

MINUTES of the Full Council Meeting held 17 September 2020 at 7.15 pm via Zoom.

Present	Cllr K Reed (Chairman)	Cllr A Oddy	Cllr H Tune (later)
	Cllr P Fellows	Cllr D Rigg	Cllr B Williamson
	Cllr I Hamer	Cllr A Riggott	Cllr J Williamson
	Cllr C Jones	Cllr G Sharples	Cllr M Wilmot
	Cllr E Jones	Cllr V Thornhill	

Clerking: A Platt, D Platt
Members of the public 0

1. Apologies

Councillors P Preston and S Walker.

2. Declarations of Interest

None declared.

3. Minutes of Council Meetings

Resolved: Minutes of the Full Council Meeting held on 20 August 2020 were agreed to be an accurate record and signed by the Chairman.

4. Public Participation - Residents and Police Matters

No items raised.

5. Statutory Business

5.1 Co-option update

Information was provided regarding a means of polling via Zoom, which needs to be trialled. If possible, co-options will be carried out at the next meeting.

5.2 Planning

Members considered the planning report from the Lead Member.

20/008861/CB3MAJ Land to the rear of Brookfield, Alker Lane

Cllr Hamer declared an interest in this item.

Details of objections received from local residents were discussed. It was mentioned the land is designated in the Local Plan for employment. It was also mentioned the area is prone to surface water flooding.

Resolved: Concerns regarding the proposed access onto Alker Lane and potential issues at the junction of Alker Lane and Euxton Lane are to be submitted along with flooding concerns on Euxton Lane and Euxton Brook from the creation of this site.

Cllr Tune joined the meeting

20/00821/AGR Guest House Farm, Runshaw Lane – a query was raised as to how Chorley Council ensures the building is for agricultural purposes.

20/00956/TPO 10 Church Walk – the Borough Council Arboriculturist's confirmation of the need for the works is to be requested and a reminder about the replacement tree for each TPO tree felled.

5.3 Planning Working Group

Suggested responses for specific application types were circulated. The Working Group is to finalise paragraphs for submission, which will be circulated to all.

5.4 Planning Appeal for houses off School Lane/Pear Tree Lane

Chorley Council and South Ribble Borough Council are investigating the possibility of an appeal against the Planning Inspector's appeal decisions on this and a development in South Ribble. Chorley has said it will keep the Parish Council updated.

6. Sealing of Documents

The agreement to adopt the BT K6 telephone kiosk on Talbot Drive was considered.

Resolved: Council agreed to the adoption provided the cost of electrical works is acceptable.

7. Financial Items

7.1 Approve Expenditures published

Resolved: Council approved the listed expenditures (see Appendix 1).

7.2 Receive financial reports (Items: a Income, b Reconciliation, c Budgets)

Resolved: Council received the reports.

7.3 Approve decision to apply for Government Covid-19 grant.

Resolved: The resolution was approved.

7.4 Approve decision to upgrade the website to comply with Accessibility legislation.

Resolved: The upgrade, at a cost of £300 (+VAT) was approved.

7.5 Investment Strategy

Consider the Internal Auditor's recommendation to rationalise the number of bank accounts to reduce administration.

Resolved: Council agreed to retain the current number of accounts and that the Investment Strategy was up to date.

7.6 Appointment of Internal Auditor for the year ended 31 March 2021.

Resolved: JDH Business Services was appointed.

7.7 CIL update

Resolved: The update was noted. Members are to provide suggestions for projects for the next meeting.

8. Updates to Standing Orders, Financial Regulations and Committee Terms of Reference

Resolved: Standing Orders were amended to remove the December meeting.

Resolved: Financial Regulations were amended as per the report.

Resolved: Terms of Reference for the Leisure Committee and All Purposes Committees were amended as per the report.

9. Milestone Meadow Play Area

Resolved: Council agreed to ask Chorley Council to clarify its responses to the Parish Council as they appear conflicted, to the question of leasing the play area to the parish for upgrading.

10. Meetings Arrangements

A return to face-to-face meetings was discussed. Given the current restrictions this was not thought to be feasible.

Resolved: The October meeting will be conducted via Zoom.

11. Matters for Information

Public footpaths in need of repair were identified.

Allotments - Chorley Council is to seek a variance in the developer's contribution agreement to amend the size and number of plots.

The Chairman declared the meeting closed.

9.15 pm

APPENDIX 1 to Minutes of 17 September 2020

7. Financial Items

7.1 Approve Expenditures published

Resolved: Council approved the listed expenditures (see Appendix 1).

List of Payments made between 21/08/2020 and 30/09/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
26/08/2020	RBS Bank	129	16.76		Fraud
01/09/2020	Easy Websites	127	80.40		Website & Email
12/09/2020	Zoom	128	14.39		Meetings
17/09/2020	Studholme Bell Ltd	109	180.00		Salary Services
17/09/2020	British Telecom	110	120.60		Telephony
17/09/2020	Post Office Limited	111	3.13		Postage
17/09/2020	TESCO	112	0.00		TESCO
17/09/2020	TESCO	112	3.50		Hardware
17/09/2020	Eccleston Electrical	113	76.80		Electrician
17/09/2020	PC World	114	17.99		Software
17/09/2020	Microsoft	115	59.99		Software
17/09/2020	Talbot Print Services	116	795.00		Talbot Print Services
17/09/2020	C&W Berry Ltd	117	57.98		Hardware
17/09/2020	Various	118	1,770.81		Remuneration Sep20 E1
17/09/2020	Various	119	712.43		Remuneration Sep20 E2
17/09/2020	Various	120	956.50		Remuneration Sep20 E3
17/09/2020	Various	121	863.29		Remuneration Sep20 E4
17/09/2020	Various	122	625.09		Remuneration Sep20 E5
17/09/2020	Various	123	600.65		Remuneration Sep20 E6
17/09/2020	Various	124	128.00		Remuneration Sep20 E7
17/09/2020	HMRC	125	929.32		Tax&NI Sept20
17/09/2020	Water Plus	126	25.50		Water
17/09/2020	Peoples Pension	130	168.47		Pensions
Total Payments			8,206.60		