

MINUTES of Euxton Parish Council full council meeting held on 20 October 2022 from 7.15pm at Euxton Allotment Site Office.

Present: Cllr K Reed (Chairman) Cllr S Hoyle Cllr V Thornhill
Cllr B Duckworth Cllr E Jones Cllr H Tune
Cllr P Fellows Cllr A Oddy Cllr S Walker
Cllr N Hall Cllr R Peers Cllr B Williamson
Cllr I Hamer Cllr A Riggott Cllr J Williamson
Cllr D Rigg
Clerk: D Platt, A Platt, L Hardman
Members of the public: 6

Attending guests: Mr Asim Khan and Mr Chris Walmesley from Chorley Council

Council held a moment of silence for the passing of HM Queen Elizabeth II.

1. Apologies

Cllrs D Patterson.

2. Declarations of Interest and Dispensation Considerations

No declarations.

3. Minutes of Council Meetings

Resolved: Minutes of the Full Council Meeting held on Full Council of 21 July 2022 were agreed to be an accurate record and signed by the Chairman.

4. Public Participation

Residents attended and discussed the new properties being constructed on land off School Lane, the very close proximity to the rears of the homes on School Lane, and the problems the residents were having contacting Chorley. Members and Chorley officers discussed the problems.

Asim Khan, Director Digital & Customer Services and Chris Walmesley, Streetscene Services Manager attended the meeting to discuss Chorley Councils Streetscene Strategy.

5. Statutory Business

5.1 Co-option – Consider letter(s) of application from interested residents

Resolved: Cheryl Parker was co-opted to the Council.

Clerk informed of the resignation (at the end of October) of Cllr Patterson.

5.2 Planning - Consider planning report from Lead Member for Planning, approve responses and ratify responses made between meetings or to meet deadlines

986 & 985 – standard TPO responses.

979 – submit a response regarding the need for increased off-road parking if the new room is to be used as a bedroom.

989 – objection as it was previously allowed due to very special circumstances for that ‘current’ property owner – there was no new explanations or justification of special circumstances. Current numbers from arial photos shows over usage.

983 – Gleadhill 11 self builds – members discussed at length this application and that it was predicted in the previous application for 12 self builds that this field would be next. Clerk reported that the TPO officer said he would visit this week regarding all the trees on site. No special circumstances, for building in the green belt, had been supplied, the ‘benefit’ they expressed for having a self build site was disagreed with as the previous site was not 100% self build, the site would not be hidden, as expressed in the application documents, and many more objections were discussed. Cllr Thornhill offered to draft the response, this would be circulated to all Councillors and changed if necessary before submission.

Resolved: Euxton Council strongly objects to this 11 self build site in Green Belt.

6. Financial Items

6.1 Approve Expenditures for this month, and any submitted after the agenda.

Resolved: Council approved the listed expenditures (see Appendix 1).

6.2 Receive financial reports

Resolved: Council received the financial reports.

6.3 CIL update

Resolved: Council received the update.

6.4 Receive the External Auditor Report year ending 31 March 2022

Resolved: Council received and noted the clear audit from the External Auditor.

8. Yarrow Valley loop path FP22 updates

Members discussed the Chorley Council offer letter and the land. Cllr Thornhill explained the need for some clarification on the land ownership and relationship with Chorley Council, about the banking section being washed away, possible solutions to this and future commitment requirements for Euxton Council.

Clerk will carry out some land searches.

Clerk to respond to Chorley that Euxton is minded to accept the solution offered but do need clarification on the land ownership, the relationship with Chorley and the land owner and if the relationship can be extended to Euxton Council.

Clerk to obtain some estimates regarding land slippage solutions.

7. Council Policies

7.1 Grievance & Disciplinary Procedure

Resolved: Council agreed to the updated procedure.

7.2 Apologies procedure

Resolved: Council adopted option two from the report.

9. Matters for information

The new Local Plan will be out for consultation in December – Councillors were asked to read the information and study the plans when they come out. Clerk will circulate as soon as they are available.

The Bowling Club had its AGM and a report was supplied by Cllr Reed.

Cllr Riggott updated that the average speed check cameras would be going up in November on the A581 and operational soon.

Resolved: Council agreed to extend the meeting to finish the agenda business.

The Chairman declared the public part of the meeting closed.

9.26

PRIVATE, PART II ITEMS

Exclusion of Press and Public

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Schedule 12A of the Local Government Act 1972, Part 1 s1-10 (*specifically for this item 1*). It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business (*specifically for this item: Information relating to the financial or business affairs of any particular person (including the authority holding that information)).*

10. Personnel Committee

Chair of the Committee reported on recent meetings. The successful recruitment process for a Deputy Clerk and the committees future work being the appraisals, investigating whether employing an apprentice would work for the Council, budget setting.

There was a reminder to All Purposes Committee and Leisure Committee to submit their budgets for the January precept meeting.

9.28pm

APPENDIX 1 to Minutes of 20 October 2022

6.1 Approve Expenditures for this month

List of Payments made between 22/07/2022 and 20/10/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
22/07/2022	Southern Electric	90	40.08		Southern Electric
22/07/2022	Southern Electric	91	33.68		Electric
22/07/2022	Chorley Borough Council	92	1,198.60		Election fees
22/07/2022	EE Mobile & Broadband	93	34.25		Mobiles
22/07/2022	Pipestock.com	94	233.12		Allotment Equipment
22/07/2022	TESCO	95	53.85		Office Supplies
22/07/2022	Lidl	96	29.99		Hardware
22/07/2022	Dell Products	100	1,898.00		Office IT
22/07/2022	Staff salaries	88FB	-5,770.02		Staff salaries
22/07/2022	EBAY	97	4.49		Allotment Equipment
22/07/2022	EBAY	98	4.49		Allotment Equipment
22/07/2022	EBAY	99	13.99		Allotment Equipment
22/07/2022	Chorley Borough Council	92A	0.02		Election Exps correction
30/07/2022	Staff salaries	88C	5,822.52		July staff salaries
30/07/2022	Staff salaries	88D	-0.30		correction
01/08/2022	Easy Websites	101	98.40		Website & Emails
01/08/2022	Chorley Business & Technology	102	402.00		Office rental
01/08/2022	Forbes Solicitors	103	-1.80		Refund LR fee
01/08/2022	British Telecom	104	175.09		Telephony
04/08/2022	EE Mobile & Broadband	106	34.25		Mobile
04/08/2022	Various	105	83.94		Pipes
08/08/2022	Screwfix	107	30.00		Hardware
08/08/2022	Pipestock.com	108	41.35		Pipes
08/08/2022	Pipestock.com	108A	0.03		Pipes
11/08/2022	TESCO	109	96.71		Office stationery
12/08/2022	TESCO	110	18.70		Office items
15/08/2022	Screwfix	111	5.74		Pipes
15/08/2022	Screwfix	112	51.75		Pipes
15/08/2022	Zoom	113	14.39		Virtual subscription
18/08/2022	Amazon	114	32.95		Hardware
18/08/2022	Various	115	20.00		Morrisons buffet deposit
18/08/2022	Various	116	27.98		Pipes
19/08/2022	RBS Bank	117	3.50		Bank charge
19/08/2022	Screwfix	118	171.86		Pipes
22/08/2022	RBS Bank	119	1.75		Bank charge
22/08/2022	Water Plus	120	6.38		Water
26/08/2022	Plusnet	121	4,080.00		Mobile
26/08/2022	Various	122	6,147.93		Salaries August 2022
26/08/2022	The National Allotment Society	123	66.00		Subscription
26/08/2022	Studholme Bell Ltd	124	198.00		Salary services
26/08/2022	Nuts	125	13.39		Hardware
26/08/2022	Chorley Borough Council	126	6.00		Field lease
26/08/2022	Plusnet	121A	-4,080.00		Telephony
26/08/2022	Plusnet	121B	6.55		Telephony
26/08/2022	Various	122A	-0.02		staff salaries
30/08/2022	Southern Electric	127	37.05		Electric S'port Road
30/08/2022	TESCO	128	45.40		Office items
30/08/2022	Screwfix	129	13.49		Hardware

Time: 11:51

Current Bank A/c

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/08/2022	Screwfix	130	7.19		Hardware
30/08/2022	Pole Green Nurseries	131	93.15		Plants
30/08/2022	British Telecom	132	175.09		Telephony
01/09/2022	HMRC	133	1,112.76		Tax & NI Aug22
01/09/2022	Appliancesdirect	134	79.92		Water boiler
01/09/2022	Amazon	135	5.29		Stationery
01/09/2022	Chorley Business & Techhology	136	402.00		Office rent
01/09/2022	Easy Websites	167	98.40		Website & Emails
01/09/2022	EE Mobile & Broadband	168	34.25		Mobile
02/09/2022	Zoro	137	56.97		Hardware
05/09/2022	Southern Electric	138	208.70		Electric
05/09/2022	TESCO	139	76.79		Allotment cabin
05/09/2022	Nuts	140	32.95		Hardware
06/09/2022	Various	141	57.48		Open event
06/09/2022	Wilcock & Son	143	21.25		Keys
07/09/2022	Poundland	142	6.00		Stationery
12/09/2022	Ryman	145	7.99		Stationery
13/09/2022	Amazon	146	17.99		McAfee Security
13/09/2022	Post Office Limited	147	136.00		Stamps
13/09/2022	Zoom	149	14.39		Virtual subscription
13/09/2022	Society of Local Council Clerk	150	154.00		LH membership
14/09/2022	Peoples Pension	151	358.35		Pensions
14/09/2022	B&D Print Svs Ltd	152	1,114.00		Newsletter
14/09/2022	SM Sheet Metal Ltd	156	666.00		Repairs
14/09/2022	C&W Berry Ltd	158	118.37		Cabin water collection
15/09/2022	HMRC	153	1,199.15		Tax & NI Sept22
15/09/2022	LALC	154	120.00		Training Cllrs & D.Clerk
15/09/2022	Various	155	6,381.11		September22 salaries
15/09/2022	Burt Wesley & Sons Ltd	157	288.00		Green waste
16/09/2022	Nuts	159	61.50		Locks B.Green
20/09/2022	Water Plus	160	6.38		Water
21/09/2022	RBS Bank	161	5.60		Bank charges
22/09/2022	RBS Bank	165	1.05		Charges
28/09/2022	Plusnet	162	6.55		Mobile
29/09/2022	Southern Electric	163	56.78		Electric
30/09/2022	Unity Trust Bank	164	18.00		Charge
30/09/2022	British Telecom	166	175.09		Telephony
17/10/2022	Microsoft	144	79.99		Office 365 Subscription
17/10/2022	Various	148	21.99		Flagpole ropes
20/10/2022	Sports Direct	169	85.14		Work books JS
20/10/2022	Screwfix	170	4.99		Hardware
20/10/2022	Various	171	55.00		Library
20/10/2022	Pole Green Nurseries	172	13.99		Plants
20/10/2022	TESCO	173	30.01		Fuel
20/10/2022	Duncan Ross Ltd	174	1,296.00		Bowling green works
20/10/2022	Leaflet Delivery UK	175	324.00		Newsletter delivery
20/10/2022	JRB Enterprise Ltd	176	2,386.80		Doggy bags
20/10/2022	Arthur J Gallagher Insurance	177	6,153.87		Insurance

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20/10/2022	Stone Refurb	178	289.99		IT
20/10/2022	Nicholas A J Frost	179	100.00		Software support
20/10/2022	PKF Littlejohn LLP	180	1,200.00		External Audit
20/10/2022	Viking Direct Ltd	181	86.18		Stationery
20/10/2022	Pole Green Nurseries	182	289.59		Soil and plants
20/10/2022	RBS Bank	183	5.60		Bank charges
20/10/2022	Chorley Business & Technology	184	402.00		Office rent
20/10/2022	RBS Bank	185	0.35		Bank charges
20/10/2022	Glenroyde Garden Nurseries	186	78.05		Plants
20/10/2022	Nuts	187	40.26		Lock
20/10/2022	Peoples Pension	188	200.41		Pension
20/10/2022	Zoom	189	14.39		Virtual subscription
20/10/2022	HMRC	190	1,139.36		Tax & NI Oct22
20/10/2022	HMRC	190A	-1,139.36		Tax & NI October 2022
20/10/2022	HMRC	190B	1,139.36		Tax & NI October 2022
20/10/2022	Various	191	6,248.10		Staff salaries Oct22
Total Payments			<u>45,366.07</u>		