

**MINUTES** of the Full Council Meeting held 20 August 2020 at 7.15 pm via Zoom.

<u>Present</u>	Cllr I Hamer	Cllr D Rigg	Cllr B Williamson
	Cllr C Jones (Vice Chair)	Cllr A Riggott	Cllr J Williamson
	Cllr E Jones	Cllr G Sharples	Cllr S Walker
	Cllr A Oddy	Cllr V Thornhill	
	Cllr K Reed (Chairman)	Cllr H Tune	

Clerking: A Platt, D Platt  
Members of the public 1

1. Apologies

Councillors P Fellows, P Preston, M Wilmot.

**Resolved:** Apologies and reasons for absence where provided, and accepted.

2. Declarations of Interest

None declared.

3. Minutes of Council Meetings

**Resolved:** Minutes of the Full Council Meeting held on 20 February 2020 were agreed to be an accurate record and signed by the Chairman.

**Resolved:** Minutes of the Extraordinary Full Council Meeting held on 5 March 2020 were agreed to be an accurate record and signed by the Chairman. The update report on the agreed actions at the meeting is to be appended to the Extraordinary Council minutes (and these minutes), with note advising the Parish Council makes no comment on the accuracy, or claims made by third parties (see Appendix 1).

Appendix 1

4. Public Participation - Residents and Police Matters

A member of the public expressed disappointment with the appeal decision relating to the Gladman planning application.

It was reported work had commenced on the new development off Dunrobin Drive and problems were being caused by large delivery vehicles accessing the site, including damage to private property.

Agenda items 6 and 7 were brought forward.

6. Financial Items

6.1 Approve Expenditures published as circulated with the agenda

**Resolved:** Council approved the listed expenditures (see Appendix 2).

Appendix 2

6.2 Receive financial reports (Items: a Income, b Reconciliation, c Budgets) as circulated with the agenda

**Resolved:** Council received the reports as circulated.

6.3 Approve financial figures for the year ended 31 March 2020 as circulated with the agenda.

**Resolved:** Council approved the figures as circulated.

6.4 Review the Audit Asset Register to the end of March 2020 as circulated with the agenda.

**Resolved:** Council approved the Asset Register as circulated.

6.5 Receive the report of the Internal Auditor for the year ended 31 March 2020 as circulated with the agenda.

**Resolved:** Council received the report and agreed the actions from the report will be considered on a future agenda.

6.6 Approve Annual Governance Statement for the year ended 31 March 2020 as circulated with the agenda.

**Resolved:** Council approved the Annual Governance Statement as circulated.

6.3 Approve Accounting Statements for the year ended 31 March 2020.

**Resolved:** Council approved the Accounting Statements as circulated.

Agenda

Two time sensitive items received after the agenda were submitted to Council for consideration. These two items will be followed up on a future agenda.

A Government scheme for grants to organisations in receipt of small business rate relief was extended on the 4<sup>th</sup> August to include parish councils. Chorley Council circulated a claim form on 19<sup>th</sup> August.

**Resolved:** Council agreed to submit an application for the grant.

In order to comply with new legislation relating to website accessibility, to be implemented in September 2020, the hosting company had offered to rebuild the website at a cost of £300+VAT.

**Resolved:** Council agreed to the rebuilding of the website.

## 7. Sealing of Documents

7.1 Allotment Committee recommends the signing of the lease for the land off Euxton Lane for the creation of allotment plots.

**Resolved:** Council agreed to sign the lease.

7.2 To consider and co-sign the 'wayleave' document for access the main drain at Greenside land through Chorley Council from Westchurch Homes

**Resolved:** Council agreed to sign the wayleave.

7.1 To sign the agreement for the renting of car parking spaces at Greenside by Westchurch Homes.

**Resolved:** Council agreed to sign the agreement.

## 5. Statutory Business

5.1 Co-option update – Council agreed to defer co-options until face-to-face meetings are possible.

5.2 Planning – Members considered the planning reports.

**Resolved:** Council agreed to the comments submitted by the Clerk identified on the reports.

20/00843/TPO Gleadhill Barn, Dawbers Lane

No issues with the works to protected trees however, the works extend into trees not covered by TPO's.

**Resolved:** Council agreed to request emergency TPO's if the Tree Officer feels it appropriate (see Appendix 3).

Appendix 3

20/00509/FULHH 43 Stirling Drive - possible loss of available parking was mentioned, Clerk will check.

20/00510/FUL 9 Washington Lane - the Lead member and Clerk are to look at this application.

A report was provided on suggestions for standardised comments to be submitted for applications for works to protected trees and for property side extensions, garage conversions and additional bedrooms insisting Local Plan parking standards relating to the number of available spaces are adhered to.

**Resolved:** Council agreed to the interim adoption of standardised comments for applications involving protected trees.

**Resolved:** Council agreed to standardised comments requiring Local Plan parking standards are adhered to.

**Resolved:** Council agreed to the setting up of a Working Party, comprising Councillors Oddy, Rigg and Thornhill and the Clerk to look more closely into the wording and put on the September agenda.

Agenda

Problems with vehicle movements to the site off Dunrobin Drive causing damage to private property were raised. A resident had copied a number of Councillors in to a list of problems.

Councillor Thornhill declared an interest in this item and took no part in the debate of decision.

**Resolved:** Council agreed for a letter to be sent to the Planning Officer/Enforcement to request planning conditions are adhered to.

Councillors expressed disappointment with the Planning Inspector's decision to allow the outline application for the development of the land between Pear Tree Lane and School Lane. Future strategy options to be put on the September agenda.

Agenda

8. Working Group Report on Tree Preservation Orders

The Working Groups comprehensive report was circulated with the agenda. Nine possible sites to request Tree Preservation Orders had been identified. A suggestion to work with landowners was put forward to be included in the report.

**Resolved:** The identified sites in the report are to be submitted to Chorley Council's Tree Officer, Directors and Chairman of the Planning Committee.

9. Arrangements for Future Meetings and Dates

Council considered the report circulated with the agenda.

The removal of the December meeting had been introduced to set the precept. Council Tax Base figures from Chorley Council are not available at the time of this meeting.

**Resolved:** Council agreed the December meeting will be removed from the calendar and standing orders revised to reflect this.

The possibility of a return to face-to-face meetings was discussed.

**Resolved:** Council agreed the September meeting will be conducted via Zoom and an item included on the agenda regarding future meeting arrangements.

Agenda

10. Committee Reports

No reports. Potential dates are to be circulated to Committee members.

11. Matters for Information

Additional areas of Buckshaw Village are shortly to be adopted. The Personnel Committee was asked to look into Parish Council staff covering these areas. The areas to be adopted will be copied to the Clerk with timescales.

Information on responses to the survey was discussed. Councillors were asked what type of details or data they required from the responses. Cllr Oddy will create a report using the important and interesting returns. The formulation of a 3 year plan was suggested using the results as a guide.

The Chairman declared the meeting closed.

9.25 pm

APPENDIX 1 to Minutes of 20 August 2020

3. Minutes of Council Meetings

The update report on the agreed actions at the meeting

Euxton Parish Council - Extra Ordinary Meeting 5 March 2020 – Action resolutions and the responses

Point	Agency/Description	Response
	<b>Lancashire County Council – Highways</b>	
1.	<p>The Site hours have been requested to be reduced due to the impact on residents and also to prevent any deliveries to the site early, when they would not be able to access the site anyway due to parked cars (this has been made to Chorley in relation to the operating hours/delivery times of the site), the request to LCC is that the Parking Restrictions are changed to single yellow lines and the restriction of parking to be from 9.30 am to 16.00 pm with no restrictions at all at the weekends.</p>	<p>LCC acknowledged 09/03/20                      LCC response 11/03/20                      The changes should be restriction of single yellow lines Monday to Friday from 8am to 4pm, you will be in receipt of Initial and Formal notification when completed.                      LCC response 17/03/20 includes above also, no loading/unloading in locations indicated Monday to Friday from 8am to 4pm</p> <p>Westchurch response 12/03/20 –</p> <ul style="list-style-type: none"> <li>○ We cannot agree to deliveries to site being after 9.30am. However, it should be noted that not all deliveries will be before 9.30am. Where practical/possible we will encourage suppliers to deliver after this time.</li> </ul> <p>EPC response to Westchurch 12/03/20 - These site timing requests have gone to CBC and LCC and it is for them to consider</p> <p>It is not unusual that CBC does restrict site times and infact we have another site not far from yours with such restrictions as requested by residents for exactly the same reasons that no deliveries could ever access the site before 9.30am because of resident parking. No response from Westchurch to this reply.</p>
9.	<p>The disabled spaces issue is difficult as there are number of disabled people in this location yet only one space will be provided, also there are some specific circumstances surrounding the pick/drop off of a young person whose parents are concerned about their 'supported transport' being ticketed as sometimes the pick/drop offs do not always go to plan and involve a prolonged wait. It is hoped</p>	<p>LCC acknowledged 09/03/20                      LCC response 09/03/20 - In relation to the disabled parking space I have been informed that it is the responsibly of the home owner to request this service independently, therefore we will not be able to request a disabled parking bay to be placed in this location by the contractor.</p>

	that these circumstances are not met with too rigid ticketing/enforcement when it is obvious (or can be if asked) that it is an 'supported transport' pick/drop off taking place.	
	<b>Chorley Council</b> - 19/00361/FULMAJ 'Discharge of Conditions' applications the Greenside 36 houses application so I have listed; Discharge app numbers: 20/00074/DIS; 20/00125/DIS; 20/003/DIS – the following points are requested to be conditions for the site.	
2.	Site deliveries should be conditioned to be only from 9.30 to 16.00 Monday to Friday, nothing at the weekends.	<p>Chorley acknowledged 17/03/20 –</p> <ul style="list-style-type: none"> <li>– Decisions on these applications will be made once all technical consultation responses have been received and any outstanding issues have been satisfactorily resolved.</li> <li>– I am happy to receive the comments of the Parish Council and Ward Councillors in consideration of the applications and I can confirm that I have received the comments of Euxton Parish on application 20/00073/DIS in relation to the construction method statement. I have relayed this to the applicant to consider prior to discussing the matter further with them.</li> <li>– Any objections to these applications would result in them being presented to the Chair of the Planning Committee for consideration.</li> </ul> <p>Chorley Decision 20/05/20</p> <ul style="list-style-type: none"> <li>– Site opening hours will be 8.00am to 6.00pm Monday to Friday and 8.00am to 1.00pm on Saturday.</li> <li>– There will be no works on Saturday after 1pm or Sundays.</li> <li>– No plant will operate before 8.00am and deliveries will be restricted to after 9.30am.</li> <li>– Plant and material deliveries will be carefully planned and closely monitored to minimise nuisance and inconvenience to local residents.</li> </ul>
3. & 10.	Every large site delivery should have a Banksman, and smaller vehicles should be used wherever possible. Banksman should be from entry off Runshaw Lane to the site due to the congested street, play area and pedestrians.	<p>Westchurch response 12/03/20 –</p> <ul style="list-style-type: none"> <li>○ A Banksman is not required and therefore Westchurch Homes will not be providing one for deliveries.</li> </ul>

		<ul style="list-style-type: none"> <li>○ We have already instructed/informed contractors and suppliers that the largest vehicles used for delivery shall be rigid and not articulated lorries. This is not without expense to Westchurch Homes.</li> <li>○ See below point regarding signage</li> </ul> <p>Chorley acknowledged 17/03/20 – see above. Chorley Decision 20/05/20 – traffic management plan necessary – entry off Runshaw Lane.</p>
<p>4.</p>	<p>No deliveries to the site should be using St Mary's Gate/ Barnside route, all deliveries should be via the main Runshaw Lane turn in to Greenside.</p>	<p>Westchurch response 12/03/20 - We agree. This will be noted on correspondence with subcontractors' and suppliers and also noted in the Site Induction.</p> <p>Chorley acknowledged 17/03/20 – see above</p> <p>Chorley Decision 20/05/20 – traffic management plan necessary/approved – entry off Runshaw Lane</p>
<p>5.</p>	<p>Site should not run from 7am-7pm - this should be changed to 8.00am to 6.00pm Monday to Friday and 8.00m to 1.00pm on Saturday (No Sundays or Bank Holidays) following the 'Control of Pollution Act 1974 Chapter 40'. This site is behind a high density living area and will be causing much stress, pressure on parking, access etc and having 7am-7pm site opening would put further pressures on the residents.</p>	<p>Westchurch response 12/03/20 –</p> <ul style="list-style-type: none"> <li>○ It is not unusual for site working hours to run from 7am to 7pm. This is also in line with Chorley Councils guidance on Statutory Nuisance.(see link: <a href="https://chorley.gov.uk/Documents/Enviromental%20Health/Nuisance%20leaflet%20v1.pdf">https://chorley.gov.uk/Documents/Enviromental%20Health/Nuisance%20leaflet%20v1.pdf</a>, However, we acknowledge it would be unusual for operatives to be working on site beyond 6pm and we therefore would agree to restrict the hours in this regard (working hours to be 7.00am – 6.00pm Monday to Friday).</li> <li>○ To clarify, we concur that Saturday working should be limited to end at 1pm, with no working on a Sunday.</li> <li>○ See note on Parking below</li> </ul> <p>EPC response to Westchurch 12/03/20 - These site timing requests have gone to CBC and LCC and it is for them to consider - so maybe we should see what they decide. No response from Westchurch to this reply.</p> <p>Chorley acknowledged 17/03/20 – see above response. Chorley Decision 20/05/20 – not approved see 2. above for timings</p>



<p>7.</p>	<p>A site speed limit, including the access roads should be adhered to which should be 10mph for all site/construction traffic/deliveries/visitors to site.</p>	<p>Westchurch response 12/03/20 -</p> <ul style="list-style-type: none"> <li>○ A site speed limit will only be applicable to the confines of the site.</li> <li>○ The speed limit on the highway leading to the site (Greenside) should be adhered to as this is a legal requirement of any road user. However, all operatives will be made aware of the need to be especially cautious when using Greenside to access site and this will be reiterated in the Site Induction and on suppliers/sub-contractors orders.</li> <li>○ Whilst we can not dictate to the highways authority the adopted speed limit on Greenside we would support you in any effort on your part to get the current reduced to 10mph as a temporary measure</li> <li>○ See below regarding signage</li> </ul> <p>Chorley acknowledged 17/03/20 – see above. Chorley Decision 20/05/20 – not mentioned.</p>
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<p>8.</p>	<p>All Contractors/delivery companies/visitors to site should be signed up to the 'Considerate Constructors Scheme' for the protection of the residents who will have approximately 18 months of serious construction next door to them.</p>	<p>Westchurch response 12/03/20 -</p> <ul style="list-style-type: none"> <li>o Westchurch Homes are, and will continue to be, signed up to the Considerate Constructors Scheme and we take our responsibilities very seriously. For example, as you are aware, we have been in discussion with yourself and the Parish regarding temporary <b>parking measures</b>, both for Westchurch homes Limited construction staff and contractors operatives in order to minimise any disruption to the local community. We have even proposed to provide a temporary solution for residents during the construction period in order to further minimise disruption to local residents. I would emphasise that the inclusion of the residents parking and associated hatching, signage etc. is at cost to Westchurch Homes Limited and demonstrates our commitment to the CCS.</li> <li>o Whilst we do not insist on our supply chain becoming members this is something that we do encourage</li> </ul> <p>Chorley acknowledged 17/03/20 – see above response. Chorley Decision 20/05/20 – not mentioned. 01/06/20 Temporary car parking has been provided by Westchurch in the grounds of Greenside recreation ground for contractors also, spaces for residents on the outer perimeter of the grounds</p>
<p><b>Westchurch Homes</b></p>		
<p>3. &amp; 6.</p>	<p>Westchurch are requested to implement some signage at the road entrance, and the exact roadside location of the play area, and possibly painted on the road at the site of the play area where residents report a serious 'lack of road safety or awareness' of the children coming out of the play area, all contractors, staff, deliveries etc should be made aware on their delivery instructions of this play area on the Greenside approach to your site access street. Residents see this area as a <b>grave</b> safety issue which should be flagged to all and regularly re-enforced for the safety of the children.</p>	<p>Westchurch acknowledged 09/03/20 Westchurch response 12/03/20 -</p> <ul style="list-style-type: none"> <li>o We agree that there should be some additional <b>road signage</b> at the entrance to Greenside from Runshaw highlighting the fact that all drivers need to be aware of children in the local vicinity and in fact, this has already been discussed with some of the residents of Greenside. We will be submitting proposals to highways for approval</li> <li>o We will also propose additional signage near the play area, again subject to approval.</li> </ul>

		<ul style="list-style-type: none"> <li>○ We note your point regarding the '<u><b>serious lack of road safety or awareness of children</b></u>' and this will be highlighted to operatives in our Site Induction.</li> </ul> <p>18/08/20 Westchurch asked for an update on first two bullets – ie progress with LCC or submission date</p>
8.	Westchurch are urged to request all Contractors/delivery companies/visitors to site to be signed up to the 'Considerate Constructors Scheme' for the protection of the residents who will have approximately 18 months of serious construction next door to them.	<p>Westchurch acknowledged 09/03/20 Westchurch response 12/03/20 – see above response</p>
13.	<p>The residents asked, and the Parish Council is willing, to request from Westchurch a weekly 'Contract/Site meeting' possibly at 9.30am on a Friday morning - this would be for Westchurch to impart to a very small group its plans for the following week. We have 6 volunteers (4 residents/2 Parish Councillors) who are willing to rotate attending this meeting, following which, they will impart the important information to residents.</p> <p><i>Examples of information they would be seeking would be for example: On (date) the main drains will be dug up/location; Monday (date) there will be 5 deliveries of bricks; Tuesday (date) the Roof Trusses will be delivered (giving specifics such as - and this is a very large delivery and any blockages will result in traffic build up and cars being requested to be moved etc) - these are only examples made up of things the residents would wish to know, others might be if the site had fallen behind schedule, if there is a major incident or hiccup discovered and needs rectifying etc.</i></p>	<p>Westchurch acknowledged 09/03/20 Westchurch response 12/03/20 -</p> <ul style="list-style-type: none"> <li>○ This is not something we feel would be beneficial as the operations on site are a matter for Westchurch Homes Limited. Any deliveries etc in relation the construction works will be compliant with the above.</li> <li>○ We will, however, be willing to hold one briefing meeting with the Parish Council who can then relay any information to the local community as necessary.</li> </ul> <p>EPC responded to Westchurch 12/03/20 It is disappointing Westchurch does not feel a regular site meeting would assist residents and EPC to disseminate information so it is a shame you will not arrange such a regular meeting - one meeting would not be useful for a site which may be in situ for over 18months. No response from Westchurch to this reply.</p> <p>EPC has been supplied with Site Manager's name/email/contact number – who is very helpful</p>

13. & 12.	The group of residents/Parish Councillors have set themselves up as a small committee and are planning how to disseminate information supplied by yourselves to the residents en-masse to help all the residents and yourselves get through this difficult 18 months site build. A point of contact sheet will be collated containing contact numbers	EuxtonPC has been liaising with residents who have contacted it on numerous issues such as: noise, working hours, large trucks blocking car park, parking permits for Greenside resident parking part, blocking the road etc.
14.	Council was dismayed to hear of some <b>very</b> disturbing accounts of 'unbecoming behaviour' from Contractors/Staff on site towards residents, these <i>by no means</i> were limited to just one/two residents but a number of different and separate accounts of being treated rudely, dismissed, ignored, shouted at etc. This is not behaviour expected of any company working within our community and another example of why the residents were drawn to asking Westchurch and all its contractors/contacts/visitors be signed up to the scheme mentioned above ('Considerate Constructors Scheme').	<p>Acknowledged 09/03/20. Westchurch response 12/03/20 -</p> <ul style="list-style-type: none"> <li>○ ..., we refute the above claims wholeheartedly. As far as we are aware there has been no 'unbecoming behaviour' from Contractors/Staff on site towards residents. In fact, quite the opposite. Perhaps you have not been made aware of the full picture.</li> <li>○ I have personally witnessed and been the victim of verbal abuse from numerous residents (from the outset) and have also received reports from members of staff and contractors of aggressive, threatening and antisocial behaviour. To be specific, on Monday 17th February the police were involved due to an incident that was reported involving criminal damage. The police are now in the process of prosecuting the responsible persons (residents of Greenside) and we have a crime reference number should you wish to receive.</li> <li>○ In regard to your final point referring to the behaviour of our company we would refer you to the point above regarding temporary parking measures.</li> </ul>
<b>Others</b>		
11.	Council agreed to write to the County Councillor and Chorley Borough Councillors to ask they support all these points and requests.	EPC wrote to Bgh/Cty Cllrs to ask for support on 08/03/20 - 09/03/20 acknowledged by Cty Cllr Riggott, 11/03/20 acknowledged by Cllr G Sharples & Cllr D Platt

APPENDIX 2 to Minutes of 20 August 2020

**6. Financial Items**

**6.1 Approve Expenditures published**

**Resolved:** Council approved the listed expenditures (see Appendix 1).

Euxton Parish Council						Payments for April 2020
Date	Supplier	Method	ref	Budget	£.	Description
01/04/2000	Easywebsites	Direct debit	001	4080	80.40	Website/emails
15/04/2020	Various	Debit card	002	4581	20.03	Flags (VE/Remembrance Days)
16/04/2020	Southern Electric	Direct debit	003	4500	29.66	Southport Road
16/04/2020	Southern Electric	Direct debit	004	4500	104.74	Greenside
16/04/2020	Fabrications NE	Electronic	005	4380	1992.00	VE/VJ Planters
16/04/2020	Play Inspection Company	Electronic	006	4570	324.00	Annual play inspections
16/04/2020	WaterPlus	Direct debit	007	4500	25.00	Greenside
16/04/2020	ICO	Direct debit	008	4080	35.00	License renewal (£40 less £5 for Direct debit)
16/04/2020	Eccleston Electrical	Electronic	009	4570	143.66	Repair skate lights
16/04/2020	Salary E1	Electronic	010	4000	1563.47	Salary April 2020
16/04/2020	Salary E2	Electronic	011	4000	702.98	Salary April 2020
16/04/2020	Salary E3	Electronic	012	4000	929.37	Salary April 2020
16/04/2020	Salary E4	Electronic	013	4000	853.97	Salary April 2020
16/04/2020	Salary E5	Electronic	014	4000	615.32	Salary April 2020
16/04/2020	Salary E6	Electronic	015	4000	582.25	Salary April 2020
16/04/2020	Salary E7	Electronic	016	4000	128.00	Salary April 2020
16/04/2020	HMRC	Chq	017	4000	819.38	Tax & NI for Apr20
16/04/2020	Floristic	Electronic	018	4581	85.00	VJ Day May Wreath
16/04/2020	Peoples Pension	Direct debit	019	4000	165.68	Pension contributions
16/04/2020	BT	Direct debit	020	4080	120.60	Telephony
					9320.51	

Euxton Parish Council						Payments for May 2020
Date	Supplier	Method	ref	Budget	£.	Description
18/04/2020	Screwfix	Debit	023	4570	4.99	Hardware
30/04/2020	Birkacre	Debit	25	4510	130.77	Plants/soil
01/05/2000	Easywebsites	Direct debit	26	4080	80.40	Website/emails
20/05/2020	Water Plus	Direct debit	27	4500	25.50	Water
21/05/2020	JDH Business Svs Ltd	EB	28	4120	370.80	Internal Audit
21/05/2020	Sign Trade Supplies	Debit	29	4530	164.63	Posts
21/05/2020	JRB Enterprise Ltd	EB	30	4570	707.40	Dog bags
21/05/2020	HiVis Supplies	Debit	31	4570	94.95	PPE
21/05/2020	Southern Electric	DD	32	4500	22.98	Electricity
21/05/2020	Studholme-Bell	EB	33	4010	258.00	Salary services
21/05/2020	Newbury Printers	EB	34	4090	1003.00	March newsletter print
21/05/2020	BT	Direct debit	35	4080	121.35	Telephony
21/05/2020	Salary E1	Electronic	36	4000	1588.69	Salary May 2020
21/05/2020	Salary E2	Electronic	37	4000	706.73	Salary May 2020
21/05/2020	Salary E3	Electronic	38	4000	913.04	Salary May 2020
21/05/2020	Salary E4	Electronic	39	4000	867.34	Salary May 2020
21/05/2020	Salary E5	Electronic	40	4000	597.19	Salary May 2020
21/05/2020	Salary E6	Electronic	41	4000	578.65	Salary May 2020
21/05/2020	Salary E7	Electronic	42	4000	147.20	Salary May 2020
21/05/2020	HMRC	Chq	43	4000	830.20	Tax & NI for AMay20
26/05/2020	Screwfix	Debit	44	4570	3.73	Chain
11/05/2020	Peoples Pension	Direct debit	45	4000	170.71	Pensions
					9388.25	

Euxton Parish Council						Payments for June 2020
Date	Supplier	Method	ref	Budget	£.	Description
01/06/2020	Facebook	Debit	46	4340	1.08	Boosts
01/06/2020	Easywebsites	Direct debit	47	4080	80.40	Website/emails
04/06/2020	Birkacre	Debit	48	4510	149.70	Soil
10/06/2020	SoloPress	Debit	49	4090	973.65	Newsletter printing
15/06/2020	ASC Timber	Debit	50	4530	56.40	Postfix
19/06/2020	Amazon	Debit	51	4570	37.98	Fixings
29/06/2020	Screwfix	Debit	52	4570	14.99	Hardware
18/06/2020	Southern Electric	DD	53	4500	105.30	Electric
18/06/2020	Southern Electric	DD	54	4500	14.03	Electric
18/06/2020	Waterplus	DD	55	4500	25.50	Water
18/06/2020	National Allotment Society	EB	56	4520	66.00	Subscription
18/06/2020	BT	DD	57	4080	120.60	Telephony
18/06/2020	Salary E1	Electronic	58	4000/70/80	1582.93	Salaries
18/06/2020	Salary E2	Electronic	59	4000/70	718.53	Salaries
18/06/2020	Salary E3	Electronic	60	4000/70	946.59	Salaries
18/06/2020	Salary E4	Electronic	61	4000/70	869.84	Salaries
18/06/2020	Salary E5	Electronic	62	4000/70	632.74	Salaries
18/06/2020	Salary E6	Electronic	63	4000/70	584.95	Salaries
18/06/2020	Salary E7	Electronic	64	4000/70	224.00	Salaries
18/06/2020	HMRC	Chq	65	4000	856.09	Salaries
18/06/2020	Unity Trust Bank	DD	66	4080	18.00	Bank charges
18/06/2020	Peoples Pension	DD	67	4000	168.47	Pensions
					8247.77	

Euxton Parish Council						Payments for July 2020
Date	Supplier	Method	ref	Budget	£.	Description
01/07/2020	Easywebsites	Direct debit	68	4080	80.40	Website/emails
22/07/2020	Tell Tale Signs	Electronic	69	4530	220.80	Mgreen exercise signs
22/07/2020	C&W Berrys	Chq	70	4570	10.18	Hardware
22/07/2020	Screwfix	Debit	71	4570	38.95	Hardware
22/07/2020	B&Q	Debit	72	4570	11.00	Hardware
22/07/2020	Tesco	Debit	73	4570	16.80	Cleaning fluids
22/07/2020	Tesco	Electronic	74	4570	20.00	Fuel
22/07/2020	Pole Green Nursery	Electronic	75	4570	3.25	Grass seed
22/07/2020	Facebook	Electronic	76	4340	10.19	Boost survey
22/07/2020	BT	DD	77	4080	120.60	Telephony
22/07/2020	Peoples Pension	DD	78	4000	170.29	Pensions
22/07/2020	Southern Electric	DD	79	4500	11.95	Electricity
22/07/2020	Water Plus	DD	80	4500	25.50	Water
22/07/2020	Delivered NW	Electronic	81	4090	344.95	Newsletter delivery
22/07/2020	Salary E1	Electronic	82	4000/70/80	1583.29	Salaries
22/07/2020	Salary E2	Electronic	83	4000/70	720.53	Salaries
22/07/2020	Salary E3	Electronic	84	4000/70	969.55	Salaries
22/07/2020	Salary E4	Electronic	85	4000/70	878.14	Salaries
22/07/2020	Salary E5	Electronic	86	4000/70	649.19	Salaries
22/07/2020	Salary E6	Electronic	87	4000/70	607.00	Salaries
22/07/2020	Salary E7	Electronic	88	4000/70	201.60	Salaries
22/07/2020	HMRC	Chq	89	4000	819.47	Salaries
31/07/2020	RBS Fraud	Debit	90	4080	342.13	RBS reported fraud
					7855.76	

<b>Euxton Parish Council</b>						<b>Payments for August 2020</b>
<b>Date</b>	<b>Supplier</b>	<b>Method</b>	<b>ref</b>	<b>Budget</b>	<b>£.</b>	<b>Description</b>
01/08/2020	Easywebsites	Direct debit	91	4080	80.40	Website/emails
12/08/2020	Zoom Video Comms	Debit	92	4080	14.39	Zoom meetings
20/08/2020	Peoples Pension	DD	93	4000	168.47	Pensions
20/08/2020	JRB	Electronic	94	4570	1125.00	Dog bags
20/08/2020	Floristic	Electronic	95	4581	90.00	VJ Day display
20/08/2020	Nat. Allotment Society	EB	96	4520	66.00	Subscription
20/08/2020	Wickes	Debit	97	4570	14.00	Hardware
20/08/2020	SSE	DD	98	4500	13.91	Electric
20/08/2020	Water Plus	DD	99	4500	25.50	Water
20/08/2020	Chorley Council	Electronic	100	4570	6.00	Field lease
20/08/2020	Salary E1	Electronic	101	4000/70/80	1585.54	Salaries
20/08/2020	Salary E2	Electronic	102	4000/70	722.33	Salaries
20/08/2020	Salary E3	Electronic	103	4000/70	958.55	Salaries
20/08/2020	Salary E4	Electronic	104	4000/70	880.64	Salaries
20/08/2020	Salary E5	Electronic	105	4000/70	639.04	Salaries
20/08/2020	Salary E6	Electronic	106	4000/70	591.70	Salaries
20/08/2020	Salary E7	Electronic	107	4000/70	153.60	Salaries
20/08/2020	HMRC	Chq	108	4000	807.67	Salaries
					<b>7942.74</b>	

## APPENDIX 3 to Minutes of 20 August 2020

**5.2 Planning**

**Resolved:** Council agreed to request emergency TPO's if the Tree Officer feels it appropriate (see Appendix 3).

Appendix 3

**Planning Application 20/00843/TPO from Metacre Limited for land at Gleadhill Barn**

EPC discussed this application at their meeting on 20<sup>th</sup> August.

The works proposed within the TPO area at Gleadhill are extensive but appear to be intended to improve the health of the woodland and to prevent damage to people and property. Provided that the CBC tree officer is satisfied that this is the intention and that the works proposed, together with appropriate re-planting, are a suitable means of achieving it, the councillors would have no objection to the proposals.

It is noted that the works extend to the west of the TPO area but the plans do not cover the large area of woodland between Gleadhill and The Dower House on Dawbers Lane, which is not protected. The councillors hope, and have no reason to doubt, that the landowner's intentions for this area are similar to those for the TPO area.

At the August meeting Council also agreed to put forward to CBC proposals for new TPOs within the parish and these will be with CBC in due course. This woodland to the west of the existing TPO is one such area proposed for inclusion in a TPO. This, and other areas within the same landownership are proposed because of their amenity importance and not because of any known threat from the current landowner. However, the various company report sites on the internet give descriptions of Metacre's business as "Land and property investment with the intention of resale or letting" and "letting and operating of own or leased real estate", so there must be some uncertainty regarding the future use of this site.

The Council would ask CBC to ascertain the landowner's intentions for this area under the current works and to consider the need for an emergency implementation of a TPO if there are any doubts regarding the future of this piece of woodland.