

MINUTES of Euxton Parish Council ANNUAL full council meeting held on 16 May 2024 from 7.15pm at Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present: Cllr K Reed (Chairman) Cllr A Oddy Cllr H Tune
Cllr B Duckworth Cllr D Rigg Cllr S Walker
Cllr I Hamer Cllr A Riggott Cllr B Williamson
Cllr P Morton Cllr V Thornhill
later Cllr G Vickers at item 8.1

Clerks: D Platt, L Hardman (notes)
Members of the public: 4

Council held a minutes silence in memory of Cllr Sam Hoyle who passed away in April.

1. Election of Council Chairman

Councillor K Reed was elected as Chairman for the coming year.

2. Election of Vice Chairman

Councillor E Jones was elected as Vice Chairman for the coming year.

3. Representatives on Committees, Lead Members, Groups and Outside Bodies

Councillors completed the Committee sheet.

4. Apologies

Cllr P Fellows, Cllr E Jones, Cllr J Williamson, Cllr M Thornhill, Cllr R Peers.

5. Declarations of Interest and Dispensation Considerations

No declarations.

6. Minutes of Council Meetings

Resolved: Minutes of the Full Council Meeting held on 18 April 2024 to be amended to show Cllr B Williamson and Cllr I Hamer were in attendance. Minutes were agreed to be an accurate record and signed by the Chairman.

7. Public Participation

Members of the public raised concerns on the planning application on 1 Crofters Green being converted into a home for vulnerable children. Residents have been notified by CBC with any objections to be submitted by 14/05/2024. Concerns on the location of the premises on a main road and insufficient parking in the area. Also the conversion of the garage into a unit of living accommodation with a bedroom which was carried out without planning permission. The application has been withdrawn and Cllr Rigg has made a note on the planning report to be discussed at item 8 on the agenda which suggests the Council recommends the garage is restored to its proper purpose immediately.

8. Statutory Business

8.1 Co-option to Councillor Vacancy

Resolved: It was agreed Mr Geoff Vickers was co-opted to the Council.

Mr Vickers signed the declaration of acceptance of office and joined the meeting as a Councillor.

8.2 Planning – Consider planning report from Lead Member for Planning, approve and ratify responses made between meetings or to meet deadlines.

24/00303 – Withdrawn. EPC recommends that the garage is restored to its proper purpose immediately. Cllr Riggott stated that LCC objected however the objection is not visible as the application was withdrawn prior to publication. Enquiries should be made to establish if CBC notified LCC of the application and did they have knowledge of the garage conversion. Also establish the reasons for the withdrawal of the application.

24/00290 – No Observations

24/00308 – TPO Application. Standard A1.

24/00325 – No Observations

24/00367 – No Observations

24/00369 – No Observations

24/00373 – No Observations

Updates given by Clerk on planning queries from Council meeting 18 April.

Resolved: Members agreed with the responses and required actions detailed above.

Chairman requested Minutes show that Cllr B Duckworth has a vested interest in 24/00367.

9. Financial Items

9.1 Approve Expenditures for this month and any submitted after the agenda

Resolved: Council approved the listed expenditures.

Cllr Duckworth requested an update on the finance for the prison campaign, the Clerk advised that Cllr Thornhill is the liaison and will provide an update at the next meeting.

9.2 Receive CIL update report and Income report

Resolved: Council received the reports.

9.3. Receive the internal Audit report

The Clerk updated Councillors regarding the point made on the report regarding the bank statements.

Resolved: Council approved the report.

9.4 Receive the Annual Governance Statement (Section 1) and approve

Cllr Duckworth enquired regarding the lockable safe for valuable items, Clerk advised that a fire-proof cabinet has been purchased and is in place.

Resolved: Council approved the Annual Governance Statement (Section 1).

9.5 Receive the Accounting Statements (Section 2) and approve

Cllr Walker enquired regarding the increase in Fixed Assets which clarified by the Clerk by identifying a number of assets added to the list in the last 12 months.

Resolved: Council approved the Accounting Statements (Section 2).

10. Proposal for Council to confirm it meets the requirements for the 'General Power of Competence' - report

The Clerk provided an explanation of the General Power of Competence and examples of its usage were discussed. Chairman proposed that EPC does meet the criteria.

Resolved: Council confirmed Euxton Parish Council meet the criteria for the Power of Competence.

11. Advertising by the roadside information

The guidance had been circulated with the agenda. Clerk updated that roadside advertising matters for Runshaw Lane and Euxton Lane have been reported to enforcement. A Councillor enquired regarding ongoing advertising on Central Drive, Buckshaw Village, the Clerk will submit a further report to enforcement.

12. Matters for Information

Cllr Morton enquired if the location of Defibrillators will be shown on the Euxton walking maps. The Clerk advised that this will be on the Agenda for the next meeting of the Footpaths sub-committee. An update was also given on the Circuit database where all EPC Defibrillators are logged and maintenance checks recorded. Cllr Morton provided details of the National move to include bleed kits in defibrillator cabinets at a cost of approximately £60.00 each. Clerk advised that this will go onto the next All Purposes Committee meeting.

Cllr Riggott gave an update on the new deer feature on the roundabout in Buckshaw Village. He has also received requests from residents for a similar feature on the Horseshoe Drive roundabout. Clerk advised that this will also go onto to the next All Purposes Committee meeting.

Cllr Riggott reported that the Scouts have requested a defibrillator for the Scout Hut at Milestone Meadow and are requesting help with funding. They will be asked to research the cost and submit an application.

Cllr Duckworth reported that a member of the public previously had said he had difficulty accessing the defibrillator cabinet on Millennium Green. The Clerk advised that access numbers to cabinets are held and provided by NWAS only when 999 is contacted. The cabinets are checked and maintained weekly by the Council staff and all access numbers are working correctly.

The Chairman notified the Council that the Apprentice Caretaker started on 07/05/24.

The Chairman declared the meeting closed.

APPENDIX 1 – Payments list

Euxton Parish Council				Payments for April 2024	
Date	Supplier	Description	ref	Budget	£.
01/04/2024	Easywebsites	Website & Emails			118.80
01/04/2024	EE Mobile & BB	Office mobiles			93.34
01/04/2024	Chorley Bus & Tech	Office rent			444.00
18/04/2024	Peoples Pensions	Pensions March 24			253.06
18/04/2024	Burt Wesley & Sons	Allotment collection			336.00
18/04/2024	Rialtas	Finance system			230.40
18/04/2024	BT	Telephone lines & BB			180.82
18/04/2024	Salaries	Salaries for Apr24			6911.12
18/04/2024	HMRC	Tax & NI Apr 24			1690.07
18/04/2024	Information Commiss	License renewal			35.00
18/04/2024	RBS	Bank charge			1.05