

**MINUTES** of Euxton Parish Council full council meeting held on 19 October 2023 from 7.15pm at Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present: Cllr K Reed (Chairman) Cllr C Parker Cllr S Walker  
Cllr E Jones Cllr R Peers Cllr B Williamson  
Cllr B Duckworth Cllr D Rigg Cllr J Williamson  
Cllr N Hall Cllr A Riggott  
Cllr A Oddy Cllr V Thornhill

Clerks: D Platt

Members of the public: BCllr Platt

1. Apologies

Cllrs P Fellows, I Hamer, S Hoyle, P Morton. Non attending H Tune

2. Declarations of Interest and Dispensation Considerations

3. Minutes of Council Meetings

**Resolved:** Minutes of the Full Council Meeting held 21 September 2023 were agreed to be an accurate record and signed by the Chairman.

4. Public Participation

BCllr Platt informed he attended the Liaison meeting which only had representation from 2 parishes.

5. Statutory Business

Planning – Consider planning report from Lead Member for Planning, approve and ratify responses made between meetings or to meet deadlines.

799 – object as this is in greenbelt, members could not corroborate the applicants claims to holding a number of events a year on the land, evidence from attendees at events had no dates on any of them, details in the application were contradictory to the previous application.

826 – Cllr AR declared an interest in this application. It was proposed to object to this application by a Councillor, this was not seconded.

823 – object to this application as it is in the greenbelt, lack of stabling.

848 – object to this application due to the storage of bins at the front of the property.

23/00448/NOT was raised by Cllr AR and discussed. Clerk will ask for the process and application to be scrutinised, it was listed as being in ‘another’ ward to Euxton, the consequences of this application may mean poles and overhead cables around Buckshaw which was not in the master plan.

**Resolved:** Members agreed with the responses and required actions detailed above.

6. Financial Items

Councillor asked on progress of visiting both Primrose and Balshaw primaries for a cheque presentation for the ECO Challenge. Clerk will chase.

6.1 Approve Expenditures for this month, and any submitted after the agenda.

**Resolved:** Council approved the listed expenditures (see Appendix 2).

6.4 Insurance cover, verbal

Members were updated, the outstanding insurance claim is still ongoing and is hindering the options to get quotations and inflating the premiums.

6.2 Receive reports (income, bank reconciliation, budgets)

**Resolved:** Council received the reports.

6.3 Receive the External Auditor Report year ending 31 March 2023

**Resolved:** Council received and noted the clear audit.

6.5 CIL reporting

The reports were received and noted.

7. Local boundaries and representation – VT verbal, notes for information

The supplied papers and a report were discussed at length.

**Resolved:** Council requested an article in the newsletter, March 2024, drafted and circulated prior to publication by Cllr VT.

A member asked Council to consider how it might handle having two MPs covering the village in future years.

8. Policy Review: Risk Assessment

**Resolved:** Council reviewed and agreed the document for use with changes at 26, 16, 1, 28 and 19.

Fire risk assessments need to be done for each premises – Cllr DR can advise. Clerk will action.

9. Review the effectiveness of the system of Internal Audit & Internal Auditor Plan

Revisions were suggested, these will be made and the policy returned to the agenda.

**Resolved:** Council reviewed and agreed the documents, with a revised date.

10. Policy Review: Representative Protocol (returned with changes)

**Resolved:** Council reviewed the changed and agreed the document.

11. Policy Review: Continuity Plan

**Resolved:** Council reviewed and agreed the document with a request for a notification pyramid to be added.

12. Matters for Information

A member requested information on his request for Balshaw Lane to have a weight restriction of 7.5t to be placed on it. Clerk will investigate.

A member informed he had reported a tree on Talbot Drive, following a contact by a resident.

The Chairman declared the meeting closed.

## APPENDIX 1 to Minutes of 19 October 2023

## 6.1 Approve Expenditures for this month

**List of Payments made between 22/09/2023 and 31/10/2023**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
25/09/2023	Various	173	6,586.89		Salaries Sept 2023
25/09/2023	Primrose Hill Primary School	175	1,200.00		ECO Challenge
25/09/2023	Balshaw Lane CP School	176	5,000.00		ECO Challenge
30/09/2023	PKF Littlejohn LLP	174	75.00		Audit fee
30/09/2023	PKF Littlejohn LLP	BACS	681.00		Ext.Audit
30/09/2023	Peoples Pension	177	245.02		Pensions Aug23
30/09/2023	Water Plus	178	5.20		Water
30/09/2023	Plusnet	179	7.49		Mobile
30/09/2023	Southern Electric	180	76.06		Electric S'port Rd
30/09/2023	Unity Trust Bank	181	18.00		Bank charge
30/09/2023	Microsoft	182	19.99		Office365
30/09/2023	Royal British Legion	183	83.94		Flags
30/09/2023	Post Office Limited	184	187.50		Postae
30/09/2023	Microsoft	182A	60.00		Office365
01/10/2023	Easy Websites	185	98.40		Website & Emails
01/10/2023	Plusnet	186	7.49		Mobile
01/10/2023	Chorley Business & Technology	187	444.00		Office
12/10/2023	Play & Leisure Ltd	BACS	0.11		Parts
19/10/2023	TESCO	188	15.01		Fuel
19/10/2023	Arthur J Gallagher Insurance	189	6,693.62		Insurance
19/10/2023	I P Jones Fencing	190	289.80		Lock at Allot
19/10/2023	Leaflet Delivery UK	191	360.00		Newsletter distribution
19/10/2023	Lancashire County Council	192	957.60		SPID fitting x2
19/10/2023	Studholme Bell Ltd	195	223.20		Salary services
19/10/2023	Post Office Limited	196	2.60		Fees
19/10/2023	HMRC	197	1,525.24		Tax&NI Oct23
19/10/2023	Various	198	6,621.37		Oct23 salaries
20/10/2023	Water Plus	193	51.13		Water
20/10/2023	Water Plus	194	32.77		Water
20/10/2023	RBS Bank	199	3.15		Bank chgs
<b>Total Payments</b>			<b>31,571.58</b>		