



## **EUXTON PARISH COUNCIL**

Full Council Meeting

Thursday, 18 February 2021, 7.15 pm start

**Virtual meeting via Zoom – Meeting ID: 844 9231 4030 Passcode: 744408**

<https://us02web.zoom.us/j/84492314030?pwd=R0t3N0taSzY3NXB4dFJZVihNjBsQT09>

Dear Councillor

11 February 2021

You are summoned to attend a Full Council Meeting of Euxton Parish Council to consider the items detailed on the attached agenda.

If you are unable to attend please could you submit an apology to the Clerk.

Regards

**Debra Platt**

Clerk to the Council

  
CLERK

Published: 11/02/2021

Full Council meetings 2021: 18 March, 15 April, 20 May, 17 June, 15 July, 16 September, 21 October, 18 November.

Newsletter deadlines: 07/02/21 for March issue; 08/05/21 for June issue; 09/07/21 for September issue; 12/11/21 for December issue;



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## AGENDA

1. Apologies
2. Declarations of Interest and Dispensation Considerations  
*Members are reminded of their responsibility to declare any interest in respect of any matters contained or brought up at any point in this meeting, in accordance with the current Code of Conduct. Council will consider dispensation requests.*
3. Minutes of Council Meetings  
Approve the signing as a correct record, Full Council of 21 January 2021
4. Public Participation  
*Matters brought to the Parish Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall this section will typically be limited to 20 minutes although the Chair may, at their discretion, extend this.*
5. Statutory Business  
Planning - Consider planning reports circulated from, approve any responses and ratify responses made between meetings or to meet deadlines.
6. Financial Items – as circulated
  - 6.1 Approve expenditures circulated with the agenda or presented to the meeting
  - 6.2 Receive updated financial reports (Items: a Income, b Reconciliation, c Budgets)
7. Northern Footpath proposal  
Consider the circulated northern footpath proposal letter for sending
8. Consultation on a Neighbourhood Plan  
Chorley Council consultation on Bretherton Parish Council's request to form a plan, link <https://chorley.gov.uk/article/1737/Planning-policy-consultations-and-news>
9. Matters for information  
*Notify the Chair prior to the meeting starts of any item to be brought up under this section. Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.*

End of meeting

*D. Platt*  
CLERK

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Date, Valid, Ref	Description/Location (click to be directed to www)	Comment/Recommendation
Ref. No: 21/00024/FULHH   Received: Tue 12 Jan 2021   Validated: Tue 12 Jan 2021	Conversion of existing integral garage into a habitable accommodation 4 Martlet Grove Buckshaw Village Chorley PR7 7LW	The two parking spaces indicated on plan should be maintained.
Ref. No: 21/00088/ADV   Received: Tue 26 Jan 2021   Validated: Tue 26 Jan 2021	Application for advertisement consent for the display of 1no. LCD media screen and 3no. flag pole signs (retrospective) Tesco Ordnance Road Buckshaw Village Chorley PR7 7E	Electric vehicle charging point with LCD screen and flagpoles.
Ref. No: 21/00053/PIP   Received: Tue 19 Jan 2021   Validated: Tue 19 Jan 2021	Permission in principle application for the erection of 1no. dwelling and associated parking spaces and garden Land Adjacent To 127 Bredon Avenue Euxton	Circulated to Cllrs 25/1 – objected by consensus
Ref. No: 21/00044/FULHH   Received: Sat 16 Jan 2021   Validated: Sat 16 Jan 2021	Front extension to form larger porch and attached garage 3 Fieldside Avenue Euxton Chorley PR7 6JF	Garage and external car parking adequate for 2 cars
Ref. No: 21/00109/FULHH   Received: Thu 28 Jan 2021   Validated: Thu 28 Jan 2021	Single storey side/rear extension including conversion of double detached garage to habitable room accommodation (following demolition of existing conservatory). 2 Columbine Close Euxton Chorley PR7 1BX	Two off road car parking spaces should be provided. Access for wheely bins should be maintained.
Ref. No: 21/00089/FULHH   Received: Tue 26 Jan 2021   Validated: Tue 26 Jan 2021	Single storey side/rear extension (following demolition of existing single storey side extension and conservatory) 17 Barnside Euxton Chorley PR7 6A	Parking and bin access appear adequate
Ref. No: 21/00145/DIS   Received: Mon 08 Feb 2021   Validated: Mon 08 Feb 2021	Application to discharge conditions 9 (noise impact assessment), 10 (landscaping) ,12 (invasive species method statement), 14 (employment skills plan), 17 (construction method statement) and 21 (pedestrian / cycle access details). Land To The Rear Of Brookfield Alker Lane Euxton	
Ref. No: 21/00163/FULMAJ   Validated: 10 Feb 2021	Rear dormer and associated external alterations (following demolition of existing chimney) 8 Queensway	

Date Paid	Payee Name	Transaction Detail	Reference	Total
25/01/2021	Easy Websites	Www & Emails	263	80.40
25/01/2021	EE Mobile & Broadband	Telephony	264	30.00
25/01/2021	Southern Electric	Electricity Refund	265	-280.02
25/01/2021	Peoples Pension	Pensions	266	171.74
25/01/2021	Southern Electric	Electricity	267	309.31
25/01/2021	Viking Direct Ltd	Stationery	268	86.27
25/01/2021	Zoom	Virtual meetings	269	14.39
25/01/2021	PPO Packaging Products	Mailing bags	270	14.34
25/01/2021	TESCO	Flowers	271	20.00
25/01/2021	Amazon	Mailing bags	272	21.99
25/01/2021	TESCO	Flowers	271A	5.00
01/02/2021	Easy Websites	www & emails	273	80.40
01/02/2021	EE Mobile & Broadband	Mobile	274	30.00
01/02/2021	British Telecom	Telephony	275	108.30
18/02/2021	Dell Products	Order part 2	248A	20.10
18/02/2021	Water Plus	Water	276	21.68
18/02/2021	Defib Store Ltd	Kiosk kit	277	1926.00
18/02/2021	Defib Store Ltd	Conumables	278	915.60
18/02/2021	Chorley Borough Council	Grasscutting	279	1482.42
18/02/2021	Chorley Borough Council	Grass cut football fields	780	718.61
18/02/2021	Chorley Borough Council	Grass cut play areas	281	490.16
18/02/2021	Chorley Borough Council	Play area inspects	282	268.16
18/02/2021	JRB Enterprise Ltd	Doggy bags	283	1350.00
18/02/2021	Forbes Solicitors	Chgs Balshaw Villa	284	340.00
18/02/2021	Forbes Solicitors	Chgs Chiltern ginnel	285	936.00
18/02/2021	Peoples Pension	Pensions	286	172.19
18/02/2021	Salaries	Remuneration Feb21 - E1 to E7	287-293	6991.46
18/02/2021	HMRC	Tax&NI	294	2176.27
18/02/2021	J P Woodland	Tree removals	295	300.00
				<u>18800.77</u>

## Current Bank A/c

Receipts received between 01/01/2021 and 28/02/2021

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: <b>04/01/2021</b>	<b>11.09</b>						
	CCLA	11.09			1080	220	11.09	Interest
	Banked: <b>10/01/2021</b>	<b>8.35</b>						
	Santander	8.35			1080	220	8.35	Interest
	Banked: <b>10/01/2021</b>	<b>-8.35</b>						
	Santander	-8.35			1080	220	-8.35	Interest
	Banked: <b>10/01/2021</b>	<b>8.35</b>						
	TSB	8.35			1080	220	8.35	Interest
	Banked: <b>11/01/2021</b>	<b>300.00</b>						
	Resident	300.00			1510	200	300.00	Donation to living tree
	Banked: <b>15/01/2021</b>	<b>0.43</b>						
	Santander	0.43			1080	220	0.43	Interest
	Banked: <b>29/01/2021</b>	<b>0.64</b>						
	RBS	0.64			1080	220	0.64	Interest
	<b>Total Receipts:</b>	<b>320.51</b>	<b>0.00</b>	<b>0.00</b>			<b>320.51</b>	

**Bank Reconciliation Statement as at 28/02/2021  
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
RBS Current Account	01/02/2021	184	594.21
RBS High Interest	01/02/2021	111	79,726.44
TSB - Current	01/02/2021	11	417.18
Coop - Current	31/12/2020	33	973.09
Barclays Current	15/01/2021		65.00
Santander	02/02/2021	22021	51,407.66
RBS Debit Card	29/01/2021	80	4,000.00
TSB - Savings	01/02/2021	34	19,737.05
Coop - Savings	05/01/2021	15	10,119.28
Barclays Savings	15/01/2021		30,270.92
Public Sector Deposit Fund	31/01/2021	33	252,174.97
Unity Trust (Current)	21/01/2021	25	23,708.17
Unity Trust (Saver)	31/01/2021	19	2,085.64

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475,279.61

**Unpresented Cheques (Minus)****Amount**

21/01/2021	253	HMRC	997.62
01/02/2021	273	Easy Websites	80.40
01/02/2021	274	EE Mobile & Broadband	30.00
01/02/2021	275	British Telecom	108.30
18/02/2021	276	Water Plus	21.68
18/02/2021	277	Defib Store Ltd	1,926.00
18/02/2021	278	Defib Store Ltd	915.60
18/02/2021	279	Chorley Borough Council	1,482.42
18/02/2021	780	Chorley Borough Council	718.61
18/02/2021	281	Chorley Borough Council	490.16
18/02/2021	282	Chorley Borough Council	268.16
18/02/2021	283	JRB Enterprise Ltd	1,350.00
18/02/2021	284	Forbes Solicitors	340.00
18/02/2021	285	Forbes Solicitors	936.00
18/02/2021	286	Peoples Pension	172.19
18/02/2021	287	Various	3,354.20
18/02/2021	288	Various	704.78
18/02/2021	289	Various	736.40
18/02/2021	290	Various	863.54
18/02/2021	291	Various	625.44
18/02/2021	292	Various	579.10
18/02/2021	293	Various	128.00
18/02/2021	294	HMRC	2,176.27
18/02/2021	295	J P Woodland	300.00

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19,304.87

455,974.74

**Receipts not Banked/Cleared (Plus)**

0.00

**Bank Reconciliation Statement as at 28/02/2021  
for Cashbook 1 - Current Bank A/c**

	<u>Amount</u>	<u>Balances</u>
		0.00
		<u>455,974.74</u>
<b>Balance per Cash Book is :-</b>		<b>455,974.74</b>
<b>Difference Excluding Adjustments is :-</b>		<b>0.00</b>
 <b><u>Adjustments to Reconciliation</u></b>		
17/09/2020 112           TESCO	0.00	
		0.00
<b>Unreconciled Difference is :-</b>		<b><u>0.00</u></b>

## Detailed Income &amp; Expenditure by Budget Heading 12/02/2021

## Council Detail Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>120 Housekeeping</u>							
1090 Income Publicity	255	0	(255)			0.0%	
4010 Payroll Services	(365)	(1,200)	835		835	30.4%	
4070 Mileage	(1,750)	(3,000)	1,250		1,250	58.3%	
4075 Employee Training	(208)	(3,000)	2,792		2,792	6.9%	
4080 General Office	(4,226)	(5,200)	974		974	81.3%	
4081 Covid Response	(75)	(10,000)	9,925		9,925	0.8%	
4090 Communications	(3,615)	(4,100)	485		485	88.2%	
4100 Insurance	(3,115)	(3,500)	385		385	89.0%	
4120 Audit	91	(1,250)	1,341		1,341	(7.3%)	
4130 Legal Fees/Planning Investig	(1,070)	(5,000)	3,930		3,930	21.4%	
<u>140 Council</u>							
4211 Councillor Training	0	(250)	250		250	0.0%	
<u>160 Grants/S137</u>							
4250 Grants	(2,600)	(6,000)	3,400		3,400	43.3%	
4260 Christmas Celebrations	(1,727)	(3,000)	1,273		1,273	57.6%	
<u>180 Special Events/Projects</u>							
4300 Euxton Gala	0	(1,500)	1,500		1,500	0.0%	
4310 Road Safety/SPID	0	(2,500)	2,500		2,500	0.0%	
4320 Footways/Cycleways	0	(250)	250		250	0.0%	
4340 Community Engagement	(9)	(250)	241		241	3.8%	
4350 ECO Projects	(180)	(8,000)	7,820		7,820	2.2%	
4380 Heritage Projects	(1,660)	(3,000)	1,340		1,340	55.3%	
4390 Defibrillator Project	(2,368)	(4,000)	1,632		1,632	59.2%	
4410 Monarch Passing	(169)	(500)	331		331	33.8%	
4581 War Memorial	(316)	(500)	184		184	63.2%	
<u>200 Amenity/Utility</u>							
1100 Grants and Donations RCVD	12,300	0	(12,300)			0.0%	11,800
1510 Income Gardens/planting	300	0	(300)			0.0%	
4500 Utilities	(712)	(1,400)	688		688	50.9%	
4510 Gardens/Planting/Competitions	(2,433)	(10,000)	7,567		7,567	24.3%	
4520 Allotments	(3,707)	(17,000)	13,293		13,293	21.8%	
4530 Millennium Green	(1,604)	(10,000)	8,396		8,396	16.0%	
4540 All Purpose Committee	(893)	(2,500)	1,607		1,607	35.7%	
4550 Balshaw Villa Gardens	(290)	0	(290)		(290)	0.0%	390
4560 Multi/All Weather Greenside (n	0	(1,500)	1,500		1,500	0.0%	
4570 Amenity/Open Space RRM	(8,134)	(35,000)	26,866		26,866	23.2%	



## Detailed Income &amp; Expenditure by Budget Heading 12/02/2021

## Council Detail Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	12,855	0	(12,855)			0.0%	
Expenditure	41,136	143,400	102,264	0	102,264	28.7%	
<b>Net Income over Expenditure</b>	<u>(28,281)</u>	<u>(143,400)</u>	<u>(115,119)</u>				
plus Transfer From EMR	390						
less Transfer From EMR	11,800						
<b>Movement to/(from) Gen Reserve</b>	<u>(39,691)</u>						

**Earmarked Reserves**

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<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Emergency Fund	22,564.10		22,564.10
321 EMR Grants In	0.00	12,000.00	12,000.00
330 EMR Land Fund	65,000.00		65,000.00
340 EMR Street Machines	4,000.00		4,000.00
350 EMR Ransnap Brook	279.00		279.00
360 EMR Elections Fund	0.00	3,500.00	3,500.00
370 EMR CIL	201,973.37	7,119.29	209,092.66
380 EMR Balshaw Villa	6,521.62	-390.00	6,131.62
390 EMR Greenside Pkg Fund	0.00	1,800.00	1,800.00
	<b><u>300,338.09</u></b>	<b><u>24,029.29</u></b>	<b><u>324,367.38</u></b>

Dear Sir/Madam

Euxton Parish Council (EPC) conducted a Parish Survey during the spring of 2020. There was an extremely good response, possibly due to COVID restrictions giving people more time to respond and that as a consequence of lockdown people started to explore the village and its surrounds more widely. Two topics dominated. Inevitably, concern about over-development was one and the other was the footpath network in the Parish. There is a general wish that the network should be maintained and improved so that residents can better enjoy their local environs and, at the same time, benefit their health. EPC Councillors have considered how improvements to the footpath network can be achieved and have come up with many proposals and suggestions. This letter deals with the network in the north of the Parish, on land that we believe to be owned by you (If this is not the case, could you advise us as to the best recipient for this letter). Whilst there were several ideas for enhancing the network in this area, one in particular was considered of greatest benefit and I was asked to write to you about this.

Our ambition is to create a circular path around Euxton and this is significantly possible on the current public footpath network apart from the land between Wigan Road and Brookwood Way (points A to B on attached plan) and thence along the open space land to the north of Prestwick Close and Beaufort Close exiting again onto Brookwood Way to the east of Trinity CofE/Methodist Primary School (Points C to D to E on attached plan). Much of this path C-D-E is already in public use although not designated as a public footpath. A further part is not widely used – that between Wigan Road and Brookwood Way (A to B) just to the north and east of the bridge over the A49 that carries the West Coast Main Line. This part of the proposal would require a footbridge constructing over a small water course close to Wigan Road that flows into Shaw Brook along with safe steps and stile access from Wigan Road. This is something that EPC would be willing to pay for and accept the future maintenance costs of.



Clearly there are parts of the proposed path that are not good underfoot and can be waterlogged for much of the year. EPC would look to utilise Community Infrastructure Levy to fund the production of a reasonable surface (loose, not tarmac or concrete) for such parts of the length that merit this – primarily between Wigan Road and Brookwood Way and between Brookwood Way for a couple of hundred yards behind Prestwick Close to Beaufort Close – there is already a good surface for the remainder of the route to Brookwood Way at the eastern end.

Whilst in an ideal world we would like to see the route put forward to Lancashire County Council being the Highway Authority as a formal public right of way we recognise that for various reasons you may not wish to have the route formally as a public right of way and that it may be more amenable to have a licence for use for 364 days in the year so as not to create the public “right”.

My purpose in contacting you would be to ask if you would consider making this route available for public use either as a dedicated public footpath or as a concessionary path under licence. Subject to inspection and agreement as to details EPC would be willing to consider paying the full cost of the works necessary to bring the path up to the standard required, including clearing the overgrown length and providing accessible gates, stiles, signage etc as necessary. Of course, any agreement would have to include reasonable guarantees of access, albeit with conditions, if you would not be willing to dedicate a public footpath.

As such, Council is asking you, as a major landowner with the means of securing great improvements for the benefit of the parish, to look generously upon the proposal that we have made and engage with us to see if we can implement it together. If you are willing to do so I would like to arrange a meeting with you (on site would seem sensible) to be attended by me and one or two of our Councillors.

Yours etc

Clerk