

MINUTES of Euxton Parish Council full council meeting held on 16 March 2023 from 7.15pm at Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present: Cllr K Reed (Chairman) Cllr P Morton Cllr D Rigg
Cllr B Duckworth Cllr A Oddy Cllr V Thornhill
Cllr E Jones Cllr C Parker Cllr B Williamson
Cllr N Hall Cllr R Peers Cllr J Williamson
Cllr S Hoyle

Clerk: L Hardman
Members of the public: 0

1. Apologies

Cllrs P Fellows, I Hamer, A Riggott, H Tune, S Walker.

2. Declarations of Interest and Dispensation Considerations

No declarations.

3. Minutes of Council Meetings

Resolved: Minutes of the Full Council Meeting held on Full Council of 16 February 2023 were agreed to be an accurate record and signed by the Chairman.

4. Public Participation

No members of the public in attendance.

5. Statutory Business

Planning – Consider planning report from Lead Member for Planning, approve and ratify responses made between meetings or to meet deadlines.

23/00094 – TPO Response to be submitted with narrative from Councillor Thornhill.

23/00150 – Standard B1 letter to be sent

23/00191 – Councillor Rigg to send a letter re parking and safety concerns around deliveries at the location.

23/00117 – Letter to be sent requesting deliveries to the site be made before and after school hours

Resolved: Members agreed with the responses and required actions detailed above.

6. Financial Items

6.1 Approve Expenditures for this month, and any submitted after the agenda.

Resolved: Council approved the listed expenditures (see Appendix 2).

6.2 Receive financial reports

No reports.

6.3 Asset Register Update

Resolved – Council request enquiries be made to source more cost effective and biodegradable options for dog waste bags.

7. Policy Review: Councillor Vacancy Procedure

Resolved: Council agreed the updated Councillor Vacancy Procedure Policy Document.

8. Policy Review: FOI Publication Scheme

Resolved: Council agreed the FOI Publication Scheme Policy Document.

9. Policy Review – Communications Protocol

Resolved: Council agreed to have a personal footnote on all email correspondence stating that opinions expressed relate to the individual Councillor and not Euxton Parish Council. Councillor Oddy to draft the wording for Policy Document. Also update the document to show Clerk and Deputy Clerk.

10. Matters for Information

Councillor Hall informed the Council that applications can be made to the Police and Crime Commissioner in relation to funds available from the Proceeds of Crime Act and suggests an application be made for the purchase of a further Defibrillator. To be submitted as an Agenda Point for the next Full Council Meeting 20th April 2023.

Councillor Hoyle reported that the gate on Millennium Green by the Euxton Mills PH is now swinging fully open. The gate is the property of the private estate and not Euxton Parish Council. A letter is to be sent to the estate to request repairs be made.

Councillor Duckworth reported ongoing issues on the Gleadhill Gardens estate, advised to write to LCC and copy in Councillor Riggott.

Councillor Rigg reported problems with the phasing of the traffic lights at the Bay Horse junction. Councillor Riggott has put an update on social media to advise that the sequence has been changed as there is no priority signage for vehicles turning right.

The Chairman declared the meeting closed.

APPENDIX 1 to Minutes of 16 March 2023

6.1 Approve Expenditures for this month

Date: 09/03/2023		Euxton Parish Council				Page 1	
Time: 13:14		Cashbook 1				User: CLERK	
Current Bank A/c							
Payments made between 17/02/2023 and 31/03/2023							
Nominal Ledger Analysis							
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>£ Amount</u> <u>Transaction</u>
17/02/2023	Everglades Nursery	291D	10.00		1.67	4510 200	8.33 Tree
20/02/2023	Water Plus	322	15.57			4500 200	15.57 Water
21/02/2023	TESCO	323	7.50		1.25	4570 200	6.25 Cleaning liquid
21/02/2023	Water Plus	324	35.74			4500 200	35.74 Water
22/02/2023	Lancashire Confidential Shredd	325	3.60		0.60	4080 120	3.00 Shredding
22/02/2023	Amazon	326	26.95		4.49	4530 200	22.46 Paint
27/02/2023	Mesh Direct	327	128.98		21.50	4510 200	107.48 Tree guards
28/02/2023	Amazon	328	22.95		3.82	4570 200	19.13 Weed killer
28/02/2023	EBAY	329	48.56			4410 180	48.56 Coronation flags
28/02/2023	Amazon	330	39.49		6.58	4570 200	32.91 Weedkiller
01/03/2023	Easy Websites	339	98.40		16.40	4080 120	82.00 Website/emails
01/03/2023	Chorley Business & Technology	340	402.00		67.00	4020 120	335.00 Office Mar23
01/03/2023	Plusnet	341	6.55		1.09	4080 120	5.46 Mobile
01/03/2023	EE Mobile & Broadband	350	81.60		13.60	4080 120	68.00 Mobiles
08/03/2023	Defib Store Ltd	331	271.20		45.20	4390 180	226.00 Pads
08/03/2023	Made by Cooper Ltd	332	2,844.00		474.00	4540 200	2,370.00 Coronation
08/03/2023	Origin Amenity Solutions	333	1,634.40		272.40	4510 200	1,362.00 Wildflower seeds
08/03/2023	RBS Bank	334	3.15			4080 120	3.15 Charge
08/03/2023	B&D Print Svs Ltd	335	1,079.00			4090 120	1,079.00 March Newsletter
08/03/2023	Various	336	6,278.91			505	6,278.91 Salaries March 2023
08/03/2023	HMRC	337	1,196.13			4000 100	1,196.13 Tax&NI contr. Mar23
08/03/2023	British Telecom	338	181.09		30.18	4080 120	150.91 Telephony
09/03/2023	C&W Berry Ltd	342	81.85		13.64	4530 200	68.21 Hardcore
09/03/2023	Royal British Legion Ind	343	116.59		19.43	4510 200	97.16 Coronation
09/03/2023	HiViz Workwear	344	591.83		98.64	4570 200	493.19 Workwear/PPE
09/03/2023	HiViz Workwear	345	14.82		2.47	4570 200	12.35 Workwear/PPE
09/03/2023	JRB Enterprise Ltd	346	2,493.60		415.60	4570 200	2,078.00 Dog bags
09/03/2023	Studholme Bell Ltd	347	417.60		69.60	4010 120	348.00 Salary svs
09/03/2023	Wide Shoes	348	75.97		12.66	4570 200	63.31 PPE
09/03/2023	Water Plus	349	15.57			4500 200	15.57 Water
Total Payments:			18,223.60	0.00	1,591.82		16,631.78