

MINUTES of the Full Council Meeting held 18 February 2016 at 7.15 pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

<u>Present</u>	Cllr J Bamber (Vice Chair)	Cllr M Jarnell	Cllr J Prayle
	Cllr M Bamber	Cllr C Jones	Cllr K Reed (Chairman)
	Cllr A Caughey	Cllr E Jones	Cllr A Reed
	Cllr J Caughey	Cllr J Matson	Cllr A Riggott
	Cllr P Fellows	Cllr A Platt	Cllr V Thornhill

Members of the public 4

1. Apologies Cllrs Cook, Parr, Wellerd.

2. Declarations of Interest

Cllr Platt declared a pecuniary interest in items forming part of agenda items 7, as a relative of an employee and 8.2 a and b.

3. Minutes of Council Meetings

Resolved: Minutes of the Council Meeting on 21 January 2016 were agreed to be an accurate record, and signed by the Chairman with one word corrected in item 12 which was initialled.

4. Statutory Business

Planning - considered applications in report from Lead Member for Planning.

15/01230/FUL Xeleflex site – a draft response had been prepared by the member.

Resolved: Council agreed to object to this application and send the prepared letter.

5. Items carried forward from previous meeting

a) Roads in Euxton

The report was an update of the successful progress on Balshaw Lane. It was reported that Euxton Lane was to be done later this year following repairs.

b) Bus Service

Bus service route changes and loss of services. Councillors discussed at length.

Resolved: Council to respond to the resident to inform that the Council will support the retention of services in consultations, to pass on information of alternative transport services.

Resolved: Council to write to a bus company to ask if they would take over or reinstate a service which was once the 119 route or, if the 109 service could have a route change to include a stop at the hospital for residents.

Councillors referenced the LCC bus scheme from the November 2015 meeting, the conditions were read out from that scheme.

6. Public Participation - Residents and Police Matters

Resolved: Council resolved to suspend standing orders.

Two residents attended to enquire regarding the building of homes on the land at Greenside (currently the mini pitch).

A resident spoke regarding the information request from LCC regarding Culbeck Lane and his opinion and views of the application.

Resolved: Council resolved to restore standing orders.

The Council referred to the two residents to the Chorley Local Plan and all the information which the Parish Council published in its newsletters and leaflets which

were circulated. The Parish Council and residents submitted objections and evidence to the Local Plan Inquiry and attended the Inquiry to give evidence. Chorley Council submitted the land into the Local Plan for housing, very late in the process, the Parish Council objected to all the housing proposals for the village.

7. Financial Items

Council were asked to receive financial reports 1, 3 and 4 and approve Expenditure report 2

Resolved: Council received financial reports 1, 3 and 4 and approved Expenditure report 2, which had been checked by a Councillor prior.

Creditor	Description	Total £
Easy Web-Sites	SO for website	24.00
Easy Web-Sites	Website build	600.00
Eccleston Electrical	Boiler, repairs	1173.97
Eccleston Electrical	Repairs	226.55
HFE Signs	Banner	55.94
Employee 1	Reimbursements	19.25
Employee 2	Reimbursements	31.50
Employee 3	Reimbursements	35.67
Employee 4	Reimbursements	20.30
Employee 1	Salary February 2016	1464.98
Employee 2	Salary February 2016	782.27
Employee 3	Salary February 2016	736.94
Employee 4	Salary February 2016	723.30
HMRC	Tax & NI February 2016	540.90
Cash	Petty cash fund reimbursement	160.57
Chorley Council	Planning application fee	195.00

8. Committee/Working Group Reports and Recommendations

8.1 All Purposes Committee

Chair gave a verbal update of the meeting, the committee was developing a defibrillator project and had Clean for the Queen volunteer days set up for 5 and 6 March.

Councillors considered the All Purposes Committee recommendation to set up an email system connected to the website to provide Councillors with ‘council’ email addresses. Members understood that this was an opt-in facility and they didn’t have to have a Council email address and it didn’t have to be published. A protocol and instructions, security of system will need to be formed for users of the system and the All Purposes Committee would look into this. The ICO had confirmed that the mechanism would cover Councillors under the Council’s licence.

Resolved: Council agreed to set up an email system connected to the website.

8.2 Personnel Committee Recommendations

a) IT equipment b) Telephone/Broadband

Members discussed these items at length, a cost comparison against the present system was requested as it was not available with the papers nor was one presented at the meeting. Members discussed equipment and options. A recorded vote was requested. Clerk informed the budget for this was set at precept at £2000, not £5000.

Recommendations a) and b) were proposed and seconded.

A counter proposal was put, to defer the decision to enable further discussion, with a cost comparison, whether this is taken in private or public section.

Council voted on the counter proposal to defer the decision for more information:

For: Cllrs C Jones, M Jarnell, J Matson, A Riggott

Against: Cllrs J Caughey, A Caughey, M Thornhill, M Bamber, P Fellows, J Bamber, K Reed, T Reed

Abstained: Cllrs E Jones, J Prayle

Resolved: Council voted on the recommendations a) and b) as put:

For: Cllrs J Caughey, A Caughey, M Thornhill, M Bamber, P Fellows, J Bamber, K Reed, T Reed, E Jones

Against: Cllrs M Jarnell, J Matson, A Riggott

Abstained: Cllrs C Jones, J Prayle

The proposal was carried.

c) Contracting out employee salary process

Personnel Committee recommended to Full Council to contract out the employee salary process to Studholme Bell, to begin at new financial/tax year of April 2016, at the quoted cost of up to £600 per annum.

Resolved: Council agreed on the recommendation c) as put, to contract out the employee salary process.

d) Council Meeting dates i) & ii)

Councillors discussed why we need the precept meeting in December and that this would effect the proposed Financial Regulations and they would need to be amended. The cost impact of an additional meeting was requested. Time savings would be made by the above contracting out and a shorter January meeting, the Personnel Committee had worked hard to present these recommendations.

Resolved: Council agreed on recommendation d) to have a meeting in December to set the Precept and to have a July meeting and make the August date a 'possible if required' published meeting date.

e) Budget spending

Resolved: Council agreed on recommendation e) with amended words:

Agreed the Personnel Committee be given permission to spend the new budget headed 'Advice/assistance on NIC/VAT' £1500 to use to gain advice on NIC, VAT, Pensions, PAYE and other relevant Personnel issues.

Resolved: Council agreed to bring item 10a forward.

10. Consultations

a) Culbeck Lane application to upgrade to a restricted byway

Resolved: Council agreed a time extension of 15 minutes.

Resolved: Council resolved to suspend standing orders.

A resident spoke regarding the removal of the gates and in his opinion there would be future abuse of the use of the lane.

Resolved: Council resolved to restore standing orders.

Council will refer the LCC request for information to the Civic Society, to see if it has information about the lane, and to forward on to County if it does.

b) Pear Tree Lane presentation updates and letter from a resident

Agenda item for flooding, updates, meeting with Network Rail requested.

Resolved: Council noted the information supplied by a resident and will respond with the standard drafted letter. Any future enquires on the subject of housing in Euxton will be responded to with the standard response.

8.3 Finance Committee

It was noted that due to decisions made above that c) Financial Regulations document required some amendments and would go back to Finance Committee to be completed and returned to Council.

a) Risk Register

Resolved: Council agreed to accept the review report of the risk register.

b) Insurance needs currently meet the Risk Assessment

Resolved: Council accepted insurance needs are met from the Risk Assessment.

d) Sector Led External Audit system

Resolved: Council agreed to remain in the Sector Led External Audit system and not to opt-out.

Resolved: Council agreed a time extension of 15 minutes.

8.4 Other Committee/Working Group verbal updates

The Neighbourhood Working group met at Chorley Council and approved projects for a hand-rail in Astley Village, an extended defibrillator scheme covering the whole neighbourhood area and the skate park safety measures.

Bowling & Boules Committee has been arranged for the 3 March in place of the Leisure Committee. Bowling will be on the March Council agenda.

The Chorley LALC meeting reported Wheelton Parish Council is to have a Fracking presentation, the Sports Forum is running a First Aid course.

9. Euxton Library

Councillors discussed the threat of the loss of Euxton Library at length, it felt that, it could not move forward until LCC had carried out its consultations and research and decided what was to be closed or retained and if Euxton's library building was to be affected, then it could not move forward.

As there was no further business, the Chairman declared the meeting closed.