

EUXTON PARISH COUNCIL



Meeting arrangements: Full Council Meeting

Thursday, 17 January 2019, 7.15 pm start

Annexe, Euxton PC Community Centre, Wigan Road, Euxton

A G E N D A

Page Ref

1. Apologies

2. Declarations of Interest and Dispensation Considerations

Members are reminded of their responsibility to declare any interest in respect of any matters contained or brought up at any point in this meeting, in accordance with the current Code of Conduct. Council will consider dispensation requests.

3. Minutes of Council Meetings

Council Minutes of the last meeting, approve their signing as a correct record

Item 3

4. Statutory Business

Councillor Vacancy – verbal update on progress

Planning - Consider planning report from Lead Member for Planning, approve responses and ratify responses made between meetings or to meet deadlines

Item 4

Lead Member for Planning role – looking for a Councillor volunteer to take this role

5. Public Participation

Matters brought to the Parish Council by residents. Residents will have twenty minutes set aside during which each resident shall have three minutes.

6. Financial Items

6.1 Approve Expenditures on report, and any submitted later

Item 6.1

6.2 Receive financial reports (Item 6.2a Income, 6.2b Reconciliation, 6.2c Budgets)

Item 6.2

6.3 Internal Auditor appointment

Item 6.3

7. Committee Reports – verbal updates

8. English Heritage listing sights

Suggested that the Council consider historical sights to be listed, and how this can happen

10. Matters for information

Receive or update on the 'Fault Reports Log'

Item 10

Notify the Chair prior to the meeting starts of any item to be brought up under this section. Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.

Full Council meeting dates 2018: 2019: 21 February, 21 March, 18 April, 16 May, 20 June, 18 July, 19 September, 17 October

Newsletter deadlines 5 February 2019 for March issue; 2 May 2019 for June issue, 1 August 2019 for September issue; 8 November 2019 for December issue.

D. Platt

CLERK

Published: 10/01/19

Date, Valid, Ref	Description/Location (click to be directed to www)	Comment/Recommendation
18/01211/FULMAJ Land 10M South Of 21 Dunrobin Drive Euxton	Erection of 51 no. dwellings and associated works	
18/01198/FULHH 27 Regency Gardens Euxton Chorley PR7 6NW	Single storey rear extension	
18/01186/REM 7 Gleadhill House Gardens Euxton Chorley PR7 6NN	Reserved matters application for the erection of a single detached dwelling (Plot 7) (pursuant to outline planning permission ref.16/00633/OUTMAJ)	
18/01218/CLPUD 16 Main Street Buckshaw Village Chorley PR7 7AQ	Application for a Certificate of Lawfulness for a proposed single storey outbuilding to rear garden	
18/01193/REM Euxton Mill Dawbers Lane Euxton Chorley PR7 6EB	Reserved matters application for the erection of a single detached dwelling and detached garage (Plot 8) (pursuant to outline planning permission 15/00162/OUTMAJ)	
18/01103/ADV Roundabout At Junction Of Central Avenue And Buckshaw Avenue Central Avenue Buckshaw Village	Application for advertisement consent for the display of 3no. freestanding non-illuminated signs on roundabout	Asked for officer at LCC to call us about the signs
18/01066/ADV Horseshoe Drive Roundabout Buckshaw Avenue Buckshaw Village	Application for advertisement consent to display 4no. freestanding non-illuminated signs on roundabout	
18/01062/ADV East Roundabout Ordnance Road Buckshaw Village	Application for advertisement consent for the display of 3no. freestanding non-illuminated signs on roundabout.	
QUESTIONS RAISED		
18/01157/DIS / 15/00162/OUTMAJ / 15/01230/FUL Former Xelflex site, Euxton Mill, Dawbers Lane	Part retrospective application for the erection of 6 cottages with rear dormer windows (this part of the site has outline planning consent 10/00456/OUTMAJ and reserved matters approval 14/00913/REM for 6 cottages)	On viewing 18/01157/DIS questions were raised about how the developer will deal with the roads in the future but also about the Armetryding Reaches properties, which are all sold and lived in now - if the developer does not get the access roads adopted are they not in breach of the planning permission for the row of terraced cottages?

Current Bank A/c

List of Payments made between 21/12/2018 and 31/01/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/12/2018	British Telecom	242	112.38		Telephony
01/01/2019	Easy Websites	243	80.40		Website/emails
09/01/2019	HiViz Workwear	244	129.24		Workwear
17/01/2019	Chorley Borough Council	245	480.55		Grass - play areas
17/01/2019	Chorley Borough Council	246	375.74		Grass - Greenside
17/01/2019	Chorley Borough Council	247	1,453.36		Grass - Millennium Green
17/01/2019	Euxton PC Community Centre	248	158.50		Room hires
17/01/2019	John Hy Mayor	249	300.00		Christmas trees
17/01/2019	Royal Mail	250	118.80		Response Services License
17/01/2019	Southern Electric	251	108.67		Electricity
17/01/2019	Peoples Pension	252	100.69		Pension payments
17/01/2019	Various	253	1,564.09		Remuneration Jan19 E1
17/01/2019	Various	254	715.45		Remuneration Jan19 E2
17/01/2019	Various	255	910.81		Remuneration Jan19 E3
17/01/2019	Various	256	837.37		Remuneration Jan19 E4
17/01/2019	Various	257	264.00		Remuneration Jan19 E5
17/01/2019	HMRC	258	802.15		Tax&NI Jan 19
17/01/2019	Various	253	-1,564.09		Remuneration Jan19 E1
17/01/2019	Various	253	1,564.19		Remuneration Jan19 E1
17/01/2019	Various	253	-1,564.19		Remuneration Jan19 E1
17/01/2019	Various	253	1,564.09		Remuneration Jan19 E1
Total Payments			8,512.20		

Current Bank A/c

Receipts received between 01/12/2018 and 31/01/2019

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 03/12/2018	59.74						
	CCLA	59.74			1080	220	59.74	Interest
	Banked: 10/12/2018	40.12						
	TSB	40.12			1080	220	40.12	Interest
	Banked: 14/12/2018	37.44						
	Barclays	37.44			1080	220	37.44	Interest
	Banked: 15/12/2018	37.37						
	Santander	37.37			1080	220	37.37	Interest
	Banked: 31/12/2018	14.61						
	RBS	14.61			1080	220	14.61	Interest
	Total Receipts:	189.28	0.00	0.00			189.28	

Detailed Income & Expenditure by Budget Heading 11/01/2019

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Employees</u>							
4000 Employees	(46,564)	(73,000)	26,436		26,436	63.8%	
<u>120 Housekeeping</u>							
1090 Income Publicity	1,295	0	(1,295)			0.0%	
1100 Grants and Donations RCVD	54	0	(54)			0.0%	
4010 Payroll Services	(435)	(1,100)	665		665	39.5%	
4070 Mileage	(2,419)	(1,900)	(519)		(519)	127.3%	
4075 Employee Training	(285)	(1,200)	915		915	23.8%	
4080 General Office	(2,221)	(2,000)	(221)		(221)	111.1%	
4090 Publicity	(4,545)	(3,842)	(703)		(703)	118.3%	
4100 Insurance	(1,796)	(1,800)	4		4	99.8%	
4110 Subscriptions	(180)	(200)	20		20	90.0%	
4120 Audit	(890)	(1,250)	360		360	71.2%	
4130 Legal Fees/Planning Investig	(134)	(5,000)	4,866		4,866	2.7%	
4160 Website Maintenance	(643)	(800)	157		157	80.4%	
4180 Room Hire	(159)	(600)	442		442	26.4%	
<u>140 Council</u>							
4211 Training/conference fees Counc	(190)	(150)	(40)		(40)	126.7%	
4220 Elections and Parish Poll Fund	(5,000)	(5,000)	0		0	100.0%	
<u>160 Grants/S137</u>							
4250 Grants	(2,670)	(3,500)	830		830	76.3%	
4260 Christmas Celebrations	(1,470)	(2,000)	530		530	73.5%	
<u>180 Special Events/Projects</u>							
4300 Euxton Gala	(1,092)	(1,000)	(92)		(92)	109.2%	
4310 Speed Indicator Device	0	(1,150)	1,150		1,150	0.0%	
4340 Increase Public Involvement	0	(250)	250		250	0.0%	
4350 Finance Software	(119)	(125)	6		6	95.2%	
4380 Heritage/Sign Project	0	(1,500)	1,500		1,500	0.0%	
4390 Defibrillator Project	(1,515)	(1,500)	(15)		(15)	101.0%	
4430 Millennium Green Pond Project	(3,267)	(3,267)	0		0	100.0%	
<u>200 Amenity/Utility</u>							
1540 Income All Purposes Committee	1,000	0	(1,000)			0.0%	
1570 Income RRM	3,730	0	(3,730)			0.0%	
4500 Utilities	(488)	(1,150)	662		662	42.4%	
4510 Gardens/Planting/Competitions	(6,580)	(18,000)	11,420		11,420	36.6%	
4530 Millennium Green	(1,478)	(10,000)	8,522		8,522	14.8%	
4540 All Purpose Committee	(1,374)	(2,500)	1,126		1,126	55.0%	
4570 Amenity/Open Space RRM	(29,501)	(35,656)	6,155		6,155	82.7%	
4590 Bowling/Boules Project	(13,828)	(10,730)	(3,098)		(3,098)	128.9%	

Detailed Income & Expenditure by Budget Heading 11/01/2019

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>220 Other</u>							
1076 Precept	159,000	0	(159,000)			0.0%	
1080 Bank Interest Received	896	0	(896)			0.0%	
1100 Grants and Donations RCVD	41,709	0	(41,709)			0.0%	
1620 Income CIL	174,092	0	(174,092)			0.0%	130,103
<u>300 EMR's</u>							
9320 EMR Emergency Fund	(436)	(23,000)	22,564		22,564	1.9%	436
9330 EMR Land Fund	0	(65,000)	65,000		65,000	0.0%	
9340 EMR Street Machines	0	(4,009)	4,009		4,009	0.0%	
9350 EMR Ransnap Brook	0	(279)	279		279	0.0%	
9360 EMR EMR ELF	(35)	(35)	0		0	100.0%	23
9370 EMR CIL	(7,712)	(45,226)	37,514		37,514	17.1%	7,712
<hr/>							
Grand Totals:- Income	381,776	0	(381,776)			0.0%	
Expenditure	137,025	327,719	190,694	0	190,694	41.8%	
Net Income over Expenditure	<u>244,751</u>	<u>(327,719)</u>	<u>(572,470)</u>				
plus Transfer From EMR	8,171						
less Transfer From EMR	130,103						
Movement to/(from) Gen Reserve	<u>122,820</u>						

**Bank Reconciliation Statement as at 31/01/2019
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
RBS Current Account	31/12/2018	142	596.40
RBS High Interest	31/12/2018	86	80,134.76
TSB - Current	01/10/2018	7	417.18
Coop - Current	31/10/2018	28	973.09
Barclays Current	14/12/2018		65.00
Santander	02/01/2019	12019	75,806.41
RBS Debt Card	31/12/2018	42	4,000.00
TSB - Savings	01/01/2019	9	49,069.14
Coop - Savings	26/11/2018	9	5,004.26
Barclays Savings	14/12/2018		75,115.14
Public Sector Deposit Fund	31/12/2018	8	100,346.85
			<u>391,528.23</u>

<u>Unpresented Cheques (Minus)</u>	<u>Amount</u>
15/11/2018 205 Coppull & Standish Brass Band	125.00
15/11/2018 207 Coppull & Standish Brass Band	125.00
20/12/2018 225 C&W Berry Ltd	121.39
20/12/2018 226 Water Plus	59.50
20/12/2018 232 HMRC	756.13
20/12/2018 235 Chorley Borough Council	357.55
20/12/2018 236 JRB Enterprise Ltd	296.40
20/12/2018 239 various Friends of E.Library	12.00
20/12/2018 239 Play & Leisure Ltd	91.03
01/01/2019 243 Easy Websites	80.40
09/01/2019 244 HiViz Workwear	129.24
17/01/2019 245 Chorley Borough Council	480.55
17/01/2019 246 Chorley Borough Council	375.74
17/01/2019 247 Chorley Borough Council	1,453.36
17/01/2019 248 Euxton PC Community Centre	158.50
17/01/2019 249 John Hy Mayor	300.00
17/01/2019 250 Royal Mail	118.80
17/01/2019 251 Southern Electric	108.67
17/01/2019 252 Peoples Pension	100.69
17/01/2019 254 Various	715.45
17/01/2019 255 Various	910.81
17/01/2019 256 Various	837.37
17/01/2019 257 Various	264.00
17/01/2019 258 HMRC	802.15
17/01/2019 253 Various	1,564.09

10,343.82

381,184.41

Receipts not Banked/Cleared (Plus)

0.00

**Bank Reconciliation Statement as at 31/01/2019
for Cashbook 1 - Current Bank A/c**

<u>Amount</u>	<u>Balances</u>
	0.00
	<hr/> 381,184.41
Balance per Cash Book is :-	381,184.41
Difference is :-	0.00