cllr M Jarnell Cllr E Jones Cllr J Matson Cllr A Platt Cllr K Reed (Chairman)	Cllr A Reed Cllr A Riggott Cllr G Rypel Cllr V Thornhill
			Members of the public 7

1. **Apologies** Cllrs H T Cook, C Jones, M Parr, S Wellerd.

2. **Declarations of Interest**

Cllr Platt declared a pecuniary interest in items forming part of agenda items 6.1 as a relative of an employee.

Cllrs K Reed, T Reed, G Rypel declared an interest in item 7.3 as they live close to the land.

3. **Minutes of Council Meetings**

**Resolved:** Minutes of the Council Meeting on 21 July 2016 were agreed to be an accurate record, and signed by the Chairman, with the addition of a sentence of explanation at 6.1.

It was agreed to bring item 5 forward for members of the public attending.

5. **Public Participation - Residents and Police Matters**

**Resolved:** Council resolved to suspend standing orders.

Mr Heaps of Greenside attended to thank the Council for their assistance in reporting flooding behind his and his neighbours' properties, which has resulted in some promised action by the land owner.

Mr Brotherston and Mr Berry attended from the former war memorial group and updated Council on the remedial works by the contractor. There was much discussion regarding the contractors' inaction and delays but the work was being vigorously chased.

Residents asked for updates on the Gladman application – the updates reported were that the application will now be considered in October by Development control due to being delayed awaiting receipt of further reports.

**Resolved:** Council resolved to restore standing orders.

All Purposes Committee will pick up the subject of the War Memorial on its agenda on 4<sup>th</sup> November.

Clerk will speak to the Planning Consultant regarding speaking at the Dcon meeting in October regarding the Gladman application.

4. **Statutory Business**

Planning - considered applications in report from Lead Member for Planning.

16/00676 Northside – change of use of land from verge to garden.

Clerk to write to Chorley regarding the loss of grassed open space and enquire if this profiting from the selling of open space by CCH was allowed and if they needed to ask permission, and to copy in the Euxton North Borough Councillors.

It was noted that the Five Acres application had been passed with some minor amendments to layout and conditions placed on shop hours.

**Resolved:** Council ratified the responses sent on behalf of the Council – Railway public house appeal letter, response to the Five Acres application 16/00655 with queries.

**Resolved:** Council agreed to an objection letter to the Gleadhill House application 16/00633 – this will be re-drafted and circulated for comment to Councillors before being submitted.

Two tree applications were discussed and what efforts Chorley took to see if replacement planting schemes were under-taken and monitored.

Council agreed that the reports by the Lead Member for Planning could list no comment and small applications as one line items under a no comment heading to cut down on work in the reports.

Clerk informed Council had been notified of an appeal lodged against the Lancashire County Council decision to not upgrade PROW 37, 38, 39 Culbeck Lane.

Council thanked Cllr Thornhill for all his work on investigating planning applications and the responses.

**6. Financial Items**

**6.1 Approve Expenditures**

**Resolved:** Council approved the expenditures contained in report 1 for August and report 1 for September, including a transfer cheque of £75,000 to a new Barclays account.

**Resolved:** Council approved the additional expenditure items on the presented supplementary report for the insurance premium and the Euxton Healthy Streets grant to the Library.

<b>Creditor</b>	<b>Description</b>	<b>Total £</b>
Easy Web-Sites	SO for website	24.00
1st Euxton Scouts	Delivery of June newsletter	87.00
GGM	Repairs to vacuum machine	202.85
Garner Planning	Planning advice for Gladman plan application	660.00
Chorley Council	Lease of playing field	6.00
Tell Tale Signs	Replacement of sign on skate park	24.00
Paper Rabbit	September printing newsletter	857.00
BDO	External audit fee	480.00
E-on	Electricity for pavilion	61.92
C & W Berry Ltd	Hardware purchases	4.56
Cash	Petty cash fund reimbursement	66.64
Employees	Salaries total for Sept 16	4930.65
Euxton Library	Euxton Healthy Streets grant	200.00
		<hr/> 7604.62

**6.2 Receive financial reports 1, 3 & 4**

**Resolved:** Reports were received.

**6.3 Receive and approve the Annual Return and report from the External Auditor**

**Resolved:** Council received the Annual Return and report from the External Auditor, and noted there were no issues arising.

**7. Committee/Working Group Reports and Recommendations**

**7.1 Leisure Committee – verbal feedback from meeting on 18 August 2016**

Chair asked Councillors to take note of the two large projects of the Millennium Green and Greenside play area and send him any ideas or suggestions for input.

7.2 Finance Committee – verbal feedback from meeting on 18 July 2016

Vice Chair briefed on the items from the meeting which were on the agenda at points 9, 10 and 11. The finance software will be considered at a future meeting.

7.2.1 Consider the written proposal from the Vice Chairman of the Finance Committee regarding the future of the Finance Committee

**Resolved:** Council agreed that the Finance Committee will now be made into a Working Group.

Committee Chairs were reminded to submit budget requests by the deadline.

7.3 Planning Working Group (Gladman application) update, receive a copy of the planning consultants' report, receive further information updates

This had been updated and discussed above earlier. A point was raised that Euxton had borne a large percentage of the house building of Chorley – the Working Group will take this point forward for its discussions.

8. LCC future proposals for County buildings and services

Council discussed the LCC decisions, and that Euxton Library was not included in the libraries list to be closed. It was suggested that the library could have a stronger case in the future to survive if it was used for other functions.

**Resolved:** Council set up a Working Group to discuss and take this subject forward and draft ideas for consideration.

Volunteers for the Library Working Group were Cllrs **Jarnell**, J Bamber, J Caughey, A Caughey, Riggott, T Reed, Rypel, K Reed.

9. Insurance Cover Policy

Council considered the quotations and the recommendation of the Finance Committee for the Council's Insurance renewal. It was highlighted that the difference in the costing is the cyber insurance and that appeared to amount to £1500.

Clerk was asked to get alternative quotations for the cyber element of insurance.

**Resolved:** The alternative quotations will be circulated and if not significantly different to the Hiscox of £3108 this was to be the agreed insurer. If additional cyber insurance can be obtained, at a reasonable figure, then the Zurich premium of £1507 plus the additional cyber insurance was to be actioned.

10. Risk Register document

Council considered the updated risk register. Personnel will be covering risk items 17 to 20 soon and item 3 was downgraded to green.

**Resolved:** Council accepted the reviewed register with the alteration to risk item 3 to green.

11. Financial Regulations

Council considered the recommendation of the Finance Committee to include additional items in to the current Financial Regulations. The debit card section was amended and the cheque book section.

**Resolved:** Council accepted the inclusion of the clauses in to the Financial Regulations, with the minor amendments made.

12. Document Retention Register

Council considered the document retention register supplied.

**Resolved:** Council noted the document and contents.

13. Matters for response

13.1 Family Fun Day & BBQ on Saturday 1<sup>st</sup> October 2016 1pm-4pm – this is a mini Gala Day in lieu of the July cancellation, held on the playground and hall of Euxton CE School – will the Council attend, volunteers needed

**Resolved:** Council agreed to attend Gala and Councillors will let the Clerk know if they will be helping.

13.2 Coppull Parish Council letter to ask if Euxton would join forces to object to the closure of the A&E Department

**Resolved:** Council agreed to join forces in any letter sent about the closures.

13.3 Chorley Civic Society are to present an award for the creation of the Euxton War Memorial – the event is on 29 September at 7.30pm (attendee names required)

**Resolved:** Chair will attend, Clerk to ask War Memorial group members Steve and Jim if they wish to attend also.

14. Matters

Councillors were reminded of the final Litter Pick day on Saturday, 17<sup>th</sup> September at 10.30am on BV Tesco carpark.

The Chairman declared the public part of the meeting closed.

9.00pm