

MINUTES of the Council Meeting held 20 December 2018 at 7.15 pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

<u>Present</u>	Cllr J Bamber Cllr M Bamber Cllr P Fellows Cllr C Jones Cllr E Jones	Cllr A Oddy Cllr K Reed (Chairman) Cllr T Reed Cllr A Riggott Cllr D Rigg	Cllr G Sharples Cllr S Walker Cllr B Williamson Cllr J Williamson Cllr M Wilmot Members of the public 4
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1. Apologies Cllr H Tune.

No apology received Cllr B Davies.

2. Declarations of Interest

Cllrs Riggott and K Reed in item 6.1 appertaining to the Euxton Library Friends grant and Cllr E Jones in 6.1 appertaining to the Chorley Couch to 5K grant.

3. Minutes of Council Meetings

Resolved: Minutes of the Full Council Meeting held on 15 November 2018 were agreed to be an accurate record and signed by the Chairman.

4. Statutory Business

Council were informed of the resignation of Paul Boyd and that the vacancy had been reported to the Elections Office and notices will be published on 21 December.

Planning – members considered the reports and requested further information on 18/01043/FUL and 18/01127/TPO.

5. Public Participation - Residents and Police Matters

Resolved: Council resolved to suspend standing orders.

A resident attending asked if Council had had responses from Chorley from the minutes of the last meeting at 8.2.

Clerk informed that the Central Lancashire partnership declined to answer the questions, apart from the headline numbers of submissions because, they would have to get agreement from the other two partners and then supply the same information to all. (Headline numbers are Chorley 185 : Preston 80 : South Ribble 124)

Bgh Cllr Gee attended and mentioned the excellent work the Council does for the village and how hard it works and wished all a Merry Christmas and Happy New Year.

Resolved: Council resolved to restore standing orders.

6. Financial Items

6.1 Approve Expenditures on report, and any submitted later (see list below)

Resolved: Council approved the expenditure report and the later submitted items.

6.2 Receive financial reports (Item 6.2a Income, 6.2b Reconciliation, 6.2c Budgets)

7. Committee Reports

7.1 Leisure Committee – Council was updated that the flood lights for the skate park site had received planning permission.

Council considered recommendations from the Leisure Committee on the Bowling Club

Resolved: Council agreed to allow the Bowls Club make 3 more sets of keys and with the Leisure Committee recommendations, due to there now being a number of key sets in existence that, a register of all the sets of keys needs to be kept and maintained. Also, the Club be recommended to issue the rules again at each member at renewal.

Resolved: Council agreed the Bowls Club may have permission, as per clause 22 above, to hold a social event in July which is to be a BBQ event.

7.2 All Purposes Committee – Cllr M Bamber updated on the response forms from the Gala Day.

7.3 Allotment Working Group the proposed first meeting will need to be rearranged. As there are details with Chorley which need to be confirmed first, which are delayed.

8. CIL123 list follow up from submission in September

Council considered a copy of a Chorley Executive meeting with comments on the CIL123 list.

Resolved: Council to write to Chorley and ask:

What are we doing wrong and how can we get items on the list

The list mentions more than once 'Euxton can put funds from its CIL' into 'Chorley' projects so Council requests a detailed response from Chorley where the 85% of the latest CIL money tranche to Chorley (namely £1,076,540.85) has been spent and why this was not suitable to be spent on the requested projects.

9. Chorley's Tree Maintenance Policy

Council considered the updated Chorley policy

Resolved: Council to write to Chorley and ask a number of questions. Councillors were asked to send in the questions to the Clerk to collate.

10. Finance - Set the Precept for 2019/2020

Resolved: Council discussed the precept budget, line by line, adjusted a number of figures and agreed the Band D equivalent figure to be £35.34 (copy of budget below).

11. Matters for information

'Fault Reports Log' was received and updates were given.

Reports. Central reservation near Central Drive barrier bent. Bus stop at Bay Horse the light drips in the centre on people waiting. Chase the request for a bin in Ransnap Woods.

The Chairman declared the public part of the meeting closed.

6. Financial Items

6.1 Approve Expenditures on report, and any submitted later

Date: 13/12/2018	Euxton Parish Council	Page 1			
Time: 19:10	Current Bank A/c				
List of Payments made between 16/11/2018 and 31/12/2018					
<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
16/11/2018	Post Office Limited	218	241.00		Stamps
16/11/2018	Flags & Flagpoles	219	30.90		Flag strings clips
20/11/2018	Sam Croniken	216	600.00		Tree works
28/11/2018	Viking Direct Ltd	220	38.47		Stationery
30/11/2018	British Telecom	215	128.56		Telephony BB
01/12/2018	Easy Websites	224	76.80		www and emails
10/12/2018	Peoples Pension	234	92.06		Pension contributions
20/12/2018	Plantscape Ltd	222	1,195.20		Christmas hang trees
20/12/2018	Screwfix to E4	223	9.98		Hardware
20/12/2018	C&W Berry Ltd	225	121.39		Hardware
20/12/2018	Water Plus	226	59.50		Water charges
20/12/2018	Paper Rabbit Print Ltd	227	1,061.00		Printing Dec Newsletter
20/12/2018	Various	228	1,567.94		Remuneration Dec18 E1
20/12/2018	Various	229	678.95		Remuneration Dec18 E2
20/12/2018	Various	230	938.21		Remuneration Dec18 E3
20/12/2018	Various	231	940.05		Remuneration Dec18 E4
20/12/2018	HMRC	232	756.13		Tax & NI Dec18
20/12/2018	HiViz Workwear	233	178.20		Workwear
20/12/2018	Facebook	217	7.78		Boost for LDF call for sites
Total Payments			8,722.12		

Additional payments approved

Date	Supplier	ref	Budget	£	Description
Additional payments after agenda					
20/12/2018	Chorley Council	235	4570	357.55	Play area inspects
20/12/2018	JRB Enterprise Lte	236	4570	296.40	Dog bags
20/12/2018	Delivered NW	237	4090	318.18	Delviery of newsletter
20/12/2018	Play & Leisure	238	4570	91.03	Play area parts
20/12/2018	Friends of Euxton Library	239	9360	12.00	ELF money returned
				1075.16	

10. Finance - Set the Precept for 2019/2020

DRAFT PRECEPT BUDGET WORKINGS FOR 2019/2020	2018/2019 Figures						2019/2020 Figures				Notes	
	Current	Annual Budget	Actual Spend	Variance	Income 18/19	Control to end Mar 19	Balance 18/19	Carry fwd from 18/19	Surplus/Deficit 19/20	Total Budget 19/20		
Budget sections / Titles												
Employees												
4000 Employees	73000	42408	30592			17250	13342		95000	95000		
Housekeeping												
4010 Payroll Services	1100	435	665			145	520		1200	1200		
4070 Mileage	1900	1354	546			540	6		2600	2600		
4075 Employee Training	1200	285	915				915		2500	2500		
4080 General Office	2000	2177	-177			390	-567		4500	4500		
4090 Publicity Communications	3842	4127	-285		1295	350	660		4000	4000		
4100 Insurance	1800	1796	4				4		1900	1900		
4110 Subscriptions	200	180	20				20		200	200		
4120 Audit Requirements	1250	890	360				360		1250	1250		
4130 Legal Fees/Planning Investigations	5000	134	4866				4866		5000	5000		
4160 Website Maintenance	800	576	224			195	29			0		Inc in 4080/delete line
4180 Room Hire	600	0	600				600			0		Inc in 4080/delete line
Council												
4211 Training/conference fees-Counc Councillor Training	150	190	-40		54		14		250	250		
4220 Elections and Parish Poll Fund	5000	5000	0				0		10000	10000		
Grants/S137												
4250 Grants	3500	2670	830				830		6000	6000		
4260 Christmas Celebrations	2000	1156	844				844		5000	5000		
Special Events/Projects												
4300 Euxton Gala	1000	1092	-92				-92		1500	1500		
4310 Speed Indicator Device Road Safety	1150	0	1150				1150		2500	2500		
4340 Increase Public Involvement Community Engagement	250	0	250				250		250	250		
4350 Finance Software	125	119	6				6					Inc in 4080/delete line
4380 Heritage/Sign-Project Heritage Projects	1500	0	1500			1500	0		3000	3000		
4390 Defibrillator Project	1500	1515	-15		1000	985	0		4000	4000		
4430 Millennium Green Pond Project	3267	3267	0				0					Delete budget
Amenity/Utility												
4500 Utilities	1150	397	753			750	3			1300		
4510 Gardens/Planting/Competitions	18000	6580	11420				8820		10000	10000		
NEW Allotments (none infra-structure items)									7500	7500		
4530 Millennium Green	10000	267	9733			4500	5233		10000	10000		
4540 All Purpose Committee	2500	1374	1126			750	376		2500	2500		
NEW Multi/all weather area Greenside (none infra-structure items)									1500	1500		
4570 Amenity/Open Space RRM	35656	28059	7597		3730	7500	3827		30000	30000		
4590 Bowling/Boules Project	10730	13828	-3098				-3098					Inc 4570/delete line
EMR's												
9320 EMR Emergency Fund	23000	436	22564			200	22364	22364	15136	37500		
9330 EMR Land Fund	65000	0	65000				65000	65000		65000		
9340 EMR Street Machines	4009	0	4009				4009	4009		4009		
9350 EMR Ransnap Brook	279	0	279				279	279		279		
9360 EMR EMR ELF	35	23	12				0					Delete budget/NLR
9370 EMR CIL	45226	7712	37514		174092		211606	211606		211606		
	327719	128047	199672			37667	342176	303258	227286			

Calculations	Explanations					
Bank	398,733	This is the balance of money in the bank				
Less spend to end March	37,667	Projected spend to the end of this financial year				
Less allocated or carry forward funds	303,258	Carry forward/allocated funds column above				
Cash in hand	57,808	Balances				
Draft budget request	227,286	Precept column above				
Projected income	4,300	Money due in from invoices raised, VAT claims etc				
Grant from CBC with precept		Notified December (most likely not get from now on)				
Less the Cash in hand	57,808	Calculation from above, bank balance less spend/carry fwds etc				
	165,178	Proposed precept amount				
Previous years comparisons				Annual		
Band D equivalent Calculations	Tax Base	change	Precept figure	Resident pays	% +/- paid by residents	Top Up
2009 / 2010	3327.80		112340	£33.76		
2010 / 2011	3409.80		113200	£33.20	-1.66%	down 1.7% for residents
2011 / 2012	3527.20		107,990	£30.62	-7.78%	down 7.8% for residents
2012 / 2013	3656.90		104,270	£28.51	-6.87%	down 6.9% for residents
2013 / 2014	3597.38		101,171	£28.12	-1.37%	down 1.4% for residents
2014 / 2015	3759.46	162.08	104,817	£27.88	-0.86%	down nearly 1% for residents
2015 / 2016	3992.53	233.07	107,816	£27.00	-3.25%	down over 3% for residents
2016 / 2017	4116.64	124.11	100,323	£24.37	-9.74%	down over 9%
2017 / 2018	4295.49	178.85	150,944	£35.14	44.10%	raised over 44%
2018 / 2019	4437.48	141.99	159,000	£35.83	2%	rise of 2%
2019 / 2020	4674.28	236.80	165,178	£35.34	-1.10%	down