



EUXTON PARISH COUNCIL

Full Council Meeting

Thursday, 15 April 2021, 7.15 pm start

Virtual meeting via Zoom – Meeting ID: 835 2043 1010 Passcode: 445742

<https://us02web.zoom.us/j/83520431010?pwd=aUxSOGh2Z3ZhOGorWWxHOWwwdUxldz09>

Dear Councillor

6 April 2021

You are summoned to attend a Full Council Meeting of Euxton Parish Council to consider the items detailed on the attached agenda.

If you are unable to attend please could you submit an apology to the Clerk.

Regards

Debra Platt

Clerk to the Council

CLERK

Published: 06/04/2021

Full Council meetings 2021: 15 April, tbc.

Newsletter deadlines: 08/05/21 for June issue; 09/07/21 for September issue; 12/11/21 for December issue; 07/02/22 for March issue;

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AGENDA

1. Apologies
2. Declarations of Interest and Dispensation Considerations
Members are reminded of their responsibility to declare any interest in respect of any matters contained or brought up at any point in this meeting, in accordance with the current Code of Conduct. Council will consider dispensation requests.
3. Minutes of Council Meetings
Approve the signing as a correct record, Full Council of 18 March 2021
4. Public Participation
Matters brought to the Parish Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall this section will typically be limited to 20 minutes although the Chair may, at their discretion, extend this.
5. Statutory Business
Planning - Consider planning reports circulated from, approve any responses and ratify responses made between meetings or to meet deadlines.
6. Financial Items – as circulated
 - 6.1 Approve expenditures for this month, circulated
 - 6.2 Receive information of receipt of the precept
 - 6.2 Approve figures for year ending 31 March 2019
 - 6.3 Approve the Annual Governance statement 2020/21 on the Annual Return
 - 6.4 Approve the Accounting statements 2020/21 on the Annual Return
7. Consultation on Chorley Open Space, Sports and Recreation Strategy (OSSR) Action Plan 2020-2036
Consider the drafted response document containing all the suggested corrections applicable to Euxton and Euxton Buckshaw Village
8. Council meetings and delegated decisions
Consider the enclosed report on meeting dates and delegating decisions to the Clerk
9. Committee Update for All Purposes Committee
Pavement sweeper – consider the update report and recommendation
10. Matters for information
Notify the Chair prior to the meeting starts of any item to be brought up under this section. Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.

End of meeting

Full Council meetings 2021: 15 April, tbc.

Newsletter deadlines: 08/05/21 for June issue; 09/07/21 for September issue; 12/11/21 for December issue; 07/02/22 for March issue;

D. Platt
CLERK

Published: 06/04/2021

Chorley Open Space, Sports and Recreation Strategy (OSSR) Action Plan 2020 to 2036

[CONSULTATION_DRAFT_OSSR_Strategy_and_Action_Plan_.pdf \(chorley.gov.uk\)](#)

Items identified and actions to correct

A major problem with the division of this report is that it is loosely done in ‘wards’ which are now defunct, and, this is not followed through and gets swapped and changed throughout the report. Examples of this are: Reference page 21 Buckshaw car park extension is listed as being in Buckshaw Village (not a ward) yet on page 20 two items are listed as being in Astley & Buckshaw ward. P27 Westway Fields says it is in Astley Village which is not a ward, should be A&B Ward yet page 43 ChorleyRUFc is listed as A&B ward. The report repeatedly and inconsistently puts items in wards or villages but not consistently in a ward as the report says it is reporting on?

But also items which are in Euxton for example appear in Astley & Buckshaw ward eg page 34 Clematis Play Area. Page 34 The Cherries play area put in A&B ward but is actually in Euxton or EuxtonN ward. Page 44 BV Community Assoc reports it being in Buckshaw but is actually in Whittle-le-Woods village.

A common problem with the reports is they are not describing the land correctly, well enough or at all and not specifying which village they are in and all the wards have got mixed up and are out of date or, missing items altogether eg. Bowling green, civic space or incorrect naming of items eg, a fence with a basketball net has become a whole MUGA.

Corrections for Euxton and Euxton Buckshaw quoted below using the report page number (not PDF page number).

| Report reference page | Location references | Words/queries | Actions needed |
|------------------------------|----------------------------|---|----------------------------|
| Page 8. | | Euxton Allotment Site – see item below at P26 for more information. | |
| Page 17. | Milestone Meadow, Euxton N | Seventh column ‘Lead/Support’ it mentions EuxtonPC but, CBC has not agreed to allow Euxton PC to help after many discussions? I think the ‘Lead/Support’ response need to be clearer. Also, in the ‘Standards Paper’ this is wrongly located in Buckshaw Village when it is in Euxton in this paper. It is located in Euxton. | Needs report clarification |

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| Page 18. | Greenside Playing field and MUGA. | <p>Document wrongly identifies that Greenside has ‘Goal Ends’ when in fact it has a fence with a hoop on it. It is listed incorrectly in this report as a MUGA – a MUGA has 4 fenced sides, a base, lines, nets, hoops etc.</p> <p>Q. Is this referring to a Possible New Project? As it is fictional reporting.</p> <p>If not - Greenside does not have a MUGA??? Needs correcting. The site has a goal end (which is basically a fence with a basketball net). Eccleston, Chorley and Clayton Green have MUGAs which have 4 fenced walls, a floor with lines on, hoops, nets etc.</p> <p>The site and surface if is very good order so not sure who suggests upgrading structure and new surfacing?</p> | Clarify this. Correct this. |
| Page 25. | Rear of Firbank | Is this referring to Ransnap Woods woodland pathway (later referred on page 57 as a Green Corridor?) | Needs clarifying with a proper address/description “rear of a housing estate is not good enough” |
| Page 26. | Pear Tree Lane Allotments | <p>Referred to as Pear Tree Lane but it is not near Pear Tree Lane at all? Needs either to be called Euxton Lane Allotment site or off Copland Place.</p> <p>Refers to glass houses and raised beds – these are not part of any plan and never mentioned???</p> <p>Project refers to £50K but it should read £150K CIL.</p> <p>Project says CBC supporting? This is an EPC project.</p> <p>Also, on Page 8 of the report it says Euxton N&S has no allotments and so the report is not consistent.</p> | <p>Correct Page 8 report</p> <p>Correct Page 26 address and £</p> <p>Correct wording of columns</p> |
| Page 32. | Adj 80 Princessway | says it has goal posts – it does not have goal posts – it has nothing. This land could be used and be very useful if it was drained – it is a quagmire and unfit for any uses. £5K would not do anything to the land to make it usable – it may buy some trees if that is what the £5K was referring to – needs clarifying. | <p>Correct information in descriptions</p> <p>Clarify what £5K is for</p> <p>Log that the land cannot be used unless drained and could be valuable open space if improved.</p> |

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| Page 32. | Adj Euxton Hall Gardens | <p>If you mean Euxton’s Millennium Green or (Geoff Witts Memorial Gardens as you refer to it at page 50?) then this is incorrectly assessed.</p> <p>It is privately owned but on a LONG term lease to CBC and sub-leased to EuxtonPC – it would be nice to know if there is s106 monies for this Your description:??? land as EuxtonPC has not been told?</p> <p>‘What needs to be done’ needs to be clarified and also the ‘ownership box’ IF this is the Millennium Green?</p> <p>Alternatively, if this is the Woodland with the Euxton PROW 43 going through it, yes it is private and I am not sure why s106 monies would be spent on ‘personal/private’ owned land?</p> <p>IF this is the Woodland adjacent to the Millennium Green and adjacent to the PROW – this is owned by Chorley Council and is in a poor state of repair and dangerous and needs to be cleared of dangerous items.</p> | <p>Clarification required on the exact piece of land and location and copied to EuxtonPC?</p> <p>Also of why it is thought of needing improvement as there are no problems with this land.</p> |
| Page 34. | The Cherries | Says it is in Astley & Buckshaw ward when it is in Euxton, or Euxton North Ward? | Wrong ward and wrong village |
| Page 44. | Listed as BVCA | The BVCA does not run or own anything? The pitches are owned and run by RMG a Private Company. | Needs correcting. |
| Page 49 | Yarrow Valley Country Park | <p>this needs to be clarified with an address as there is the park in Coppull and the one in Euxton – or two separate lines.</p> <p>There is much work to do on the Euxton paths which CBC created and are now derelict and dangerous to walkers. (Also mentioned on page 7 as having a Green Flag but this has obviously not been assessed on the Euxton end of the park as it is derelict and falling apart).</p> | Clarify the parts of the YVCP in to areas – Coppull, Euxton and then the requirements required in the Euxton parts |
| Page 50 | Rear of Firbank, Euxton | What’s this? Ransnap woods? Greenside? | Clarify address and land and location |

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| | Adjacent Euxton Hall Gardens | What's this – the woods privately owned or the Geoff Witts Millennium Green as mentioned on page 53? | |
| | Chapel Brook Pear Tree, Euxton | is this the land adjacent the CE Church on A49 Wigan Road? As the description is no use Chapel Brook is not near Pear Tree Lane | Clarify address and land and location |
| | Between Broadfields/ Euxton Lane | Does not give a location - needs to specify Astley Village if it means the field next to Derian House? Sometimes referred to as the Pony Field. | Correct address |
| | Mossfield Plantation Nature Reserve, Buckshaw Village | | Clarify address and location |
| | Worden Brook Close | Euxton? | Needs an address/village |
| Page 53 | Guernsey Avenue, BV | What is this land? Needs to specify because Guernsey Avenue BV is in SOUTH RIBBLE Not sure there is anything off Guernsey Avenue? | Check which Borough this is in? |
| | Adjacent 80 Princess Way, Euxton | already mentioned above? | Repeated |
| | Clematis Close, Off Euxton Lane | this is Euxton and not labelled as anywhere? | Correct address – It is in Euxton |
| | Geoff Witts Memorial Millennium Green, Euxton | is this not already mentioned on Page 50? | Clarify, correct |
| | These areas all with no villages specified | Adjacent 92 Mile Stone Meadow Adjacent 16 Gleneagles Drive Rear of 21-41 Empress Way/Pear Tree Lane, Euxton Rear of Community Centre, Unity Place, Buckshaw Maltby Square, Buckshaw | All in Euxton |

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| | | Shannon Close, Buckshaw Village 54 Atlas Avenue, Buckshaw Village | |
| Page 55 | Greenside playing field and MUGA | Greenside does not have a MUGA it has a goal end fence – this is very misleading and misleads that Euxton has a Multi-Use Games area space such as Eccleston, Clayton or Chorley MUGA which is a large court, fenced in, with nets, hoops, lines on the floor etc. Euxton has just a fence with a hoop on it. | Correct description – no MUGA present Put in the Village name - Euxton |
| | Guernsey Avenue play area | Guernsey Avenue is in South Ribble – there is no play area off Guernsey Avenue? IF this refers to the play area in front of Cornwall Avenue then it should use a street name which is within THIS borough and not another for its reference. | Re-reference when the location is confirmed and put in the address and Village name – Whittle-le-Woods |
| Page 56 | The Cherries Playground, Euxton | Missing the pond and natural area and fields | Should this not also be in the open space section? Missing |
| | Euxton Skate Park | | Add in the village - Euxton |
| | Clematis Close Playground, Off Euxton Lane | No location mentioned - this is in Euxton | Correct address Add the village - Euxton |
| | Lucy Branston Play Area, Greensid | No location mentioned - this is in Euxton and called Greenside | Correct address and spelling Add the village - Euxton |
| | Playground adjacent 92 Mile Stone Meadow, Buckshaw Village | Location mentioned is Buckshaw Village – it is in Euxton not BV | Correct address - Euxton |
| | Play areas all stating Buckshaw Village | Maltby Square Play Area, Buckshaw Village – in Euxton Unity Place Play Area, Buckshaw Village – in Euxton Shannon Close Play Area Toddlers Play, Buckshaw Village – in Euxton Shannon Close Play Area Teen Play, Buckshaw Village – in Euxton | All need to have the village put in where they are located Euxton or Whittle-le-Woods |

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| | | Group 1 new play area Buckshaw Village – No address, street name or anything – could be anywhere? Probably Euxton | |
| Page 56 Allotments | Not mentioned at all | See above comments at Pg26 box – in one part of the document the new Euxton Lane site is in and on another page it is out?? No mention in this section. Either put in the report or don't – but not half and half! | Correct report – either include fully or not include at all as it is not finished/created? |
| Page 57 Green Corridors | Ransap Woods, off Runshaw Lane, Euxton | this is off BANK LANE and off Runshaw Lane and is called Rans <u>ap</u> | Correct address and spelling |
| Page 57 Civic Space | Not mentioned at all | Should a War Memorial Ground in Euxton be listed here as they are in other locations such as PALS in Chorley? | Correct report with inclusion if this item fits the category |
| Page 58/9 Football Clubs (non Council managed or Council managed) | Not mentioned at all | Why is Euxton Girls FC not listed at all or Greenside Football Fields? | These football pitches are missing from the report all together and should be listed either under the FC or the Council And are in Euxton |
| Page 60 Bowling Greens | Not mentioned at all | Missing is Euxton Bowling Green, Greenside, Euxton | Correct report and include this new bowling green In Euxton |

Open Space Standards Paper, February 2019

[Chorley Council Standards Paper.pdf](#)

Items identified and actions to correct

A fundamental problem is that, Buckshaw and Astley have been put together as an area called Chorley Central but, Buckshaw is not an entity it is an area falling within Euxton and Whittle-le-Woods. So, when the Buckshaw Village play areas are logged they are put in Chorley Central and not in to Euxton or, Whittle-le-Woods thus distorting both these two villages.

Whittle-le-Woods is in Chorley East and Euxton is in Chorley West.

Chorley Central is distorted because it includes Euxton and Whittle-le-Woods greenspaces, corridors, play areas etc.

Euxton is distorted because BV Euxton is now in Chorley Central.

Whittle-le-Woods is distorted because BV Whittle is now in Chorley Central.

If a report is going to be done using Villages then it should be done by the boundaries and not a made up boundary called Buckshaw Village which belongs in two villages, and numerous wards whether defunct or current.

A lot of items referred to in this report don't even include which village they are in, are very badly described, not clear as to where or what they are and some even put in other villages and different villages depending where it is in the report, are confused or merged in this report. Totally mixed up and unacceptable. Missing items and inflated descriptions like a fence with a basketball net has become a whole MUGA.

Corrections for Euxton and Euxton Buckshaw quoted below using the report page number (not PDF page number).

| | |
|---------------------|---|
| Page 13 table 3.4.2 | Euxton Parish Council and Astley Village Parish Council are two separate villages (completely different villages) – please separate them and give them a line each like all the other parish councils have. These are purely EuxtonPCs responses. |
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| Page 34 table – KKP1963 | Guernsey Ave Buckshaw Village – need to specify the village BV is in – this is in Whittle-le-Woods. |
| Page 37 table – KKP 1962 | Liverpool Walk BV - need to specify the village BV is in – this is in Euxton. |
| Page 38 table 3.3a – KKP1437 | reference to Buckshaw School needs to give the village name of Astley Village as it is confusing having Buckshaw school which is not in Buckshaw but actually in Astley Village. |
| Page 38 table 3.3a – KKP1533 | Middlewood Close is written as being in Euxton! It's in Eccleston |
| Page 38 table 3.3a – KKP1556 | Clematis Close play area is in Euxton and this needs adding off Euxton Lane is not adequate. |
| Page 38 table 3.3a – KKP1688 | adjacent Chancery Road – what is this? – Chancery is very long and, is in two villages? Euxton and Astley Village – this needs specifying what actually this asset is/location/village. |
| Page 38 table 3.3a – KKP1815 | this is in Euxton and this needs adding. |
| Page 38 table 3.3a – KKP1817 | this is in Euxton and this needs adding. |
| Page 38 table 3.3a – KKP1971 | need to specify the village BV is in – this is in Euxton |
| Page 38 table 3.3a – KKP2007 | need to specify the village BV is in – this is in Euxton |
| Page 38 table 3.3a – KKP2009 | need to specify the village BV is in – this is in Euxton |
| Page 38 table 3.3a – KKP2037 | need to specify the village BV is in – this is in Euxton |
| Page 38 table 3.3c – KKP2043 | Mossfield - need to specify the village BV is in – this is in Whittle-le-Woods (needs checking as I am guessing?) |
| Page 39 table 3.3c – KKP1696 | rear of Firbank – what is this? There is a lot of land at the rear of Firbank – is it Ransnap woods/woodland walk or, fields or Greenside? |
| Page 39 table 3.3c – KKP1697 | adjacent Euxton Hall Gardens – what is this? Is it - The Woods with the PROW through it, or the Millennium Green, or the Woodland which CBC owns between the Woods and the Green? Needs to be more specific because if it means the Millennium Green we question why this is LOW quality as it is in very high use, has excellent access including disabled access, good paths, signage, car park, seating, bins, dog facilities, pond, platform etc etc. All needs the village of Euxton adding in for the location. |
| Page 39 table 3.3c – KKP1730 | Chapel Brook, Pear Tree – what is this?? Chapel Brook is not near Pear Tree Lane? |
| Page 39 table 3.3c – KKP1697 | Worden Brook Close – what is this? Also, this is in Euxton – needs adding. |
| Page 40 table A3f – KKP1390.1 | skatepark – this is in Euxton – needs adding. |
| Page 40 table A3f – KKP1556.1 | Clematis Close Playground – this is in Euxton – need adding. |

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| Page 40 table A3f – KKP1285.1 | Greenside MUGA. Euxton does not have a MUGA it has a fence with a hoop on it and using the word MUGA distorts the results as Euxton does not have a MUGA such as Eccleston, Chorley & Clayton has with four walls, lines, hoops, nets etc. This is in Euxton – needs adding. |
| Page 40 table A3f – KKP1815.1 | playground adjacent 92 Milestone Meadow says it is in Buckshaw Village but it is NOT, it is in Euxton – needs correcting. |
| Page 40 table A3f – KKP1997 | Malty Square need to specify the village BV is in – this is in Euxton. |
| Page 40 table A3f – KKP2004 | Unity Place need to specify the village BV is in – this is in Euxton |
| Page 40 table A3f – KKP2009.1 | Shannon need to specify the village BV is in – this is in Euxton. |
| Page 40 table A3f – KKP2009.2 | Shannon need to specify the village BV is in – this is in Euxton. |
| Page 41 table A3g – KKP1696 | Between Chancery and West Way? Which village? It could be Euxton or Astley Village or both? |
| Page 41 table A3g – KKP1892 | Ransnap Woods – a better description is off BANK Lane and Runshaw Lane. Also, it is in Euxton – needs correcting. |
| Page 41 table A3g – KKP2008 | in Buckshaw Village in Euxton – they need the village name on as BV is spread over 2 Boroughs and 2 Chorley villages. Add on Buckshaw Village, Euxton |
| Page 41 table A3g – KKP2041 | in Buckshaw Village in Euxton – they need the village name on as BV is spread over 2 Boroughs and 2 Chorley villages. Add on Buckshaw Village, Euxton |
| Page 45 | Refers to 'Adjacent Euxton Hall Gardens' which land is this because if it refers to the Millennium Green then the assessment is poor not the land (see info at p39 above) Needs clarification. |
| Page 45 | Refers to Greenside MUGA – Euxton does not have a MUGA anywhere? This needs to be corrected. A MUGA has 4 sides, a bottom with lines on etc. Euxton does not have one of these – it has a fence with a net on! |
| Page 46 | Euxton Parish Council and Astley Village Parish Council are two distinct separate villages (completely different villages) – please separate them and give them a line each as has all the other parish councils. The responses belong to EuxtonPC. |
| Page 48 | Believe the calculations are incorrect because of all the above corrections – many locations not specified or specified in the wrong ward or village eg. Euxton in Astley, Eccleston in Euxton, BV in the wrong wards etc etc. |
| Page 50 | Believe the calculations are incorrect because of all the above corrections – many locations not specified or specified in the wrong ward or village eg. Euxton in Astley, Eccleston in Euxton, BV in the wrong wards etc etc. |

CENTRAL LANCASHIRE PLAYING PITCH STRATEGY ASSESSMENT REPORT SEPTEMBER 2018

[Central Lancashire PPS Assessment Report Final.pdf \(chorley.gov.uk\)](#)

Page 41 – Greenside Football fields – reports says it has potential spare capacity? If it has potential why is this potential not itemised? It is not possible to play other football on fields/pavilion with young girls in eg. Boys or men – so how can there be capacity? Needs clarification and itemisation if they are to put in this sweeping statement.

Euxton Parish Council Full Council meetings

For Council's to be able to hold 'Virtual' meetings required Primary Legislation and this legislation was called the "The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020¹". This legislation runs out on the 7th May.

The Government Roadmap² out of the Pandemic after the 17th May does not allow public gatherings of more than 6 or 2 households indoors (Step 3). This restriction is only planned on being lifted on Step 4, where all restrictions are to be lifted, is not until 21st June (if all goes well).

The aforementioned legislation also had an important point that allowed the Annual Meeting of the Council to 'not' be held between April 2020 and 7th May 2021³.

The Annual meeting is in legislation as a necessity⁴. So an Annual Meeting should be held in May 2021.

As restrictions for gatherings are not lifted until after the 21st June (estimated date if all goes well) this means our normal scheduled meeting of the 20th May & 17th June should not go ahead Face to Face. 17th July will be out of the restriction (if all is still going well) but will most likely be subject to Covid secure guidelines and capacity rules.

The Community Centre will be opening from April for the groups allowed in using the Government Roadmap, so the Council's meetings could not resume until after the 21st June.

In a letter from Luke Hall MP (Minister of State for Regional Growth and Local Government) to all Council Leaders on 25th March 2021 (letter attached) he discusses holding meetings after the 17th of May but the Roadmap only allows this after the 21st June. The MPs suggestions are:

- These options would include use of your existing powers to delegate decision making to key individuals such as the Head of Paid Service, as these could be used these to minimise the number of meetings you need to hold if deemed necessary.
- ... those councils who are not subject to elections could also consider conducting their annual meetings prior to 7 May, and therefore do so remotely while the express provision in current regulations apply.

¹ The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, s(5) [The Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations 2020 \(legislation.gov.uk\)](#)

² Government Roadmap [COVID-19 Response - Spring 2021 - GOV.UK \(www.gov.uk\)](#)

³ Above at s6C

⁴ Local Government Act 1972, Schedule 12, Part II, 7 (1) (2) (3) [Local Government Act 1972 \(legislation.gov.uk\)](#)

Options considered:

- Continue with virtual meetings until May.
- Change the Annual Meeting to Thursday 6th May (from 20th) to allow this to be a legal virtual meeting and meet the legislative need for the Annual Meeting.
- Grant 'delegated decision making' to the Clerk from 7th May until Council decide to resume face to face meetings.
- Continue to hold virtual 'informal' meetings until Covid restrictions are lifted and Council feels it wants to result face to face meetings – (although these will not be legally constituted meetings) Councillors can consider all the agenda items and make their recommendations – then the Clerk can carry out the work as normal, under delegated decision making powers. This would give the Clerk assurance that the actions are what Council would have chosen, before they are carried out.
- Don't hold any meetings after the Annual on 6th May and any serious/important issues will be circulated by email for a consensus decision, or, in consultation with Clerk, Chair & Vice Chair.
- Consider if the Council wishes to hold a face to face meeting on 24th June (moved on one week from 17th June to be after restrictions lifted on 21st).
- Leave options open, in case there are further waves of the pandemic and restrictions applied.
- Face to face meeting on 15th July and onwards

Recommendation decisions

a) Annual Meeting date change

Change the Annual Meeting to Thursday 6th May (from 20th) to allow this to be a legal virtual meeting and meet the legislative need for the Annual Meeting.

b) Grant delegated decision making to the Clerk

Grant 'delegated decision making', in line with a suggestion from the Ministry of Housing, Communities and Local Government; from 7th May 2021 until regular meetings are reinstated, then these temporary powers would cease.

c) Informal virtual meetings to discuss business

To hold informal meetings of members, on the regular third Thursday of the month whilst face to face meetings are restricted until regular meetings are reinstated.

9. Committee Update for All Purposes Committee

Pavement sweeper – consider the update report and recommendation

All Purposes Committee met last on 10th March 2021. The last decision on the pavement sweeper was:

“Resolved: *Committee agreed if the current machine could not be repaired for the Clerk to try to dispose of the unit. Members agreed that if the machine was not being returned to rent/lease an electric model machine for 3 to 6 month period.”*

Updates:

- The day after the meeting our original vacuum machine was returned to us repaired.
- The company we had been researching selling ‘electric’ powered sweepers were in the area with one of their demo machines and he attended site. The Clerk, Chair of APC and 4 of our 5 caretakers all had a demo of the machine, some tried it out and fitted it in the garage to test its size.

Recommendation: Clerk tries to sell/dispose of the vacuum machine, which is no longer supported by the manufacturer, whilst it is in a working state. When it is gone, the Clerk proceeds as recommended by the APCCommittee to hire/lease an electric machine for a 3 to 6* month period.

*NB the 3 to 6 month period is specified so we can hire the machine during the summer months ie, April to September but, it may be less than 6 months as time moves forward freeing up the space to store in the garage. So if the old machine leaves us in April, we could hire from May to Sept – being 5 months.