

**MINUTES** of the Council Meeting held 21 June 2018 at 7.15 pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

<u>Present</u>	Cllr J Bamber	Cllr K Reed (Chairman)	Cllr H Tune
	Cllr M Bamber	Cllr T Reed	Cllr B Williamson
	Cllr B Davies	Cllr A Riggott	Cllr J Williamson
	Cllr C Jones	Cllr D Rigg	Cllr M Wilmot
	Cllr E Jones	Cllr G Sharples	Cllr S Walker
	Cllr A Oddy		

Members of the public 5

1. Apologies Cllr P Fellows. No apology received Cllr P Boyd.

2. Declarations of Interest

Cllr Tune declared a personal interest in item 6.1.

3. Minutes of Council Meetings

**Resolved:** Minutes of the Full Council Meeting held on 17 May 2018 were agreed to be an accurate record and signed by the Chairman.

4. Statutory Business

4.1 Planning - Consider planning report from Lead Member for Planning, approve responses and ratify responses made between meetings or to meet deadlines

Lead Member raised an issue with a new build on The Croft and explained that the builder of the property has been filling in a pond, he will continue to monitor and report back any actions to Council.

4.2 Central Lancashire Local Plan Review information

**Resolved:** Council noted the information and asked for the Clerk to write back that residents may need alternative methods of contact and electronic methods should not be solely used for the convenience of Officers and, it is hoped that all sites submitted are published on the website as they were for the previous plan.

5. Public Participation - Residents and Police Matters

**Resolved:** Council resolved to suspend standing orders.

*A borough councillor had attended and said he was disappointed at the old parish council for (he had heard) not making the new councillors feel welcome and intimidated. He had attended tonight in good will and the residents of the last meeting had no right to ask EPC to ask borough councillors to attend this meeting but, he is happy to take questions but not through the parish council.*

*If residents have a problem with the political leaflet they should complain to the returning officer at Chorley. Euxton has not had an election since 1991 and our Party decided there should be an election and eight party members came forward.*

*The questions and conversations went on for some length of time.*

**Resolved:** Council resolved to restore standing orders.

6. Financial Items

6.1 Approve Expenditures on report, and any submitted later (see list below)

6.2 Receive financial reports (Item 6.2a Income, 6.2b Reconciliation, 6.2c Budgets)

6.3 Receive Internal Auditors report and action any points – deferred to July agenda.

6.4 Receive CIL update report – the Clerk answered questions on Community Infrastructure Levy

**Resolved:** Council approved 6.1, 6.2 and 6.4.

## 7. Committee Reports

7.1 Leisure Committee – report was noted

Chair reported, the agenda for the Committee meeting on Thursday, 5<sup>th</sup> July had been published, she offered thanks to volunteer tree and plant waterers on the Green and also to volunteer Vyn Thornhill for keeping an eye on the plants.

7.2 All Purposes Committee – report was noted

Chair updated, the hanging baskets have been delivered and will be up early next week, the barrier baskets in front of Community Centre and St Mary's arrived tonight.

7.3 Bowling Committee recommendations

**Resolved:** Council agreed with the Bowling Committee recommendation that the Bowling Committee is disbanded and the Green now become a responsibility under the Leisure Committee. The Committee suggests that the remaining budget is included in the list of budgets the Leisure Committee can spend from until it is depleted.

**Resolved:** Council agreed to put a combination lock on the Green and this will be reviewed by the Leisure Committee in two weeks.

## 8. Policy Reviews

8.1 Financial Regulations – review, consider suggested changes and adopt.

**Resolved:** Council agreed to adopt all the suggested changes and to insert a review period of every four years, unless legislation and the template are updated in the meantime.

8.2 Standing Orders – consider suggested course of action and agree way forward.

Clerk will circulate existing and new template documents.

8.3 Policy and Document Reviews list – referred to the July meeting.

## 9. Lancashire Scheme Consideration

Information of the LCC Local Delivery Scheme to consider and decide upon.

**Resolved:** Council agreed to submit its interest to the scheme, await the a positive response then refer to Personnel Committee to finalise working hours. The Clerk circulated a PROW map to all Councillors who will put forward suggestions of prominent/well used routes for the priority list. This will be finalised at a future meeting.

## 12. Matters for information

A Volunteers Register was suggested – this will be an article in the newsletter.

The Bowling Green opening was well attended and thanks were given to all who helped with the organisation and help on the day.

Gala suggestion form was suggested – Clerk will update.

Newsletter article was suggested to describe the functions of the parish, borough and county – Cllr Walker will write this.

A skills audit was suggested, to gather information on Councillors skills which the Parish Council can utilise. Cllr Tune will co-ordinate a form.

The Website was discussed, the header is large, can it be reduced – Clerk will ask website maintainer.

The War Memorial chip has been repaired, seat will be installed soon.

Reporting faults, 'step-by-step' guides copy to all Councillors.

'Fault Reports Log' was received and updates were given.

The Chairman declared the public part of the meeting closed.

6.1 Approve Expenditures on report, and any submitted later

British Telecom	Telephony	106.53
Plantscape Ltd	Planters EuxLn	1576.8
Paper Rabbit Print Ltd	June print	1190
Eon Electricity	Electric pavilion	102.28
TESCO	Bowling Refresh	84.3
Euxton PC Community Cen	Room rents Jan-Apr18	156.75
Post Office Limited	Stamps newsl/office	116
C&W Berry Ltd	Hardware	31.03
LS Systems Ltd	Water tractor	150
Rialtas Business Solutions	Restate to I&E/training	523.08
Lancashire Wildlife Trust	Stage 2 payment	12200.96
Telltale Signs	Signage	93.17
Screwfix	Spray marker	9.98
Various	Remuneration June18 E1	1565.89
Various	Remuneration June18 E2	816.57
Various	Remuneration June18 E3	838.32
Various	Remuneration June18 E4	811.58
HMRC	Tax&NI June18	712.77
C&W Berry Ltd	Hose fixes	4.54
B&Q DIY	Hardware	8.95
		21099.5
Tesco	Bowling open refreshments	4.00
Tesco	Bowling open refreshments (returns) -	22.60
WaterPlus	Water usage	49.34
Chambers & Co	Plumbing repairs	95.00
Easywebsites	Website/email rental	76.80
Eon	Electricity	5.76
Atlas Business	Photocopies	345.74
		554.04
		£21,653.54