

MINUTES of Euxton Parish Council full council meeting held on 17 February 2022 from 7.15pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present: Cllr K Reed (Chairman) Cllr A Oddy Cllr V Thornhill
Cllr P Fellows Cllr D Patterson Cllr H Tune
Cllr N Hall Cllr R Peers Cllr S Walker
Cllr I Hamer Cllr P Preston Cllr J Williamson
Cllr C Jones Cllr D Rigg
Cllr E Jones Cllr Sharples

Clerk: D Platt, A Platt
Members of the public:

1. Apologies

Cllrs A Riggott, B Williamson.

2. Declarations of Interest and Dispensation Considerations

3. Minutes of Council Meetings

Resolved: Minutes of the Full Council Meeting held on Full Council of 20 January 2022 were agreed to be an accurate record and signed by the Chairman.

4. Public Participation

None present.

6. Statutory Business

22/00085/OUT There were observations made about the roof and footprint but the Council still objected to this property in the Green Belt.

22/00096/TPO and 22/00084/TPO standard sentence will be submitted.

22/00161/CLPUD no plans are online – request and circulate.

22/00165/FUL same comments as previously, to protect the trees.

Resolved: Members considered the planning report circulated by the Lead Member for planning and agreed to send responses as indicated on the report for the above applications.

6. Financial Items

Clerk updated on a payment on last months list as being inputted incorrectly, it was for £1017 and it should have been £10.19. It was corrected on the minutes.

6.1 Approve Expenditures for this month, and any submitted after the agenda.

Resolved: Council approved the listed expenditures (see Appendix 1).

6.2 Receive financial reports (Items: b Reconciliation, c budgets)

Resolved: Council received the reports.

Council agreed to take item 8, 10 then return to 7.

8. Committee report - All Purposes Committee – Queens Platinum Jubilee confirmations

Resolved: Council agreed on the smaller 400ml drinks container and a quantity of 3000 at an approximate cost of £5520.

9. Matters for information

Councillors questioned the outstanding issues on two PROWs and the footpaths down from the cricket club. Clerk updated that she was chasing all these three issues and would chase again.

A Councillor informed that the developer building the additional part to Dunrobin Drive had gone out of business. Clerk to write to Chorley planning to ask what will happen next as the development is incomplete, in particular the landscaping elements which were not specified in the planning conditions as needing to be completed prior to the site completion and road improvements.

10. Exclusion of Press and Public

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Schedule 12A of the Local Government Act 1972, Part 1 s1-10 (*specifically for this item s3*). It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business (*specifically for this item: Information relating to the financial or business affairs of any particular person (including the authority holding that information)).*

Resolved: Council agreed to exclude the press and public.

10. Personnel Committee

Resolved: Council agreed with the recommendations in the Personnel Committee report.

- Salary Increases and change of hours as detailed in report.
- Council consider necessity of independent office space again as detailed in report plus employment of an assistant Clerk on a permanent basis.

Resolved: Council agreed to open the meeting to the press and public.

7. Proposed office for the Council

Members considered the report and budget on the proposed option for office space for the Council and discussed the options at length. One question to clarify with the venue is what the notice period to quit is.

Resolved: Council agreed to the two recommendations:

- Salary Increases and change of hours as detailed in report.
- To rent independent office space as detailed in report plus employment of an assistant Clerk on a permanent basis.

The Chairman declared the public part of the meeting closed.

APPENDIX 1 to Minutes of 17 February 2022

6.1 Approve Expenditures for this month

List of Payments made between 24/01/2022 and 14/02/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
24/01/2022	Zoom	264	14.39		Virtual subscription
24/01/2022	Custom Stamps Online	265	8.23		Custom Stamps Online
24/01/2022	Southern Electric	266	131.37		Electricity
24/01/2022	Water Plus	267	20.43		Water
24/01/2022	British Telecom	268	66.54		Telephony
24/01/2022	Southern Electric	269	52.97		Electric S'port Rd
24/01/2022	Plusnet	270	6.00		Mobile Allot'mt
24/01/2022	Easy Websites	271	98.40		Websites/emails
24/01/2022	Studholme Bell Ltd	272	180.00		Payroll services
14/02/2022	Everglades Nursery	273	1,542.00		Tree scheme Eux.Ln
14/02/2022	Everglades Nursery	274	668.16		Trees Runshaw Lane
14/02/2022	Everglades Nursery	274B	-350.00		trees credit
14/02/2022	Everglades Nursery	275	300.00		Christmas tree rep
14/02/2022	Everglades Nursery	276	1,425.84		Trees allotments
14/02/2022	AD888	277	76.96		Tree protectors
14/02/2022	Richard Campey Ltd	278	483.74		Servicing equipment
14/02/2022	Richard Campey Ltd	279	425.71		Servicing equipment
14/02/2022	HMRC	280	909.72		Tax&NI Feb22
14/02/2022	Staff salaries	281	5,373.80		Staff salaries
14/02/2022	Easy Websites	282	98.40		Website/emails March22
14/02/2022	Water Plus	283	20.43		Water Feb22
14/02/2022	Plusnet	284	6.00		Mob.All'mt Feb22
14/02/2022	Amazon	285	42.90		PPE
14/02/2022	Amazon	286	21.99		Oil
14/02/2022	Amazon	287	26.45		Cleaner
14/02/2022	Chorley Borough Council	288	6.00		Play field lease
14/02/2022	Euxton St Mary's Primary	289	10,000.00		ECO/Health grant
14/02/2022	Euxton PC Community Centre	290	550.00		Grant for Annexe dec
Total Payments			22,206.43		