

EUXTON PARISH COUNCIL



Meeting arrangements: Full Council Meeting

Thursday, 19 December 2019, 7.15 pm start

Annexe, Euxton PC Community Centre, Wigan Road, Euxton

A G E N D A

Doc. Ref

1. Apologies

2. Declarations of Interest and Dispensation Considerations

Members are reminded of their responsibility to declare any interest in respect of any matters contained or brought up at any point in this meeting, in accordance with the current Code of Conduct. Council will consider dispensation requests.

3. Minutes of Council Meetings

Council Minutes of the last meeting, approve their signing as a correct record

Item 3

4. Public Participation

Matters brought to the Parish Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall this section will typically be limited to 20 minutes although the Chair may, at their discretion, extend this.

5. Statutory Business

5.1 Co-option – Consider the proposal on the paper

Item 5.1

5.2 Planning - Consider planning report from Lead Member for Planning, approve responses and ratify responses made between meetings or to meet deadlines

Item 5.2

6. Financial Items

6.1 Approve Expenditures for this month, and any submitted after the agenda

Item 6.1

6.2 Receive financial reports (Items: a Income, b Reconciliation, c Budgets)

Item 6.2

6.3 To approve removal/replacement of bank signatories

6.4 Precept consideration and approval

Item 6.4

7. Remembering VE Day and VJ Day in 2020

Contact made to a local historian, response attached for consideration

Item 7

8. Committee, Working Group and External Meetings Reports

Committee verbal updates. *Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.*

8.1 Milestone Meadow Proposal, CBC response if it comes in on time

Item 8.1

8.2 Bowling Club Committee – replacement member to go on Club Committee

9. Telephone Kiosk Adoption option

Details of consultation and option to adopt attached

Item 9

10. Matters for information

Receive or update on the 'Fault Reports Log'

Item 10

Notify the Chair prior to the meeting starts of any item to be brought up under this section. Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.

D. Platt

CLERK

Published: 13/12/19

5.1 Co-option – Consider the proposal on the paper

Currently there are three vacancies for Councillors.

Some months ago the Council approved a policy for a Co-Option process and at item 7. says *“The notice will be placed on all the Parish Council notice boards, on its website, on its social media, and in its next published newsletter.”*

The process for the first vacancy was already underway and an advert was going in to the December newsletter. The noticeboards/facebook/website all carry an advert for the vacancy.

The subsequent two vacancies have been through the legal process and completed on the 16/12/19 and so can now be co-opted to. The website/boards/FB will be adjusted on the 17/12/19 to include all three vacancies.

As the advert is currently appearing in the December newsletter (and on all the boards/www/fb) the question to Council is if this publicity also covers the subsequent later two vacancies and the co-option at the January meeting can co-opt to all three vacancies.

Recommendation: Council agreed that the current advertising for one vacancy in the newsletter, noticeboards, facebook and website is adequate and all three vacancies can be co-opted to at the January meeting.

Date, Valid, Ref	Description/Location (click to be directed to www)	Comment/Recommendation
Ref. No:19/01089/PAR Received: Mon 18 Nov 2019	Application for roof mounted solar PV array Tesco, Ordnance Road, Buckshaw Village, Chorley PR7 7EL	
Ref. No: 19/01136/CLEUD Received: Tue 03 Dec 2019 Validated: Tue 03 Dec 2019	Application for a Certificate of Lawfulness for an existing conservatory 9 Ordnance Road Buckshaw Village Chorley PR7 7JF	Application for retrospective permitted development
Ref. No: 19/01135/TPO Received: Mon 02 Dec 2019 Validated: Wed 04 Dec 2019	Application for works to protected trees - Chorley Rural District Council TPO 1 (Euxton) 1971 - Cut back lower branches from Beech trees which are overhanging the lawn. 16 Casterton Euxton Chorley PR7 6HN	
Ref. No: 19/01124/DIS Received: Wed 27 Nov 2019 Validated: Wed 27 Nov 2019 Status: Awaiting decision	Application to discharge condition 14 (elevational treatment to windows) attached to planning permission 17/00999/FULMAJ - Erection of three storey office building and demolition of existing single storey office building. Chorley Technology And Business Centre East Terrace Euxton	Shading to be applied to windows on 2 nd floor
Ref. No: 19/01118/FULHH Received: Mon 25 Nov 2019 Validated: Thu 05 Dec 2019	Side dormer, extension to existing side dormer, and, single storey rear extension (following demolition of existing conservatory) 22 Cotswold Avenue Euxton Chorley PR7 6NR	Dormer extension and conversion of 'glasshouse' to permanent building within existing footprint
Ref. No: 19/01111/FULHH Received: Mon 25 Nov 2019 Validated: Mon 25 Nov 2019	Extension to existing front dormer and associated external alterations 19 Cedar Avenue Euxton Chorley PR7 6BB	
Ref. No: 19/01110/OUT Received: Fri 22 Nov 2019 Validated: Fri 22 Nov 2019	Outline planning application for the erection of a detached dwellinghouse, following the demolition of existing buildings. All matters reserved. Dean Cottage Dean Hall Lane Euxton Chorley PR7 6ER	Demolition of outbuilding workshop to be replaced by dwelling. Greenbelt land. Brownfield site
Ref. No: 19/01073/CLPUD Received: Tue 12 Nov 2019 Validated: Tue 12 Nov 2019	Application for a certificate of lawfulness for a proposed single storey rear extension 9 Troon Close Euxton Chorley PR7 6FS	Single storey rear extension

Current Bank A/c

List of Payments made between 22/11/2019 and 30/12/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
25/11/2019	Pole Green Nurseries	222	35.82		Flowers
25/11/2019	Various	225	39.99		Boots
27/11/2019	ASC Timber Supplies Ltd	225A	4.40		Hardware
27/11/2019	Peoples Pension	226	165.66		Pensions
01/12/2019	Easy Websites	224	80.40		Website and email
19/12/2019	Surfacelux Limited	227	10,235.52		Floodlights at skate park
19/12/2019	Society of Local Council Clerk	228	177.06		Clerk Subscription
19/12/2019	Newbury Printers (NW) Ltd	229	1,003.00		Printing
19/12/2019	Floristic	230	80.00		Wreath/Christmas/warMem
19/12/2019	British Telecom	231	117.00		Telephony
19/12/2019	Delivered NW	232	320.65		Distribution
19/12/2019	Post Office Limited	233	91.50		Stamps
19/12/2019	C&W Berry Ltd	234	500.00		Hardware
19/12/2019	Amazon	235	8.99		Measures/INNS
19/12/2019	Amazon	236	4.15		Funnel/INNS
19/12/2019	Amazon	237	29.58		Envelopes
19/12/2019	JRB Enterprise Ltd	238	707.40		Bags
19/12/2019	Pitchcare	239	192.84		Equip/INNS
19/12/2019	Various	240	1,584.21		Remuneration Dec19 E1
19/12/2019	Various	241	745.47		Remuneration Dec19 E2
19/12/2019	Various	242	908.66		Remuneration Dec19 E3
19/12/2019	Various	243	854.93		Remuneration Dec19 E4
19/12/2019	Various	244	599.47		Remuneration Dec19 E5
19/12/2019	Various	245	593.90		Remuneration Dec19 E6
19/12/2019	HMRC	246	807.04		Tax&NI Dec 19
19/12/2019	TESCO	247	45.00		Fuel
19/12/2019	Sharrocks	248	490.50		Blower
19/12/2019	Hotline	249	816.00		Gala
19/12/2019	Amberol Limited	250	1,097.60		Planters
19/12/2019	Primrose Hill PTFA	251	500.00		Grant
19/12/2019	Chorley & SR Shopmobility	252	250.00		Grant s137
19/12/2019	Euxton Careline	253	300.00		Grant s137
Total Payments			23,386.74		

Current Bank A/c

Receipts received between 01/11/2019 and 31/12/2019

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 01/11/2019	121.54						
	CCLA	121.54			1080	220	121.54	Interest
	Banked: 10/11/2019	41.84						
	TSB	41.84			1080	220	41.84	Interest
	Banked: 11/11/2019	7,000.00						
	Forbes/S McCarthy	7,000.00			1510	200	7,000.00	s106 fee for Balshawvilla
	Banked: 15/11/2019	26.08						
	Santander	26.08			1080	220	26.08	Interest
	Banked: 29/11/2019	1.20						
	RBS	1.20			1080	220	1.20	Interest
	Banked: 29/11/2019	120.00						
	Churches Together	120.00			1090	120	120.00	Advert, Christmas
	Banked: 29/11/2019	220.00						
	War Memorial Club	220.00			1090	120	220.00	Advert
	Banked: 02/12/2019	26.16						
	Barclays	26.16			1080	220	26.16	Interest
	Total Receipts:	7,556.82	0.00	0.00			7,556.82	

**Bank Reconciliation Statement as at 30/12/2019
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
RBS Current Account	29/11/2019	166	853.57
RBS High Interest	29/11/2019	97	29,406.53
TSB - Current	01/10/2018	8	417.18
Coop - Current	11/09/2019	30	973.09
Barclays Current	15/11/2019		65.00
Santander	02/12/2019	122019	51,206.42
RBS Debit Card	29/11/2019	56	4,000.00
TSB - Savings	01/12/2019	20	49,519.37
Coop - Savings	29/05/2019	11	45,013.11
Barclays Savings	09/12/2019		30,247.25
Public Sector Deposit Fund	30/11/2019	19	201,291.92
Unity Trust (Current)	30/11/2019	6	491.92
Unity Trust (Saver)	30/11/2019	5	18,509.40
			431,994.76

<u>Unpresented Cheques (Minus)</u>	<u>Amount</u>
21/11/2019 202 Coppull & Standish Brass Band	250.00
21/11/2019 204 Atlas Business Finance	302.81
21/11/2019 206 DWG (NW) Ltd	1,140.00
21/11/2019 207 C J Lyon	90.00
21/11/2019 208 Plantscape Ltd	1,195.20
21/11/2019 210 Studholme Bell Ltd	180.00
21/11/2019 211 Gibsons Garden Machinery	242.15
21/11/2019 212 Rialtas Business Solutions	145.20
21/11/2019 213 C&W Berry Ltd	276.57
21/11/2019 214 John Hy Mayor	384.00
21/11/2019 221 HMRC	804.27
25/11/2019 225 Various	39.99
27/11/2019 225A ASC Timber Supplies Ltd	4.40
27/11/2019 226 Peoples Pension	165.66
01/12/2019 224 Easy Websites	80.40
19/12/2019 227 Surfacelux Limited	10,235.52
19/12/2019 228 Society of Local Council Clerk	177.06
19/12/2019 229 Newbury Printers (NW) Ltd	1,003.00
19/12/2019 230 Floristic	80.00
19/12/2019 231 British Telecom	117.00
19/12/2019 232 Delivered NW	320.65
19/12/2019 233 Post Office Limited	91.50
19/12/2019 234 C&W Berry Ltd	500.00
19/12/2019 235 Amazon	8.99
19/12/2019 236 Amazon	4.15
19/12/2019 237 Amazon	29.58
19/12/2019 238 JRB Enterprise Ltd	707.40
19/12/2019 239 Pitchcare	192.84
19/12/2019 240 Various	1,584.21

**Bank Reconciliation Statement as at 30/12/2019
for Cashbook 1 - Current Bank A/c**

			<u>Amount</u>	<u>Balances</u>
19/12/2019	241	Various	745.47	
19/12/2019	242	Various	908.66	
19/12/2019	243	Various	854.93	
19/12/2019	244	Various	599.47	
19/12/2019	245	Various	593.90	
19/12/2019	246	HMRC	807.04	
19/12/2019	247	TESCO	45.00	
19/12/2019	248	Sharrocks	490.50	
19/12/2019	249	Hotline	816.00	
19/12/2019	250	Amberol Limited	1,097.60	
19/12/2019	251	Primrose Hill PTFA	500.00	
19/12/2019	252	Chorley & SR Shopmobility	250.00	
19/12/2019	253	Euxton Careline	300.00	
				<u>28,361.12</u>
				403,633.64
<u>Receipts not Banked/Cleared (Plus)</u>				
			0.00	
				<u>0.00</u>
				403,633.64
				403,633.64
				0.00

Detailed Income & Expenditure by Budget Heading 30/12/2019

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Employees</u>							
4000 Employees	(54,311)	(95,000)	40,689		40,689	57.2%	
<u>120 Housekeeping</u>							
1090 Income Publicity	1,630	0	(1,630)			0.0%	
4010 Payroll Services	(520)	(1,200)	680		680	43.3%	
4070 Mileage	(1,990)	(2,600)	610		610	76.5%	
4075 Employee Training	(673)	(2,500)	1,827		1,827	26.9%	
4080 General Office	(2,800)	(4,500)	1,700		1,700	62.2%	
4090 Communications	(4,289)	(4,000)	(289)		(289)	107.2%	
4100 Insurance	(3,138)	(1,900)	(1,238)		(1,238)	165.1%	
4110 Subscriptions	(177)	(200)	23		23	88.5%	
4120 Audit	(1,089)	(1,250)	161		161	87.1%	
4130 Legal Fees/Planning Investig	0	(5,000)	5,000		5,000	0.0%	
<u>140 Council</u>							
4211 Councillor Training	(187)	(250)	63		63	74.7%	
4220 Elections and Parish Poll Fund	(5,462)	(10,000)	4,538		4,538	54.6%	
<u>160 Grants/S137</u>							
4250 Grants	(4,390)	(6,000)	1,610		1,610	73.2%	
4260 Christmas Celebrations	(1,470)	(5,000)	3,530		3,530	29.4%	
<u>180 Special Events/Projects</u>							
4300 Euxton Gala	(1,098)	(1,500)	402		402	73.2%	
4310 Road Safety	0	(2,500)	2,500		2,500	0.0%	
4340 Community Engagement	0	(250)	250		250	0.0%	
4380 Heritage Projects	(1,800)	(3,000)	1,200		1,200	60.0%	
4390 Defibrillator Project	(689)	(4,000)	3,311		3,311	17.2%	
4581 War Memorial	(180)	0	(180)		(180)	0.0%	
<u>200 Amenity/Utility</u>							
1510 Income Gardens/planting	7,600	0	(7,600)			0.0%	7,000
1520 War Memorial	51	0	(51)			0.0%	
1570 Income RRM	1,870	0	(1,870)			0.0%	1,120
4500 Utilities	(682)	(1,300)	618		618	52.4%	
4510 Gardens/Planting/Competitions	(6,017)	(10,000)	3,983		3,983	60.2%	
4520 Allotments (non infa-struct)	(1,976)	(7,500)	5,524		5,524	26.3%	
4530 Millennium Green	(2,306)	(10,000)	7,694		7,694	23.1%	
4540 All Purpose Committee	(1,943)	(2,500)	557		557	77.7%	571
4550 Balshaw Villa Gardens	(478)	0	(478)		(478)	0.0%	478
4560 Multi/All Weather Greenside (n	0	(1,500)	1,500		1,500	0.0%	
4570 Amenity/Open Space RRM	(35,639)	(30,000)	(5,639)		(5,639)	118.8%	25,323

Detailed Income & Expenditure by Budget Heading 30/12/2019

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>220 Other</u>							
1076 Precept	165,190	0	(165,190)			0.0%	
1080 Bank Interest Received	1,622	0	(1,622)			0.0%	
1100 Grants and Donations RCVD	1,709	0	(1,709)			0.0%	
1620 Income CIL	6,540	0	(6,540)			0.0%	
Grand Totals:- Income	186,211	0	(186,211)			0.0%	
Expenditure	133,304	213,450	80,146	0	80,146	62.5%	
Net Income over Expenditure	52,907	(213,450)	(266,357)				
plus Transfer From EMR	26,372						
less Transfer From EMR	8,120						
Movement to/(from) Gen Reserve	71,159						

Item 6.4

Draft budget report for 2020/2021 precept

Budget heads	Description	Budget	Spend	Income	Remaining	Committed Expenditure to end	Surplus Available	Precept Request 20/21
4000	Employees	95000	54311		40689	20000	20689	90000
4010	Payroll Services	1200	520		680	360	320	1000
4070	Mileage	2600	1990		610	654	-44	3000
4075	Employee Training	2500	673		1827	1150	677	2500
4080	General Office	4500	2800		1700	1700	0	5000
4090	Communications	4000	4289	1630	1341	1324	17	4100
4100	Insurance	1900	3138		-1238	0	-1238	3500
4110	Subscriptions	200	177		23	0	23	200
4120	Audit	1250	1089		161	0	161	1250
4130	Legal Fees/Planning Investig	5000	0		5000	0	5000	5000
4211	Councillor Training	250	187		63	250	-187	250
4220	Elections and Parish Poll Fund	10000	5462		4538	0	4538	3500
4250	Grants	6000	4390		1610	500	1110	6000
4260	Christmas Celebrations	5000	1470		3530	150	3380	3000
4300	Euxton Gala	1500	1098		402	150	252	1500
4310	Road Safety	2500	0		2500		2500	2500
4340	Community Engagement	250	0		250		250	250
4380	Heritage Projects	3000	1800		1200		1200	3000
4390	Defibrillator Project	4000	689		3311	1625	1686	4000
4500	Utilities	1300	682		618	600	18	1400
4510	Gardens/Planting/Competitions	10000	6017	600	4583	4485	98	10000
4520	Allotments (non infa-struct)	7500	1976		5524	3400	2124	17000
4530	Millennium Green	10000	2306		7694	2000	5694	10000
4540	All Purpose Committee	2500	1943		557	320	237	2500
4550	Balshaw Villa Gardens	0	478		-478		-478	see EMR
4560	Multi/All Weather Greenside	1500	0		1500		1500	1500
4570	Amenity/Open Space RRM	30000	35639	770	-4869	2250	-7119	35000
4581	War Memorial	0	180	51	-129	80	-209	500
New	Footpaths/Cycleways Project							250
New	Monarch Passing							500
New	Eco Projects							8000
						40998		226200

CIL Requests

- New SPID solar permanent equip £8,000
- Allotments £150,000
- All-weather Greenside Facility £

Earmarked Reserved Funds

320	Emergency Fund					22564
330	Land Fund					65000
340	Street Machines					4000
350	Ransnap Brook					279
370	CIL					201973
380	Balshaw Villa					6522
						300338

Item 6.4

Calculations		Explanations
Bank	403,634	This is the balance of money in the bank
Less spend to end March	40,998	Projected spend to the end of this financial year
Less carry forwards/EMR	300,338	
Cash in hand	62,298	Balances
Draft budget request	226,200	Precept column above
Projected income	1,700	Money due in from invoices raised
Less the Cash in hand	62,298	Calculation from above, bank balance less spend/carry fwds etc
	162,202	Proposed precept amount

Previous years comparisons			Annual			
<u>Band D equivalent Calculations</u>	<u>Tax Base</u>	change	<u>Precept figure</u>	<u>Resident pays</u>	<u>% +/- paid by residents</u>	<u>Top Up</u>
2009 / 2010	3327.80		112340	£33.76		
2010 / 2011	3409.80		113200	£33.20	-1.66%	down 1.7% for residents
2011 / 2012	3527.20		107,990	£30.62	-7.78%	down 7.8% for residents
2012 / 2013	3656.90		104,270	£28.51	-6.87%	down 6.9% for residents
2013 / 2014	3597.38		101,171	£28.12	-1.37%	down 1.4% for residents
2014 / 2015	3759.46	162.08	104,817	£27.88	-0.86%	down nearly 1% for residents
2015 / 2016	3992.53	233.07	107,816	£27.00	-3.25%	down over 3% for residents
2016 / 2017	4116.64	124.11	100,323	£24.37	-9.74%	down over 9%
2017 / 2018	4295.49	178.85	150,944	£35.14	44.10%	raised over 44%
2018 / 2019	4437.48	141.99	159,000	£35.83	2%	rise of 2%
2019 / 2020	4674.28	236.80	165,190	£35.34	-1.10%	down
2020 / 2021	4674.28	estimated	162,202	£34.70	-1.81%	down

7. Remembering VE Day and VJ Day in 2020

Hi Debra

Many thanks for the email and enquiry from the Parish Council. Please pass this on to Councillors as my response.

Firstly, it is a credit to the forethought of the Council that the VE and VJ anniversaries are being considered for appropriate commemoration.

I am already involved in a VE family evening booked at the Community Centre in Adlington in May and currently discussing with Chorley Council how to best mark the anniversaries. One thought has been to combine the two anniversaries by applying more attention to the Armed Forces weekend at the end of June and treat that as half way between the anniversaries.

That might be one option for Euxton; acknowledge the days themselves with a simple ceremony at the war memorial perhaps but then maybe designate a day or weekend to be the time for acknowledging VE/VJ.

It is also worth having in mind that next year marks the 5th anniversary of the war memorial being unveiled.

I for one would like to investigate the possibility of having the war memorial cleaned up with a suitable jet washing.

One thought I always had for the memorial at some point was to install a poppy style mosaic into the central recess of the face that is on the road side. This would add not only colour but impact to the area for those passing by. Maybe this could be looked in to as having been installed to mark the 75th anniversary of VE/VJ?

Beyond that I would suggest that the Parish Council could look into a "street party" style event at the Community Centre, work with Churches Together on a specific VE/VJ service(s), and also maybe look into providing each Euxton school child with some sort of keepsake to mark the anniversary.

Do let me know what you think and of course I am happy to work with the Parish Council on any proposals.

Regards,
Stu

9. Telephone Kiosk Adoption option
Details of consultation and option to adopt attached

BT Telephone Box Decommissioning
E-mail from Mike Halsall: BT Telephone Box
Decommissioning

MH

Mike Halsall<mike.halsall@chorley.gov.uk>

20/11/2019 12:41

To

Dear Parish Councillors,

On 14 November 2019 we received notice from BT, copy attached, that they are looking to decommission a number of telephone boxes and they have asked the question whether anyone wishes to 'adopt' or object to the decommissioning of any of the boxes affected. Details of the location of each box is provided in the attached.

We are informed that public notices have been posted within each box advising anyone who has comments to contact the Local Authority.

This consultation period expires on 11 February 2020. With this in mind could you let me have the opinion of the Parish/Town Council by 26 January 2020? Information on adopting a box, which only costs £1 is available at <http://bt.com/adopt>

Further details are contained within the letter from BT which is included in the attached file.

Kind regards,

Mike Halsall
Senior Planning Officer
Chorley Council



Chief Planning Officer
Chorley Borough Council Civic Offices
Union Street
Chorley
Lancashire
PR7 1AL

13 November 2019

TIME SENSITIVE - 90 Day Consultation period end date: 11 February 2020

Dear Chief Planning Officer,

We're continually reviewing the demand for our payphones. Further to our letter of 28th August 2019 we've now identified an additional 7 public payphones that we're proposing for removal under the 90 day consultation process and details of these payphones are attached. We'd welcome your feedback on whether the payphones in question are still needed. We greatly appreciate your help with this.

To ensure that the local community are fully informed, we have placed consultation notices on the relevant payphones, and a sample notice is enclosed. We have also included the date we posted these notices on the payphones. The consultation period will close on 11 February 2020.

This consultation process gives your local communities the opportunity to adopt a traditional red 'heritage' phone box and make it an asset that local people can enjoy. It's really simple to do and it costs just £1 - <http://bt.com/adopt>

Overall use of payphones has declined by over 90 per cent in the last decade and the need to provide payphones for use in emergency situations is diminishing all the time, with at least 98 per cent of the UK having either 3G or 4G coverage. This is important because as long as there is network coverage, it's now possible to call the emergency services, even when there is no credit or no coverage from your own mobile provider.

You may also want to consider Ofcom's affordability report which found that most people do not view payphones as essential for most consumers in most circumstances - http://stakeholders.ofcom.org.uk/binaries/research/affordability/affordability_report.pdf

On the 14 March 2006 Ofcom published a statement following their 2005 review of universal service in the telecommunications market, which includes a requirement for payphone provision to meet reasonable needs. Part of that statement amended our obligations with regard to the removal of payphone service: https://www.ofcom.org.uk/data/assets/pdf_file/0021/34266/statement.pdf

British Telecommunications plc
Registered office:
81 Newgate Street
London EC1A 7AJ
Registered in England No 1800000
www.bt.com

CHORLEY COUNCIL 2019/00077/PREAPP DEVELOPMENT CONTROL PREAPP	
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As stated in Ofcom's 2005 review, it is the responsibility of the local authority to initiate its own consultation process to canvass the views of the local community. They would normally expect these consultations to involve other public organisations such as parish or community councils and work within the terms of the Communications Act 2003. This means that you must be able to objectively justify your decisions.

Full guidance on the removal process can be viewed at:

<http://stakeholders.ofcom.org.uk/binaries/consultations/uso/statement/removals.pdf>

and a summary is available at:

http://stakeholders.ofcom.org.uk/binaries/consultations/uso/statement/removing_callboxes.pdf

The guidance also details the appeals process we must follow in case of unreasonable objections.

What you need to do next

Please complete and return the attached annex with your decision on each payphone.

If the decision is that the local community wish to 'adopt', please provide their contact details and we'll do the rest.

If you wish to 'object', you'll need to complete the last column with your reasons, having reviewed all of the factors set out in Annex 1 of Ofcom's guidance (see link above), and the information sent to you in our previous letter.

If the information is incomplete for any payphone in the list, then we'll assume you have no objection to its removal and also that you do not wish to adopt it.

The best way to respond to us is by email at btp.authorisation.team@bt.com. Please retain proof that the email was sent or apply a read receipt. If you would prefer to respond by post please use the following address and allow at least two days for postal delivery:

BT Payphones

pp 4th Floor Monument TE
11 – 13 Great Tower Street

London

EC3R 5AQ

You will need to obtain proof of postage and be aware that we are unable to receive mail that requires a signature.

If you've got any questions then please get in touch with us by emailing btp.authorisation.team@bt.com.

Yours sincerely

Rick Thompson

Payphone-Planning Officer

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Please use this annex and return in this format to ensure that the telephone number of the kiosk is clearly shown.
 A separate sheet can be used for further comments if required.
 If you would like an electronic copy of this letter, please e mail bt.authorisation.team@bt.com

Chorley

Telephone Number	Address	Post Code	Number of calls in last 12 months	Posting Completed Date	Agree/ Adopt/ Object	Comments/Reasons
01257270333	OUTSIDE OF SUB POST OFFICE PC01 TALBOT DRIVE EUXTON CHORLEY	PR7 6PD	93	13/10/2019		
01257270475	OPF 37/39 DEVONSHIRE ROAD PC01 DEVONSHIRE ROAD CHORLEY	PR7 2DR	257	13/10/2019		
01257275111	OUTSIDE OF BLACK HORSE HOTEL PC01 PALL MALL CHORLEY	PR7 2LH	487	13/10/2019		
01257480246	OPPOSITE OF 47 CHORLEY ROAD PC01 CHORLEY ROAD ADLINGTON CHORLEY	PR6 9LH	126	13/10/2019		
01257480260	NEAR METHODIST CHURCH, PC01 MARKET STREET ADLINGTON CHORLEY	PR7 4HE	223	13/10/2019		
01772335261	REAR OF 4 & 5 BARN MEADOW PC01 CLAYTON BROOK ROAD BAMBER BRIDGE PRESTON	PR5 8HZ	117	11/10/2019		
01772421775	OPPOSITE THE HAYRICK P/H PC01 PENDLE ROAD LEYLAND	PR25 5TU	92	13/10/2019		

Signature:

Area: Chorley

British Telecommunications plc
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 81 Newgate Street
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Notice date:



PUBLIC NOTICE

Payphone kiosk removal

Hello.

Our information shows that this phone box has had very little use over a significant period of time.

We're therefore proposing to remove this phone box.

There is a consultation period of 42 days from the above date.

Please contact your Local Authority if you have any comments.

If you'd like to know where the nearest alternative payphone is, or who your local authority is please contact us on:

0800 661 610 option 1

This number is only able to provide alternative payphone details and the name of your local authority.