

# EUXTON PARISH COUNCIL



Meeting arrangements: Full Council Meeting

Thursday, 19 September 2019, 7.15 pm start

Annexe, Euxton PC Community Centre, Wigan Road, Euxton

## A G E N D A

Page Ref

1. Apologies
2. Declarations of Interest and Dispensation Considerations

Members are reminded of their responsibility to declare any interest in respect of any matters contained or brought up at any point in this meeting, in accordance with the current Code of Conduct. Council will consider dispensation requests.
3. Minutes of Council Meetings

Council Minutes of the last meeting, approve their signing as a correct record

 Item 3
4. Public Participation

Matters brought to the Parish Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall the public this section will typically be limited to 20 minutes although the Chair may, at their discretion, extend this.
5. Statutory Business

Planning - Consider planning report from Lead Member for Planning, approve responses and ratify responses made between meetings or to meet deadlines

 Item 5
6. To Authorise the Sealing of Documents

To consider the transfer, to the ownership of the Parish Council, the land at Balshaw Villa corner and agree to sign the land transfer document and receive the s106 payment for its future maintenance of £7000

 Item 6
7. Financial Items
  - 7.1 Approve Expenditures for this month, and any submitted after the agenda
  - 7.2 Receive financial reports (Items: a Income, b Reconciliation, c Budgets)
  - 7.3 Banking arrangements updatesItem 7.1  
Item 7.2
8. Committee, Working Group and External Meetings Reports

Committee verbal updates. *Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.*
9. War Memorial

Proposal to have the memorial cleaned, costings to consider

 Item 9  
Proposal for wreaths at Christmas
10. Land along and off Pear Tree Lane

Request for this to be an agenda item, to discuss fields off Pear Tree Lane and their availability
11. Matters for information

Receive or update on the 'Fault Reports Log'

 Item 11  
*Notify the Chair prior to the meeting starts of any item to be brought up under this section. Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken. 6*

Full Council meetings 2019: 17 October, 21 November, 19 December.

Newsletter deadlines: 8 November 2019 for December issue, early February 2020 for March issue;. 2 May 2019 for June issue. early August 2020 for September issue;

D. Platt

CLERK

Published: 11/09/19

Date, Valid, Ref	Description/Location (click to be directed to www)	Comment/Recommendation
Ref. No: 19/00699/DIS   Received: Wed 17 Jul 2019   Validated: Wed 17 Jul 2019	Application to discharge condition 26 (construction method statement) attached to planning permission 18/01211/FULMAJ (Erection of 51 no. dwellings and associated works). Land 10M South Of 21 Dunrobin Drive Euxton	Work will be allowed on site 08:00 – 18:00 (Mon – Fri) and 08:00 – 14:00 (Sat) with 30-minute start and stop time at each end of the day.
Ref. No: 19/00668/TPO   Received: Thu 11 Jul 2019   Validated: Tue 16 Jul 2019	Application for works to a protected tree: Chorley BC TPO no.1 (Euxton) 1971: Beech tree T19 - reduce by 20%. 24 Casterton Euxton Chorley PR7 6HN	Granted
Ref. No: 19/00669/FULHH   Received: Thu 11 Jul 2019   Validated: Thu 11 Jul 2019	Roof alterations including raised ridge and rear dormer 46 Fieldside Avenue Euxton Chorley PR7 6J	Dormer extension with two bedrooms to make 5-bedroom house. Adequate parking
Ref. No: 19/00654/OUTMAJ   Received: Mon 08 Jul 2019   Validated: Mon 08 Jul 2019	Outline planning application for the erection of up to 180 dwellings including 30% affordable housing, with public open space, structural planting and landscaping, surface water flood mitigation and attenuation and vehicular access points from School Lane. All matters reserved except for means of vehicular access Land Between Pear Tree Lane and School Lane Pear Tree Lane Euxton	
Ref. No: 19/00708/TPO   Received: Thu 18 Jul 2019   Validated: Wed 24 Jul 2019	Application for works to a protected tree - Chorley BC TPO 11 (Euxton) 1996: Alder - Fell and replace with suitable new planting. 8 Badgers Walk Euxton Chorley PR7 6FH	Fell alder tree and replace with same. Granted
Ref. No: 19/00680/FULHH   Received: Sat 13 Jul 2019   Validated: Wed 24 Jul 2019	Conversion of garage to living accommodation and elevational alterations. 25 Halifax Drive Buckshaw Village Chorley PR7 7LN	Two parking spaces within the boundary of the premises should be available if this garage conversion is granted
Ref. No: 19/00681/FULHH   Received: Sat 13 Jul 2019   Validated: Sat 13 Jul 2019	Single storey rear extension and front and rear dormer extensions. 45 Cedar Avenue Euxton Chorley PR7 6BD	The number of additional bedrooms is not indicated on plans. If the proposed extension is granted it should be subject to suitable car parking within the site boundary. (Clerk asked 23/7/19)
Ref. No: 19/00640/TPO   Received: Wed 03 Jul 2019   Validated: Wed 24 Jul 2019	Application for works to a protected tree - Chorley BC TPO 5 (Euxton) 2013. Oak tree - Reduce 3no. lower lateral branches to suitable growth points by a maximum of 3m. Crown thin by 20%. 14 Chancery Fields Euxton Chorley PR7 1DG	Granted

Ref. No: 19/00742/TPO   Received: Mon 29 Jul 2019   Validated: Tue 30 Jul 2019	Application for works to a protected tree - Chorley BC TPO 8 (Euxton) 2010. Oak T1- Minor pruning works to the overhanging limb to give clearance for the lighting column. Prestwick Close Buckshaw Village	
Ref. No: 19/00721/MNMA   Received: Mon 22 Jul 2019   Validated: Mon 22 Jul 2019	Minor non-material amendment to the development approved under reference 09/00659/REMMAJ (Reserved matters application for five 3 storey office buildings with associated car parking and landscaping on the Southern Commercial Area Buckshaw Village) involving the introduction of an external staircase to the east elevation and an enclosed staircase to the west elevation of Building D, alterations to car parking layout and re-positioning of cycle/refuse stores. Land Bounded by Ordnance Road and Buckshaw Railway Station Ordnance Road Buckshaw Village	
Ref. No: 19/00658/FUL   Received: Tue 09 Jul 2019   Validated: Mon 15 Jul 2019	Extension of existing detached outbuilding and creation of vehicular access from Wigan Road. Larchfield 53 Wigan Road Euxton Chorley PR7 6JU	Extension of detached garage.
Ref. No: 19/00759/DIS   Received: Tue 06 Aug 2019   Validated: Tue 06 Aug 2019	Application to discharge conditions 12 (landscape and environmental management plan) and 13 (restoration and enhancement plan) attached to planning permission 18/01211/FULMAJ (Erection of 51 no. dwellings and associated works). Land 10m South Of 21 Dunrobin Drive Euxton	Environmental scheme including habitat suitable for the great crested newt
Ref. No: 19/00583/FULHH   Received: Thu 20 Jun 2019   Validated: Tue 30 Jul 2019	Erection of raised timber decking within rear garden. 4 Beaufort Close Buckshaw Village Chorley PR7 7LE	
Ref. No: 19/00766/FULHH   Received: Wed 07 Aug 2019   Validated: Wed 07 Aug 2019	Single storey side extension and elevational alterations. 48 Empress Way Euxton Chorley PR7 6QB	Single storey extension no increase of 4 bedrooms or parking spaces.
Ref. No: 19/00672/FUL   Received: Thu 11 Jul 2019   Validated: Fri 09 Aug 2019	Erection of 1no. detached dwelling house, following demolition of existing stables Land Adj to 33A Washington Lane Euxton	2 bed true bungalow on brown-field site. Access via Pear Tree Lane
Ref. No:19/00808/TPO	Application for works to a protected tree - Chorley Rural District Council TPO 1 (Euxton) 1971 - Oak tree - 2m crown reduction.   60 Firbank Euxton Chorley PR7 6HP	

Ref. No: 19/00812/FULHH   Received: 21/08/19   Validated: 28/08/19	Part two storey, part single storey rear extension 5 Moss Field Close Buckshaw Village Chorley PR7 7GS	Rear extension with no increase in number of bedrooms or loss of car parking space
Ref. No: 19/00803/FULHH   Received: 16/08/19   Validated: 16/08/19	Single storey rear extension 6 Prestwick Close Buckshaw Village Chorley PR7 7JT	Rear single storey extension no loss of car parking space.
Ref. No: 19/00794/OUT   Received: Wed 14 Aug 2019   Validated: Wed 14 Aug 2019	Section 73 application to remove condition 15 (parking layout) of planning permission ref: 15/01092/OUT (Outline application for the erection of up to 9 dwellings all matters reserved save for access). Land North of The Railway Public House Wigan Road Euxton	The site is currently in use as a commercial premises and the granting of this application would remove amenity from the village, particularly because of the number of new dwellings in the village.
Ref 19/00835/TPO Alternative Reference PP-08117305 Validated Tue 03 Sep 2019	Application for work to a protected tree - Chorley BC TPO 3 (Euxton) 1978 - Beech (T1) - FELL due to basal fungal decay. Replace with a native tree 11 Hillside Close Euxton Chorley PR7 6JB	The replacement tree should be the same species as the felled tree

6. To Authorise the Sealing of Documents

To consider the transfer, to the ownership of the Parish Council the land at Balshaw Villa corner and agree to sign the land transfer document and receive the s106 payment for its future maintenance of £7000

Following a planning approval in 2013/4 and subsequent s106 agreement signed in January 2015 it was agreed that the portion of land on the plan below be passed to the parish council's ownership with an agreed fee of £7000 for its future upkeep.

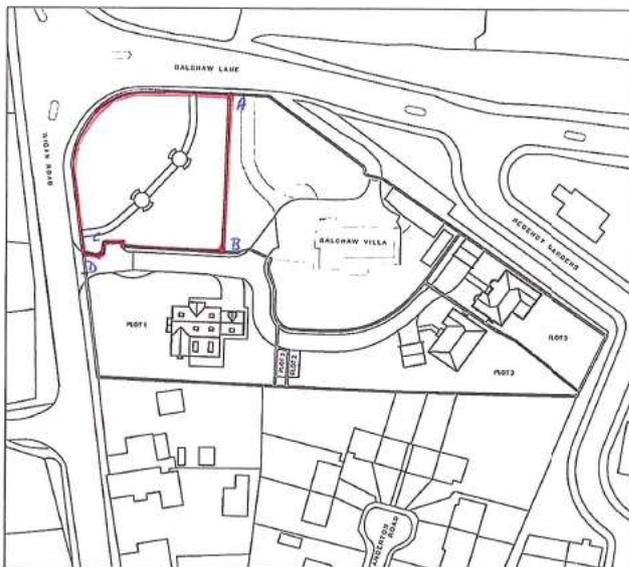
This process has taken some considerable time to get to this point.

The documents have been worked on, kindly, by a Chorley Council solicitor who has advised on searches and documents to read and consider.

Cllr Oddy has also viewed the documents and made observations to ensure a mortgage liability is discharged and we are clear on the boundary arrangements.

The document to give authorisation for the Chair to sign is the TP1 which is the HM Land Registry document for transferring title from the owner to the parish council. When this is signed, submitted to the owners solicitors the money is released to the parish council, £7000, which is earmarked for the upkeep of the area going forward and will be ring-fenced for that purpose.

If Councillors wish to view any documents please contact me so I can have available for you.



Recommendation: Agree for the Chair to sign the TP1 form and the Council to accept ownership and the £7000 s106 monies.

Euxton Parish Council

Current Bank A/c

List of Payments made between 22/07/2019 and 30/09/2019

Date Paid	Payee Name	Transaction Detail	Reference	Amount Paid
22/07/2019	Southern Electric	Electricity utility	116	106.14
23/07/2019	Pole Green Nurseries	Plants (Highways)	117	29.00
30/07/2019	British Telecom	Telephony	118	117.18
01/08/2019	Easy Websites	Website and emails	119	80.40
05/08/2019	Wilcock & Son	Hardware	120	55.97
12/08/2019	Peoples Pension	Pensions	121	165.89
16/08/2019	Various	Remuneration Aug 18 E1	129	1589.61
16/08/2019	Various	Remuneration Aug 18 E2	130	723.77
16/08/2019	Various	Remuneration Aug 18 E3	131	909.11
16/08/2019	Various	Remuneration Aug 18 E4	132	848.18
16/08/2019	Various	Remuneration Aug 18 E5	133	611.07
16/08/2019	Various	Remuneration Aug 18 E6	134	582.20
16/08/2019	HMRC	Tax&NI Aug19	135	803.00
22/08/2019	John Hy Mayor	Hardware	124	7.03
28/08/2019	Screwfix	Hardware	122	17.98
30/08/2019	British Telecom	Telephony	123	117.60
30/08/2019	Post Office Limited	Stamps	125	183.00
30/08/2019	TESCO	Fuel and hardware	126	62.64
01/09/2019	Easy Websites	Website and emails	138	80.40
06/09/2019	Amazon	Stationery	127	34.98
06/09/2019	Amazon	Stationery	128	15.41
06/09/2019	Electricity NW Ltd	Supply for skate lights	136	1441.44
06/09/2019	Various	Library speaker	137	30.00
19/09/2019	JRB Enterprise Ltd	Doggy bags	139	666.60
19/09/2019	Studholme Bell Ltd	Salary services	140	180.00
19/09/2019	Chorley Borough Council	Lease on play field	141	6.00
19/09/2019	Telltale Signs	Labels	142	84.00
19/09/2019	Society of Local Council Clerk	Training day	143	30.00
19/09/2019	Thistlethwaite Fencing Contrac	Fence Balshaw Ln	144	4380.00
19/09/2019	Newbury Printers (NW) Ltd	Printing of Sept newsletter	145	1003.00
19/09/2019	C J Lyon	Drain jetting	146	90.00
19/09/2019	C&W Berry Ltd	Hardware	147	367.71
19/09/2019	JRB Enterprise Ltd	Dog bag dispensers x6	148	685.32
19/09/2019	Team Sport & Play Ltd	Repairs, swing, cone	149	15096.00
19/09/2019	Electricity NW Ltd	Supply for skate lights	150	246.33
19/09/2019	PC World	Protection	151	39.99
19/09/2019	Delivered NW	Distribution of Sept newslette	152	320.38
19/09/2019	Various	Remuneration Sep19 E1	153	1584.21
19/09/2019	Various	Remuneration Sep19 E2	154	737.62
19/09/2019	Various	Remuneration Sep19 E3	155	904.86
19/09/2019	Various	Remuneration Sep19 E4	156	846.83
19/09/2019	Various	Remuneration Sep19 E5	157	632.82
19/09/2019	Various	Remuneration Sep19 E6	158	655.70
19/09/2019	HMRC	Tax&NI Sept19	159	794.97
19/09/2019	Myerscough College	Training correction	160	0.20
			TOTAL	37964.54

Euxton Parish Council

Cashbook 1

Current Bank A/c

Receipts received between 22/07/2019 and 30/09/2019

Name of Payer	Description	Banked	A/c	£ Amnt Received
Chorley Council	Grant from N'hood for	22/07/2019	1570	1120.00
D Gallimore, Friendly Gardener	Advert	22/07/2019	1090	35.00
Indep. Living	Advert	22/07/2019	1090	280.00
Manchester PropertyACE	Shop contract Runshaw	22/07/2019	1090	510.00
Spar Runshaw	Sponsor Flowers	22/07/2019	1510	200.00
The Hub 'Red Rose H'	Flower Sponsor	22/07/2019	1510	200.00
Donor	War memorial donation	22/07/2019	1520	50.61
CCLA	Interest	22/07/2019	1080	60.36
TSB	Interest	22/07/2019	1080	40.35
Santander	Interest	22/07/2019	1080	37.50
Lee Baron	Shops Highways	25/07/2019	1570	500.00
RBS	Interest	31/07/2019	1080	8.20
TSB	Interest	10/08/2019	1080	41.73
Santander	Interest	15/08/2019	1080	38.76
Glovers Bakery	Flower Sponsor	16/08/2019	1510	200.00
Busy Bodies	Advert	22/08/2019	1090	225.00
RBS	Interest	30/08/2019	1080	5.15
CCLA	Interest	01/09/2019	1080	134.51
				<hr/>
				3687.17

Euxton Parish Council  
 Bank Reconciliation Statement as at 30/09/2019  
 for Cashbook 1 - Current Bank A/c

Bank Statement Account Name (s)	Statement Date	Page No	Balances
RBS Current Account	30/08/2019	161	534.94
RBS High Interest	30/08/2019	94	30991.96
TSB - Current	01/10/2018	7	417.18
Coop - Current	29/05/2019	29	973.09
Barclays Current	16/08/2019		65.00
Santander	02/09/2019	92019	76109.76
RBS Debit Card	28/08/2019	52	4000.00
TSB - Savings	01/09/2019	17	49395.31
Coop - Savings	29/05/2019	11	45013.11
Barclays Savings	16/08/2019		55190.06
Public Sector Deposit Fund	31/08/2019	16	200928.68
Unity Trust (Current)	31/08/2019	3	470.92
Unity Trust (Saver)	31/08/2019	2	9000.00
			473090.01

Unpresented Cheques (Minus)

		Amount
16/08/201	135 HMRC	803.00
22/08/201	124 John Hy Mayor	7.03
30/08/201	125 Post Office Limited	183.00
30/08/201	126 TESCO	62.64
01/09/201	138 Easy Websites	80.40
06/09/201	127 Amazon	34.98
06/09/201	128 Amazon	15.41
06/09/201	136 Electricity NW Ltd	1441.44
06/09/201	137 Various	30.00
19/09/201	139 JRB Enterprise Ltd	666.60
19/09/201	140 Studholme Bell Ltd	180.00
19/09/201	141 Chorley Borough Council	6.00
19/09/201	142 Telltale Signs	84.00
19/09/201	143 Society of Local Council Clerk	30.00
19/09/201	144 Thistlethwaite Fencing Contrac	4380.00
19/09/201	145 Newbury Printers (NW) Ltd	1003.00
19/09/201	146 C J Lyon	90.00
19/09/201	147 C&W Berry Ltd	367.71
19/09/201	148 JRB Enterprise Ltd	685.32
19/09/201	149 Team Sport & Play Ltd	15096.00
19/09/201	150 Electricity NW Ltd	246.33
19/09/201	151 PC World	39.99
19/09/201	152 Delivered NW	320.38
19/09/201	153 Various	1584.21
19/09/201	154 Various	737.62
19/09/201	155 Various	904.86
19/09/201	156 Various	846.83
19/09/201	157 Various	632.82
19/09/201	158 Various	655.70
19/09/201	159 HMRC	794.97

32010.24

441079.77

Receipts not Banked/Cleared (Plus)

0.00

0.00

441079.77

Balance per Cash Book i: **441079.77**

Difference is :- 0.00

Euxton Parish Council  
Council Detail Report 30/09/2019

Budget	Budget head	Actual spend to date	Budget	Variance	Budget avail	% of budget spent
100	Employees					
4000	Employees	36074	95000	58926	58926	38.0%
120	Housekeeping					
4010	Payroll Services	370	1200	830	830	30.8%
4070	Mileage	1332	2600	1268	1268	51.2%
4075	Employee Training	501	2500	1999	1999	20.1%
4080	General Office	1560	4500	2940	2940	34.7%
4090	Communications	2965	4000	1035	1035	74.1%
4100	Insurance	112	1900	1788	1788	5.9%
4110	Subscriptions	0	200	200	200	0.0%
4120	Audit	289	1250	961	961	23.1%
4130	Legal Fees/Planning Investig	0	5000	5000	5000	0.0%
140	Council					
4211	Councillor Training	187	250	63	63	74.7%
4220	Elections and Parish Poll Fund	5462	10000	4538	4538	54.6%
160	Grants/S137					
4250	Grants	2785	6000	3215	3215	46.4%
4260	Christmas Celebrations	0	5000	5000	5000	0.0%
180	Special Events/Projects					
4300	Euxton Gala	418	1500	1082	1082	27.9%
4310	Road Safety	0	2500	2500	2500	0.0%
4340	Community Engagement	0	250	250	250	0.0%
4380	Heritage Projects	1800	3000	1200	1200	60.0%
4390	Defibrillator Project	689	4000	3311	3311	17.2%
200	Amenity/Utility					
4500	Utilities	-93	1300	1393	1393	(7.1%)
4510	Gardens/Planting/Competitions	3457	10000	6543	6543	34.6%
4520	Allotments (non infa-struct)	176	7500	7324	7324	2.3%
4530	Millennium Green	2306	10000	7694	7694	23.1%
4540	All Purpose Committee	1354	2500	1146	1146	54.1%
4550	Balshaw Villa Gardens	478	0	-478	-478	
4560	Multi/All Weather Greenside (n	0	1500	1500	1500	0.0%
4570	Amenity/Open Space RRM	24075	30000	5925	5925	80.2%
300	EMR's					
9320	EMR Emergency Fund	0	37500	37500	37500	0.0%
9330	EMR Land Fund	0	65000	65000	65000	0.0%
9340	EMR Street Machines	0	4009	4009	4009	0.0%
9350	EMR Ransnap Brook	0	279	279	279	0.0%
9370	EMR CIL	1406	211606	210200	210200	0.7%
		87703	531844	444141	444141	

**9. War Memorial Cleaning**

Proposal to have the war memorial cleaned

I asked 5 companies in our location to quote

1	1100 + vat
2	Referred to another
3	Chased
4	Chased
5	Chased

If the costings come in after the agenda is published I will update this sheet.