

**MINUTES** of Euxton Parish Council full council meeting held on 18 November 2021 from 7.15pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present: Cllr K Reed (Chairman) Cllr E Jones Cllr A Riggott  
Cllr P Fellows Cllr A Oddy Cllr G Sharples  
Cllr N Hall Cllr R Peers Cllr V Thornhill  
Cllr I Hamer Cllr P Preston Cllr H Tune  
Cllr C Jones Cllr D Rigg Cllr S Walker  
Clerk: D Platt  
Members of the public:

1. Apologies

Cllrs Patterson, B Williamson, J Williamson.

2. Declarations of Interest and Dispensation Considerations

3. Minutes of Council Meetings

**Resolved:** Minutes of the Full Council Meeting held on Full Council of 21 October 2021 were agreed to be an accurate record and signed by the Chairman.

4. Public Participation

5. Statutory Business

**Resolved:** Members considered the planning report circulated by the Lead Member for planning and agreed to send responses as indicated on the report.

6. Financial Items

6.1 Approve Expenditures for this month, and any submitted after the agenda

**Resolved:** Council approved the listed expenditures (see Appendix 1).

6.2 Receive financial reports (Items: a Income, b Reconciliation, c Budgets)

**Resolved:** Council received the reports.

7. Memorial Policy

**Resolved:** Council approved the policy with minor alterations at 2b & d.

Members thanked Cllr Thornhill for all the work involved in putting this policy together for the Council.

8. Risk Assessment Policy review

**Resolved:** Council reviewed the policy and approved it with a minor alteration to amalgamate items 25 & 29.

Cllr Oddy will carry out a computer security check with the Clerk.

9. Review the effectiveness of the system of Internal Audit & Internal Auditor Plan

**Resolved:** Council agreed the documents circulated.

10. Matters for information

Chair updated on a Parish & Town Councils conference at Lancashire County Council – the speakers and subjects covered.

Cllr Thornhill asked again for the tree item to be on the agenda – the Clerk had sent copies of the questions and requests and the responses received.

Library singing events were advertised, along with the Council’s carol singing event.

Cllr Walker offered to repeat the article for the newsletter on ‘who does what’.

The Chairman declared the public part of the meeting closed.

#### APPENDIX 1 to Minutes of 18 November 2021

6.1 Approve Expenditures for this month, and any submitted after the agenda

**Resolved:** Council approved the listed expenditures (see Appendix 1).

#### List of Payments made between 25/10/2021 and 12/11/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
25/10/2021	Plusnet	172	6.00		Allot mobile
25/10/2021	Harkness Roses Ltd	173	122.91		Roses HMQEII
25/10/2021	Wilcock & Son	174	26.50		Hardware
25/10/2021	Furniture at Work	175	354.38		Tables
25/10/2021	Amazon	176	61.83		Batteries
25/10/2021	Water Plus	178	20.43		Water
25/10/2021	Came & Co	179	5,403.40		Insurance
12/11/2021	Southern Electric	177	140.85		Electric
12/11/2021	Easy Websites	180	80.40		Www and Emails
12/11/2021	EE Mobile & Broadband	181	6.00		Allot mobile
12/11/2021	British Telecom	182	111.06		Telephony
12/11/2021	JRB Enterprise Ltd	183	2,070.00		Dog bags
12/11/2021	Weldbank Plastic Co Ltd	184	554.40		Black bags
12/11/2021	Pole Green Nurseries	185	169.76		Plants
12/11/2021	C&W Berry Ltd	186	45.89		Hardware
12/11/2021	Rialtas Business Solutions	187	148.80		Acctng Software
12/11/2021	B&Q DIY	188	12.80		Hardware
12/11/2021	B&Q DIY	189	61.16		Hardware
12/11/2021	Screwfix	190	65.42		Hardware
12/11/2021	HMRC	191	1,206.19		Tax&NI Nov21
12/11/2021	Staff salaries	192	5,806.12		November 21 salaries
<b>Total Payments</b>			<b>16,474.30</b>		