

MINUTES of Euxton Parish Council full council meeting held on 19 January 2023 from 7.15pm at Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present: Cllr K Reed (Chairman) Cllr E Jones Cllr D Rigg
Cllr B Duckworth Cllr A Oddy Cllr V Thornhill
Cllr P Fellows Cllr C Parker Cllr S Walker
Cllr N Hall Cllr R Peers Cllr B Williamson
Cllr I Hamer Cllr A Riggott Cllr J Williamson

Clerk: D Platt, L Hardman
Members of the public: 0

1. Apologies

Cllrs S Hoyle, H Tune.

2. Declarations of Interest and Dispensation Considerations

Cllr Riggott declared a personal interest in a planning application at item 5.2 and will leave the room.

3. Minutes of Council Meetings

Resolved: Minutes of the Full Council Meeting held on Full Council of 17 November 2022 were agreed to be an accurate record and signed by the Chairman.

4. Public Participation

5. Statutory Business

5.1 Co-option – applicant withdrew the application.

5.2 a) Planning - Consider planning report from Lead Member for Planning, approve responses and ratify responses made between meetings or to meet deadlines

1264 – standard TPO responses A1,2,3.

1218 – the resident responses had been circulated to Councillors and were noted. Members discussed and will return to this application following the discussion on the agenda about the Local Plan.

1307 – information for this application on the planning portal is not clear – seek more information.

Cllr Riggott left the room

23/00013 – standard B2c response regarding 3 off road parking places.

Cllr Riggott returned

1068 - the resident responses had been circulated to Councillors and were noted. Objection to the construction being in the Greenbelt, being retrospective. Cllr Thornhill offered to pull the items together in a response, which will be circulated before submission.

Resolved: Members agreed with the suggested responses on the report and above.

A member suggested the Council have a standard response for retrospective applications, especially when they are in the greenbelt or on settlements which have no devolved rights. Members agreed.

b) Discuss the options published in the Local Plan Consultation and consider responses or actions

Members discussed the itemised areas from the plan being consulted on and agreed some actions and questions to gather further information. A report of all the points will be composed and put to the next meeting for decision.

5.2 Planning

Resolved: 1218 members agreed to object to this planning application as it is on Green Belt land, it was used as an argument with the planning inspector to allow the 9 houses and promised to be left as the buffer between the houses and the existing property.

c) Consider proposal from the Leisure Committee to request the Chapel Brook woodland area be submitted to the Local Plan as public open space

Resolved: Members agreed to submit in to the Local Plan process the Chapel Brook land as public open space.

6. Financial Items

6.1 Approve Expenditures for this month, and any submitted after the agenda.

Resolved: Council approved the listed expenditures (see Appendix 1).

6.2 Receive financial reports

Resolved: Council received the financial reports.

6.3 Consider the Precept budget paper circulated and agree the precept

Resolved: Council discussed the precept budget and approved the budget (attached at Appendix 2) with a band D rate of £36.16, which is a 2% rise on last year.

7. Policy Review: Investment strategy

Resolved: Council approved the Investment Strategy.

8. Policy Review: Lone Working Policy

Resolved: Council approved the Lone Working Policy

9. Neighbourhood Working Scheme, discuss and decide on projects to put forward for this scheme

One of the roundabouts in Euxton Buckshaw was suggested for a project.

To find a plot of land for TPO replacement trees to go on.

Wild flower planting on the land opposite Boarded Barn farm.

Wild flower planting on the land opposite the tile centres, at the GP surgery.

Food growing project was suggested – Cllr Parker will complete the scoping document for this.

10. Matters for information

The Chairman declared the public part of the meeting closed.

APPENDIX 1 to Minutes

6.1 Approve Expenditures for this month

APPENDIX 2 to Minutes

6.3 Consider the Precept budget paper circulated and agree the precept

EUXTON PARISH COUNCIL

Payments list 18 November 2022 to 19 January 2023

Date	Payee Name	Description	Ref	Budget	£ Total	£ VAT	Nett
18/11/2022	RBS Bank	Bank charge	219	4080	£1.05		£1.05
18/11/2022	RBS Bank	Bank charge	220	4080	£0.70		£0.70
18/11/2022	Chorley Business & Techhnology	Office rental	221	4020	£402.00	£67.00	£335.00
18/11/2022	Rialtas Business Solutions	Finance software	222	4080	£297.49	£49.58	£247.91
18/11/2022	Royal British Legion	Wreath & donation	223	4250	£150.00		£150.00
18/11/2022	Viking Direct Ltd	Office stationery	224	4020	£110.62	£18.44	£92.18
18/11/2022	Viking Direct Ltd	Office stationery	225	4020	£89.49	£14.92	£74.57
18/11/2022	Alpha Business Machines	Copier	226	4020	£1,920.00	£320.00	£1,600.00
22/11/2022	Post Office Limited	Stamps	252	4080	£136.00		£136.00
24/11/2022	Amazon	Staitionery	253	4020	£50.40	£8.40	£42.00
24/11/2022	Festive Lights Ltd	New lights, living ChristTrees	254	4260	£211.08	£35.18	£175.90
24/11/2022	Green-tech Ltd	Tree parts	255	4350	£30.24	£5.04	£25.20
24/11/2022	Mesh Direct	Tree protectors	256	4350	£128.98	£21.50	£107.48
28/11/2022	EE Mobile & Broadband	Mobile	246	4080	£6.55	£1.09	£5.46
28/11/2022	Zoro	Hazard Cupboard	257	4570	£279.99	£46.66	£233.33
28/11/2022	Sharrocks	strimmer part	258	4570	£30.32	£5.05	£25.27
28/11/2022	J Parkers Wholesale	Bulbs	259	4510	£497.00	£82.84	£414.16
29/11/2022	Viking Direct Ltd	Stationery	225A	4080	£61.74	£10.29	£51.45
29/11/2022	TESCO	Christmas drinks	260	4260	£128.19		£128.19
30/11/2022	British Telecom	Telecoms	247	1080	£180.09	£30.02	£150.07
01/12/2022	TESCO	Fuel	227	4570	£33.01		£33.01
01/12/2022	B&D Print Svs Ltd	December News Print	228	4090	£1,573.00		£1,573.00
01/12/2022	Easy Websites	Websites & emails	240	4080	£98.40	£16.40	£82.00
01/12/2022	Chorley Business & Techhnology	Office rental	241	4020	£402.00	£67.00	£335.00
01/12/2022	Southern Electric	Electric S'pt Rd	243	4500	£61.84	£10.31	£51.53
01/12/2022	Livedrive Internet Ltd	Cloud	249	4080	£25.00	£4.17	£20.83
01/12/2022	HM Land Registry	Land searches x 2	250	4130	£12.00		£12.00
01/12/2022	Amazon	Ink	251	321	£37.60	£6.27	£31.33
01/12/2022	TESCO	Plants & gift card	261	4260	£59.10	£9.85	£14.10
		Plants & gift card		4581			£35.15
02/12/2022	EE Mobile & Broadband	Mobile	242	4080	£81.60	£13.60	£68.00
02/12/2022	Wilcock & Son	Keys	262	4520	£9.50	£1.58	£7.92
03/12/2022	Amazon	Stationery	263	4020	£27.56	£4.59	£22.97
05/12/2022	Amazon	Stationery	264	4020	£20.88	£3.48	£17.40
06/12/2022	Stamps4u	Stamp	265	4020	£31.46	£5.24	£26.22
12/12/2022	Peoples Pension	Pensions 11/22	239	4000	£263.81		£263.81
12/12/2022	Zoom	Virtual subscription	266	4080	£14.39	£2.40	£11.99
15/12/2022	HMRC	Tax & NI Dec22	229	4000	£1,148.72		£1,148.72
15/12/2022	Various	Staff salaries Dec22	230	505	£6,260.21		£6,260.21
15/12/2022	Plantscape Ltd	Plantscape Ltd	231	4510	£1,339.20	£223.20	£1,116.00
15/12/2022	Society of Local Council Clerk	Membership DP	232	4075	£222.00		£222.00
19/12/2022	Southern Electric	Electric pavilion	233	4500	£127.90	£6.09	£121.81
19/12/2022	TESCO	Christmas chocs	267	4260	£31.30		£31.30
20/12/2022	Water Plus	Water	234	4500	£15.57		£15.57
21/12/2022	Water Plus	Water	244	4500	£15.57		£15.57
21/12/2022	Sharrocks	Hedger repairs	268	4570	£137.06	£22.84	£114.22
22/12/2022	Water Plus	Water	245	4500	£44.77		£44.77
22/12/2022	RBS Bank	Interest	248	1080	£0.35		£0.35
28/12/2022	Water Plus	Water drainage	235	4500	£35.33		£35.33
28/12/2022	Plusnet	Mobile	236	4080	£6.55	£1.09	£5.46

29/12/2022	Southern Electric	Electric S'prt Rd	237	4500	£135.69	£6.46	£129.23
31/12/2022	Unity Trust Bank	Service charge	238	4080	£18.00		£18.00
01/01/2023	Chorley Business & Techhnology	Office rental	269	4020	£402.00	£67.00	£335.00
01/01/2023	Easy Websites	Websites & emails	272	4080	£98.40	£16.40	£82.00
01/01/2023	Zoom	Virtual subs	273	4080	£14.39	£2.40	£11.99
02/01/2023	EE Mobile & Broadband	Mobiles	271	4080	£81.60	£13.60	£68.00
03/01/2023	British Telecom	Telephony	270	4080	£181.09	£30.18	£150.91
12/01/2023	Peoples Pension	Pensions Dec22	274	4000	£210.12		£210.12
12/01/2023	Pole Green Nurseries	Plants	275	4510	£114.56	£19.09	£95.47
12/01/2023	HM Land Registry	Search	276	4130	£3.00		£3.00
19/01/2023	Richard Campey Ltd	Mower service	277	4570	£538.01	£89.67	£448.34
19/01/2023	John Hy Mayor	Christmas tree	278	4260	£456.00	£76.00	£380.00
19/01/2023	Team Sport & Play Ltd	Balshaw replace springy	279	4570	£1,680.00	£280.00	£1,400.00
19/01/2023	Leaflet Delivery UK	Dec Newsletter delivery	280	4090	£360.00	£60.00	£300.00
19/01/2023	Coppull & Standish Brass Band	Band at Christmas	281	4260	£125.00		£125.00
19/01/2023	Parish Online	Subscription	282	4080	£336.00	£56.00	£280.00
19/01/2023	Wybone Limited	Bins S'pt Rd - dual	283	4350	£1,916.96	£319.49	£1,597.47
19/01/2023	Everglades Nursery	2x living christmas trees	284	4260	£46.62	£7.77	£38.85
19/01/2023	Alpha Business Machines	Copy charges	285	4080	£57.43	£9.57	£47.86
19/01/2023	HMRC	Tax & NI Jan23	286	4000	£1,151.08		£1,151.08
19/01/2023	Various	Staff Salaries Jan'23	287	505	£6,253.83		£6,253.83
19/01/2023	RBS Bank	Bank charge	288	4080	£0.35		£0.35
19/01/2023	Everglades Nursery	Trees	291	321	£714.00	£119.00	£423.33
		Trees		4510			£171.67
19/01/2023	Society of Local Council Clerk	Training - Staff	292	4075	£144.00	£24.00	£120.00
19/01/2023	Defib Store Ltd	Pads	293	4390	£76.80	£12.80	£64.00
19/01/2023	Society of Local Council Clerk	training - staff	294	4075	£72.00	£12.00	£60.00
19/01/2023	Currys	IT (Covid grant)	295	321	£208.99	£34.83	£174.16
					£32,243.53	£2,370.38	£29,873.15

Draft budget report for 2023/2024 precept

Item 6.3

Budget heads	Description	Budget 22/2023	Spend	Income	Balance	Committed expenditure to end Mar23	Budget Balance	Carry Fwd	PRECEPT 2023 /2024	Notes on 'Committed' items
4000	Employees	100,000.00	72,236.00		27,764.00	14,500.00	13,264.00		110,000.00	salaries Feb/Mar23
4010	Payroll Services	1,200.00	315.00		885.00	330.00	555.00		1,000.00	
4020	Office Premises	7,000.00	8,498.00	-	1,498.00	330.00	- 1,828.00		5,000.00	
4070	Mileage	3,000.00	1,914.00		1,086.00	440.00	646.00		3,000.00	
4075	Employee Training	4,000.00	436.00		3,564.00	299.00	3,265.00		3,500.00	
4080	General Office	5,300.00	4,480.00		820.00	660.00	160.00		5,300.00	
4090	Communications	4,250.00	4,757.00	698.00	191.00	-	191.00		4,300.00	
4100	Insurance	4,000.00	6,154.00	-	2,154.00	-	2,154.00		6,500.00	
4120	Audit	1,650.00	738.00		912.00		912.00		1,500.00	
4130	Legal Fees/Planning Investig	5,000.00	55.00		4,945.00		4,945.00		3,000.00	
4211	Councillor Training	500.00	60.00		440.00		440.00		500.00	
4250	Grants	6,000.00	205.00		5,795.00	3,500.00	2,295.00		6,000.00	2500 committed 23/24 EVFC
4260	Christmas Celebrations	3,000.00	893.00		2,107.00		2,107.00		1,500.00	
4300	Euxton Gala	1,500.00	-		1,500.00	1,500.00	-		3,000.00	
4310	Road Safety/SPID	2,500.00			2,500.00		2,500.00	-	1,000.00	
4340	Community Engagement (inc Calendar)	600.00	178.00		422.00		422.00		2,500.00	
4350	ECO/Trees/Foot/Cycle	5,000.00	1,730.00		3,270.00		3,270.00		5,000.00	
4380	Heritage Projects	2,000.00	-		2,000.00		2,000.00		2,000.00	
4390	Defibrillator Project	4,000.00	-		4,000.00	450.00	3,550.00		2,500.00	
4410	Coronation	-	-		-		-		10,000.00	
4500	Utilities	1,400.00	2,222.00	-	822.00	350.00	- 1,172.00		3,000.00	
4510	Gardens/Planting	10,000.00	6,101.00		3,899.00	150.00	3,749.00		10,000.00	
4520	Allotments	14,618.00	1,789.00	3,005.24	15,834.24		15,834.24	15,834.24		
4530	Millennium Green	8,000.00	4,080.00		3,920.00	3,000.00	920.00		8,000.00	LWT & CBC cutting
4540	All Purpose Committee	2,500.00	-		2,500.00		2,500.00		2,500.00	
4550	Balshaw Lane area 3 Renewal	5,000.00	-		5,000.00	5,000.00	-		-	
4560	Multi/All Weather Greenside	5,000.00	-		5,000.00	250.00	4,750.00	4,750.00	-	
4570	Amenity/Open Space RRM	42,000.00	9,615.00	250.00	32,635.00	2,700.00	29,935.00	-	40,000.00	
4580	Street Machines	-	-		-		-	-	4,500.00	
4581	War Memorial	500.00	185.00		315.00		315.00		500.00	
New 4585	Yarrow Valley path system				-		-		5,000.00	
New 4890	Chapel Brook				-		-		20,000.00	
						33,459.00		20,584.24	270,600.00	
Earmarked Reserved Funds										
320	Emergency Fund	22,564.10	-		22,564.10			22,564.10		
321	Unspent Grants (inc tree,Covid)	5,366.79	953.13		4,413.66			4,413.66		
330	Land Fund	64,418.77	-		64,418.77			64,418.77	15,581.00	
340	Street Machines	-	-		-				-	
350	Ransnap Brook	279.00	-		279.00			279.00		
360	Elections and Parish Poll Fund	11,478.38	1,198.62		10,279.76			10,000.00		
370	CIL	-	-	62,102.32	62,102.32			62,102.32		
380	Balshaw Villa	6,131.62	-		6,131.62	-		6,131.62		
390	Greenside Parking Fund	5,400.00	-		5,400.00			5,400.00		
								175,309.47	15,581.00	
								195,893.71	286,181.00	

Item 6.3

Calculations		Explanations
Bank	332,376	This is the balance of money in the bank
Less estimated spend to end March 2023	33,459	Projected spend to the end of this financial year
Less carry forwards/EMR Funds	195,894	All EMR funds and allocated funds/orders
Cash in hand	103,023	Balance of non-allocated funds
Draft budget request	286,181	Precept 2023/2024 column
Projected income	5,000	
Less the Cash in hand	103,023	Calculation from above, bank balance less spend/carry fwds etc
	178,158	Proposed precept amount

Previous years comparisons Band D equivalent Calculations	Tax Base	change	Precept figure	Annual		Top Up
				Resident pays	% +/- paid by residents	
2009 / 2010	3327.80		112340	£33.76		
2010 / 2011	3409.80		113200	£33.20	-1.66% down 1.7% for residents	
2011 / 2012	3527.20		107,990	£30.62	-7.78% down 7.8% for residents	
2012 / 2013	3656.90		104,270	£28.51	-6.87% down 6.9% for residents	
2013 / 2014	3597.38		101,171	£28.12	-1.37% down 1.4% for residents	1709
2014 / 2015	3759.46	162.08	104,817	£27.88	-0.86% down nearly 1% for residents	1709
2015 / 2016	3992.53	233.07	107,816	£27.00	-3.25% down over 3% for residents	1709
2016 / 2017	4116.64	124.11	100,323	£24.37	-9.74% down over 9%	1709
2017 / 2018	4295.49	178.85	150,944	£35.14	44.10% raised over 44%	1709
2018 / 2019	4437.48	141.99	159,000	£35.83	2% rise of 2%	1709
2019 / 2020	4674.28	236.80	165,190	£35.34	↓	1709
2020 / 2021	4709.96	35.68	165,411	£34.85		1709
2021 / 2022	4791.80	81.84	174,291	£34.52		1709
2022 / 2023	4914.50	122.70	174,291	£35.46	↑	1709
2023 / 2024	4927.60	13.10	178,157.71	£36.16	↑ rise of 2%	1709