

**MINUTES** of the Full Council Meeting held 19 December 2019 at 7.15 pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

<u>Present</u>	Cllr P Fellows Cllr C Jones Cllr E Jones Cllr A Oddy Cllr P Preston	Cllr K Reed (Chairman) Cllr D Rigg Cllr A Riggott Cllr V Thornhill Cllr H Tune	Cllr B Williamson Cllr J Williamson Cllr M Wilmot Cllr S Walker
----------------	---	--	--

Members of the public 3

1. Apologies Cllrs G Sharples.
2. Declarations of Interest

Cllr Tune for an item within 6.1.

The Chair spoke about the recent resignations of John and Marilyn Bamber, the positive work they had done whilst on the Council, John began at the same time as the Chair and was the Vice Chair for a number of years. They will both be sorely missed.

3. Minutes of Council Meetings

**Resolved:** Minutes of the Full Council Meeting held on 21 November 2019 were agreed to be an accurate record and signed by the Chairman.

4. Public Participation - Residents and Police Matters

A resident spoke about the Chorley Local Plan Review process, the draft response of the Council and how the public will be able to access this. He felt that residents he speaks to had no knowledge of this Chorley consultation and was disappointed.

Agenda

The Council responded that the Chorley Local Plan Review process will be on the January agenda and the drafted response would be available with the papers and attached to the website as normal. The Parish Council has advertised the Chorley consultation process for the Local Plan Review on the website, Facebook and in its newsletters which are distributed to all the houses in Euxton. Chorley has on its website the 'drop-in' dates but the parish has included these in all its publications for Euxton residents.

5. Statutory Business

- 5.1 Co-option

Council was asked to consider co-opting to all three current vacancies at its January Council meeting in light of a vacancy notice being on all the parish noticeboards, on its website/Facebook and included in the December newsletter.

**Resolved:** Council agreed to co-opt to the oldest vacancy at the January Council meeting and, the subsequent two vacancies at its March meeting.

- 5.2 Planning – Members considered the planning report from the Lead Member

19/01124/DIS – Members agreed to as for this discharge of conditions to go to the Planning Committee to allow residents/representatives to speak to the Planning Committee on this issue.

19/01110/OUT Dene Cottage – write to CBC that, provided this application is acceptable development, in terms of the Chorley Local Plan, the Parish Council does not object to it.

19/0062 Pear Tree Lane - The Parish Council is still waiting on an Officers report, after it was indicated by the 'Service Lead- Planning' in November it would be sent, also, on the training which was offered at the same time. These have been chased. A draft letter will be presented to the next Council meeting for approval for sending.

Lead member raised two new applications which came out after the agenda, a fence at Gledhill and a replacement fence at Euxton Hall Mews.

## 6. Financial Items

### 6.1 Approve Expenditures published

**Resolved:** Council approved the listed expenditures and the additional payment list submitted on the night (see Appendix 1).

### 6.2 Receive financial reports (Items: a Income, b Reconciliation, c Budgets)

**Resolved:** Council received the reports.

### 6.3 To approve removal/replacement of bank signatories

**Resolved:** Council agreed for Cllr Helen Tune and Cllr Philip Preston to be the replacement signatories for all the Council accounts.

### 6.4 Precept consideration and approval

**Resolved:** Council considered the budgets, raised some queries, two were adjusted following a Committee meeting and agreed that the Council Tax figure for residents would be £34.85 (see Appendix 2).

## 7. Remembering VE Day and VJ Day in 2020

Council considered information for a local Historian. They discussed a simple ceremony of laying wreaths and would invite anyone to attend (through the newsletter) and the schools.

Clerk will obtain a costing for a Mosaic mentioned, at the War Memorial and ask all the schools what they are doing for these days, and if the Council can assist, and, investigate if there is a protocol for wreath laying for these two days.

## 8. Committee, Working Group and External Meetings Reports

### 8.1 Milestone Meadow Proposal, CBC response if it comes in on time

Nothing received yet from CBC.

### 8.2 Bowling Club Committee – replacement member to go on Club Committee

**Resolved:** Council agreed Cllr Eric Jones would be the Council member on the Bowling Club Committee.

Personnel Committee – Chair reported of a recent meeting and the confidential notes which had been circulated listing its decisions. No comments were made at this time.

## 9. Telephone Kiosk Adoption option

**Resolved:** Council agreed to adopt the Kiosk and, in the next newsletter ask residents what they want it to be used for.

## 10. Matters for information

Items on the report log were updated.

Members discussed the ginnel between Chiltern Avenue and Highways Avenue, near to the shops. This is unadopted land and LCC will not adopt. Clerk to obtain prices for

resurfacing the ginnel, check with LCC on future works ie, to the lamp post, carry out land searches and checks with the neighbouring houses on ownership.

Chair thanks all who came to the Carol Singing event last night, which was very well attended. Councillors worked hard greeting, serving and tidying up at the end.

The Chairman declared the public part of the meeting closed.

8.20pm

APPENDIX 1 to Minutes of 19 December 2019

6. Financial Items

6.1 Approve Expenditures published

**Resolved:** Council approved the listed expenditures and the additional payment list submitted on the night (see Appendix 1).

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
25/11/2019	Pole Green Nurseries	222	35.82		Flowers
25/11/2019	Various	225	39.99		Boots
27/11/2019	ASC Timber Supplies Ltd	225A	4.40		Hardware
27/11/2019	Peoples Pension	226	165.66		Pensions
01/12/2019	Easy Websites	224	80.40		Website and email
19/12/2019	Surfacelux Limited	227	10,235.52		Floodlights at skate park
19/12/2019	Society of Local Council Clerk	228	177.06		Clerk Subscription
19/12/2019	Newbury Printers (NW) Ltd	229	1,003.00		Printing
19/12/2019	Floristic	230	80.00		Wreath/Christmas/warMem
19/12/2019	British Telecom	231	117.00		Telephony
19/12/2019	Delivered NW	232	320.65		Distribution
19/12/2019	Post Office Limited	233	91.50		Stamps
19/12/2019	C&W Berry Ltd	234	500.00		Hardware
19/12/2019	Amazon	235	8.99		Measures/INNS
19/12/2019	Amazon	236	4.15		Funnel/INNS
19/12/2019	Amazon	237	29.58		Envelopes
19/12/2019	JRB Enterprise Ltd	238	707.40		Bags
19/12/2019	Pitchcare	239	192.84		Equip/INNS
19/12/2019	Various	240	1,584.21		Remuneration Dec19 E1
19/12/2019	Various	241	745.47		Remuneration Dec19 E2
19/12/2019	Various	242	908.66		Remuneration Dec19 E3
19/12/2019	Various	243	854.93		Remuneration Dec19 E4
19/12/2019	Various	244	599.47		Remuneration Dec19 E5
19/12/2019	Various	245	593.90		Remuneration Dec19 E6
19/12/2019	HMRC	246	807.04		Tax&NI Dec 19
19/12/2019	TESCO	247	45.00		Fuel
19/12/2019	Sharrocks	248	490.50		Blower
19/12/2019	Hotline	249	816.00		Gala
19/12/2019	Amberol Limited	250	1,097.60		Planters
19/12/2019	Primrose Hill PTFA	251	500.00		Grant
19/12/2019	Chorley & SR Shopmobility	252	250.00		Grant s137
19/12/2019	Euxton Careline	253	300.00		Grant s137
<b>Total Payments</b>			<b>23,386.74</b>		

Date	Supplier	ref	Budget	£	Description
					Additional payments for December 2019
					sub
					23386.74
<b>Additional payments after agenda</b>					
19/12/2019	Amberol	254	4510	614.16	Planters
19/12/2019	C&W Berrys	255	4570	37.55	Hardware
19/12/2019	DWG NW Ltd	256	4510	3585.00	Fencing/hedging
19/12/2019	St Mary's Church	257	4080	30.00	Room rentals
19/12/2019	Euxton PC Comm Cnt	258	4080	199.50	Room rentals
					4466.21
Total month					27852.95

APPENDIX 2 to Minutes of 19 December 2019

6. Financial Items

6.4 Precept consideration and approval

								<b>Item 6.4</b>
<b>Draft budget report for 2020/2021 precept</b>								
<b>Budget heads</b>	<b>Description</b>	<b>Budget</b>	<b>Spend</b>	<b>Income</b>	<b>Remaining</b>	<b>Committed Expenditure to end</b>	<b>Surplus Available</b>	<b>Precept Request 20/21</b>
4000	Employees	95000	54311		40689	20000	20689	90000
4010	Payroll Services	1200	520		680	360	320	1200 *
4070	Mileage	2600	1990		610	654	-44	3000
4075	Employee Training	2500	673		1827	1150	677	3000 *
4080	General Office	4500	2800		1700	1700	0	5000
4090	Communications	4000	4289	1630	1341	1324	17	4100
4100	Insurance	1900	3138		-1238	0	-1238	3500
4110	Subscriptions	200	177		23	0	23	200
4120	Audit	1250	1089		161	0	161	1250
4130	Legal Fees/Planning Investig	5000	0		5000	0	5000	5000
4211	Councillor Training	250	187		63	250	-187	250
4220	Elections and Parish Poll Fund	10000	5462		4538	0	4538	3500
4250	Grants	6000	4390		1610	500	1110	6000
4260	Christmas Celebrations	5000	1470		3530	150	3380	3000
4300	Euxton Gala	1500	1098		402	150	252	1500
4310	Road Safety	2500	0		2500		2500	2500
4340	Community Engagement	250	0		250		250	250
4380	Heritage Projects	3000	1800		1200		1200	3000
4390	Defibrillator Project	4000	689		3311	1625	1686	4000
4500	Utilities	1300	682		618	600	18	1400
4510	Gardens/Planting/Competitions	10000	6017	600	4583	4485	98	10000
4520	Allotments (non infa-struct)	7500	1976		5524	3400	2124	17000
4530	Millennium Green	10000	2306		7694	2000	5694	10000
4540	All Purpose Committee	2500	1943		557	320	237	2500
4550	Balshaw Villa Gardens	0	478		-478		-478	see EMR
4560	Multi/All Weather Greenside	1500	0		1500		1500	1500
4570	Amenity/Open Space RRM	30000	35639	770	-4869	2250	-7119	35000
4581	War Memorial	0	180	51	-129	80	-209	500
New	Footpaths/Cycleways Project							250
New	Monarch Passing							500
New	Eco Projects							8000
						40998		226900
<b>CIL Requests</b>								
	New SPID solar permanent equip £8,000							
	Allotments £150,000							
	All-weather Greenside Facility £							
<b>Earmarked Reserved Funds</b>						<b>EMR Carry Forward</b>		
320	Emergency Fund					22564		
330	Land Fund					65000		
340	Street Machines					4000		
350	Ransnap Brook					279		
370	CIL					201973		
380	Balshaw Villa					6522		
						300338		

							<b>Item 6.4</b>
Calculations		Explanations					
Bank	403,634	This is the balance of money in the bank					
Less spend to end March	40,998	Projected spend to the end of this financial year					
Less carry forwards/EMR	300,338						
Cash in hand	62,298	Balances					
Draft budget request	226,900	Precept column above					
Projected income	1,700	Money due in from invoices raised					
Less the Cash in hand	62,298	Calculation from above, bank balance less spend/carry fwds etc					
	162,902	Proposed precept amount					
Previous years comparisons				Annual			
<b>Band D equivalent Calculations</b>	<b>Tax Base</b>	<b>change</b>	<b>Precept figure</b>	<b>Resident pays</b>	<b>% +/- paid by residents</b>	<b>Top Up</b>	
2009 / 2010	3327.80		112340	£33.76			
2010 / 2011	3409.80		113200	£33.20	-1.66%	down 1.7% for residents	
2011 / 2012	3527.20		107,990	£30.62	-7.78%	down 7.8% for residents	
2012 / 2013	3656.90		104,270	£28.51	-6.87%	down 6.9% for residents	
2013 / 2014	3597.38		101,171	£28.12	-1.37%	down 1.4% for residents	1709
2014 / 2015	3759.46	162.08	104,817	£27.88	-0.86%	down nearly 1% for residents	1709
2015 / 2016	3992.53	233.07	107,816	£27.00	-3.25%	down over 3% for residents	1709
2016 / 2017	4116.64	124.11	100,323	£24.37	-9.74%	down over 9%	1709
2017 / 2018	4295.49	178.85	150,944	£35.14	44.10%	raised over 44%	1709
2018 / 2019	4437.48	141.99	159,000	£35.83	2%	rise of 2%	1709
2019 / 2020	4674.28	236.80	165,190	£35.34	-1.10%	down	1709
2020 / 2021	4674.28	estimated	162,902	£34.85			