

MINUTES of the Full Council Meeting held 18 June 2015 at 7.15 pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

<u>Present</u>	Cllr J Bamber (Vice Chair)	Cllr C Jones	Cllr K Reed (Chairman)
	Cllr M Bamber	Cllr M Jarnell	Cllr A Reed
	Cllr A Caughey	Cllr E Jones	Cllr A Riggott
	Cllr J Caughey	Cllr J Matson	Cllr V Thornhill
	Cllr H T Cook	Cllr A Platt	
	Cllr P Fellows	Cllr J Prayle	

3 members of the public

1. Apologies Cllrs M Parr, S Wellerd

2. Declarations of Interest

Cllr Platt declared a pecuniary interest in items forming part of agenda items 6.1, as a relative of an employee.

Cllr A Reed declared a personal interest in planning application 15/00503/FUL.

3. Minutes of Council Meetings

Resolved: Minutes of the Council Meeting on 14 May 2015 were agreed to be an accurate record, and signed by the Chairman.

The corrected internal audit report was circulated. A Councillor suggested a new internal auditor be considered for next year.

4. Statutory Business

Planning - considered applications in report from Lead Member for Planning.

5. Public Participation - Residents and Police Matters

Resolved: Council resolved to suspend standing orders.

Representatives of Euxton Park Golf Range attended to speak to Council about their application and answer questions regarding the projects, parking, stage, noise, applications within the greenbelt and more.

Resolved: Council resolved to restore standing orders.

Resolved: Council agreed to the following submissions:

15/00508/FUL Brentwood, Dawbers Lane - object to this development which is gradually adding development on a greenbelt site such that the completed development would be much larger than would have been permitted if it had all been sought under a single application.

15/00503/FUL Euxton Park Golf Centre, Euxton Lane – no comment

5. Public Participation - Residents and Police Matters

Resolved: Council resolved to suspend standing orders.

No one wished to speak.

Resolved: Council resolved to restore standing orders.

6. Financial Items

6.1 Approve requests for payment made to the Council

A Councillor identified that the petty cash claim was more than the float and does not agree with the Clerk paying the difference. This item was referred to the Finance Committee.

A Councillor raised that the postage cost for the newsletter was high and could it be cut back. It was noted that there were a number of distribution methods to different areas of the village and this was just one.

A Councillor noted that invoice for the seat for School Lane was £20 cheaper due to the Clerk ordering with another parish.

The Clerk notified Council that an invoice had arrived for the flower contract after distribution of the cheque list.

Resolved: Council to include the payment on the list.

A Councillor asked if Council would look at how the Council pays its invoices so they are within the 30 days or less. This item was referred to the Finance Committee.

Resolved: Council agreed the itemised requests for payment be approved for payments on report 2 which had been checked by a Councillor prior (attached).

6.2 Receive financial reports 1, 3 and 4

A Councillor requested that the Summary report be changed to accord with the resolution March 2015. The changes were noted on the Summary for adjusting for the next meeting.

Resolved: Council received the financial summary report.

7. Committee/Working Group Reports

7.1 LDF Working Group

Co-Chair verbally updated that the Chorley Council on the 19 May deferred the LDF approval to the 21 July, so it have not been decided upon yet.

7.2 All Purposes Committee meeting

Chair verbally updated on the recent meeting, the minutes had been circulated along with the Social Media Policy, progress on the seat and noticeboard items and the Communications Working Group would meet soon to progress the website.

A Councillor suggested that Committee meetings should not be held too close to Full Council meetings.

A Councillor suggested that the time of the Clerk on Social Media should be referred to the Personnel Committee.

Resolved: Council agreed to the Committee recommendation to set up a Council Twitter and Facebook account, and use the Gala Day for launching.

7.3 Bowling/Boules Committee meeting - verbal update

Chair verbally updated that some members had met with a Chorley Council Director and Solicitor to discuss the length of lease on Greenside. It was a positive meeting and a full update will be given at the next meeting.

7.4 Other Committee/Working Group updates - verbal update

Chair of Leisure Committee reported that the new equipment on Balshaw Lane Toddler Play Park had been completed and looked good. A Committee meeting will be arranged soon to consider some outstanding items.

Chair of the Risk Working Group reported that the group had agreed on the risks and suggested an informal meeting of Councillors be arranged before the August meeting and proposed provisionally an hour before the 20 August meeting but will confirm.

8. ROF Lampost

Council discussed other remaining items around the area and how this could be progressed.

Resolved: Council agreed to the report recommendation:

Agree to adopting this project in its current outline form and allow Cllr Riggott and the Clerk to meet with Persimmon Homes representatives to assess what is achievable and what the potential costs, both initial and ongoing might be.

9. Finance Committee

Resolved: Council agreed for this Committee to be a Standing Committee of the Council and for the Finance Committee to draft some Terms of Reference for Council approval.

Additional members volunteered to be on this Committee now it was to be a Standing Committee. The two members not present will be asked if they wish to join also.

10. Matters for Information

A Councillor informed of a resident query regarding a tree by the Euxton car sales company opposite the Euxton Mills. The Clerk had sent queries to the two departments at Chorley for more information.

A Councillor asked for clarification regarding the temporary caravan at the property by Packsaddle Bridge and that it appeared now to be being lived in. Also, a static caravan at Buckshaw Hall.

Councillors were given an update regarding the progress and opening event of the War Memorial. There is one more invite if any Councillor wished to go along, let the Clerk know.

Feedback from the Library surgery dates was that the visitors to the library are low, Saturday was better. On the 6th June about 8 persons, 18th June about 4.

Communications Working Group meeting will be 14 July.

Apologies for not being able to be at the Gala, KR, AR, EJ.

As there was no further business, the Chairman declared the meeting closed.

6. Financial Items

6.1 Approve requests for payment made to the Council

Cancelled Cheque from last meeting		-250.00
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Creditor	Description	Total
Greenbarnes Ltd	Noticeboard for BV Tesco site	236.44
Furnitubes Int Ltd	Seat for School Lane	626.40
Townsend (Skipton)	June newsletter print	885.00
Sutcliffe Play	Balshaw Toddler park (Equip)	15632.33
E-on	Electricity at pavilion	54.30
LALC	Subscription services	668.58
Royal Mail	Freepost postage charges	1.33
Friends of Astley Pk Sch	Grant	250.00
1st Euxton ROF Scouts	Newsletter delivery	60.00
Fling Promotions Ltd/DP	Silicone printed bands/key Gala	240.00
Hotline	Bags for Gala	589.27
Employee 1	Monthly salary	1442.74
Employee 2	Monthly salary	806.78
Employee 3	Monthly salary	668.90
Employee 4	Monthly salary	818.53
H M Revenue & Customs	Tax & NI	528.61
Employee 1	Reimbursements	17.85
Employee 2	Reimbursements	41.30
Employee 3	Reimbursements	41.23
Employee 4	Reimbursements	28.70
Cash	Petty cash fund reimbursement	337.31
Maxigiene Env Svs	Legionella risk assessment	180.00
Employee 1	Monthly salary	1442.74
Employee 2	Monthly salary	790.87
Employee 3	Monthly salary	658.87
Employee 4	Monthly salary	645.67
H M Revenue & Customs	Tax & NI	468.68
Broker Network Ltd, Came	War Memorial insurance premium	81.48
Sutcliffe Play	Installation element of Balsha	8367.68
Newsquest	Delivery of June newsletter	120.60
G & A Marskell	Flowers	1425.00