

MINUTES of the ANNUAL Council Meeting held 19 May 2016 at 7.15 pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

| | | | |
|----------------|----------------------------|----------------|------------------------|
| <u>Present</u> | Cllr J Bamber (Vice Chair) | Cllr P Fellows | Cllr A Platt |
| | Cllr M Bamber | Cllr C Jones | Cllr K Reed (Chairman) |
| | Cllr A Caughey | Cllr E Jones | Cllr A Reed |
| | Cllr J Caughey | Cllr J Matson | Cllr A Riggott |
| | Cllr H T Cook | Cllr M Parr | Cllr V Thornhill |

Members of the public 3

1. Election of Council Chairman

Resolved: Cllr Reed was elected to be Chairman for the coming year.

2. Election of Vice Chairman

Resolved: Cllr J Bamber was elected to be Vice Chair for the coming year.

3. Representatives on Committees and Outside Bodies

Councillors considered the membership of the committees and representatives on the outside bodies and Personnel Committee nominees (list attached).

4. Apologies Cllrs Jarnell, Prayle, Wellerd.

5. Declarations of Interest

Cllr Platt declared a pecuniary interest in items forming part of agenda items 9.1 as a relative of an employee.

6. Minutes of Council Meetings

Resolved: Minutes of the Council Meeting on 17 March 2016 were agreed to be an accurate record, and signed by the Chairman with sentence addition at 5.

7. Statutory Business

Council were informed of receipt of John Prayle's resignation from the Council. This vacancy will be notified to the borough council and advertised in the ward.

Planning - considered applications in report from Lead Member for Planning.

16/00380 land surrounding 89 Euxton Lane

Clerk to write to complain to the planning authority that the validation was slow, to request an extension to the general consultation period closing date because the website information has not been available and there is no duty officer on at the council offices on two days of the week which was not explained in the consultation letters.

Members discussed details in the application.

8. Public Participation - Residents and Police Matters

Resolved: Council resolved to suspend standing orders.

A resident attended to bring to the Council's attention flooding behind his house on Greenside.

A resident spoke regarding the access on to Euxton Lane for the application above, and if there was to be any traffic flow control ie, lights.

Resolved: Council resolved to restore standing orders.

Council returned to item 7.

7. Statutory Business

16/00380 land surrounding 89 Euxton Lane

Resolved: Council agreed to restate its concerns regarding this application and that it is not satisfied with the road and network proposals and the problems it may create. A response will be prepared by the Lead Member for Planning to submit.

9. Financial Items

9.1 Approve Expenditure for May

Resolved: Council approved the expenditure items for May.

| Creditor | Description | Total £ |
|--------------------|--------------------------|---------------|
| Easy Web-Sites | SO for website | 24.00 |
| Tell Tale Signs | Residents parking signs | 141.60 |
| J R Lawson | Internal audit fee | 180.00 |
| Employee 1 | Salary/expenses May 2016 | 1494.70 |
| Employee 2 | Salary/expenses May 2016 | 893.51 |
| Employee 3 | Salary/expenses May 2016 | 792.81 |
| Employee 4 | Salary/expenses May 2016 | 819.32 |
| HMRC | Tax & NI May 2016 | 577.54 |
| C & W Berrys | Hardware purchases | 31.19 |
| Play Inspection Co | Annual inspections | 300.00 |
| Furnitubes | Two recycled seats | 1252.80 |
| | | <hr/> 6507.47 |

9.2 a) Receive reports 1, 2, 3 & 4 for April and b) Receive reports 1, 3 & 4 May

Resolved: Reports were received, with a date change on report 3 for April.

9.3 Receive Internal Auditors' report on the figures for year ending 31 March 2016 and action any recommendations

Resolved: Council received the Internal Auditor's report.

Any questions from the report will be put to the Internal Auditor when he is due to attend prior to the Finance Committee meeting.

9.4 Consider reviewing budgets to move funds to cover agreed expenditures

Resolved: Council agreed to the suggested budget transfers and new budget headings, the suggested amalgamation of salaries, liabilities and expenses was not agreed.

9.5 Consider the financial balances, what bank/society/institution we could transfer funds to such as the CCLA, recommend that the Financial Regulations reflect the different types banking/savings facilities used when they are updated

Resolved: Council agreed for the Clerk to spread the balances between the accounts and seek more new accounts, trying Barclays and Nationwide.

10. Committee/Working Group Reports and Recommendations

10.1 All Purposes Committee

The Chair fed back from the recent meeting that the newsletter process had been reviewed and Councillors are encouraged to submit articles and seek articles from residents for the newsletter. A report from the village working group was received with actions to improve areas of the village and the Councillor email Guidance and Procedures were agreed along with a form for Councillors to complete.

Clerk to enquire with the insurers regarding protection and information to go on to the Council agenda.

Bowling Committee – the Chair updated the topographic survey had been received, a plan showing the number of cars the hard-standing could accommodate, the residents' only car parking signs had gone up and positive feedback received, Chorley had responded on the garage lease query.

Millennium Green – a report will be presented to the next meeting to improve the paths, add new path sections through the centre of the area, improve the pond and add decking and link to the new paths and suggest projects for later such as wildflower and habitat areas.

10.2 Personnel Committee

The Chair updated that the Pension provision will be investigated by two Councillors who will seek expert advice, the vat adjustment will be completed soon, the tax/NI adjustment will be investigated by two councillors through the salary provision company when all the information is available.

11. Matters

A Councillor reported that the land to the side of Dunrobin Drive has now been sold to a national builder and to anticipate a planning application.

The Time Credits agenda item was not available for this meeting as a tailored report was being produced, it will be on the next agenda.

Euxton Library is presently not on the published closure list but the whole proposal for changes is still out for consultation, it is important that residents still register their objections to closure or loss of Euxton Library and for it's need within this rapidly expanding village.


Parking on the grass areas in front of the Gym on Euxton Lane was reported.

The Internal Auditor is to attend a meeting prior to the Finance Committee meeting on 2nd June and all Councillors are invited to put questions forward and/or attend.

Councillors reported on attending the CTP Conference and the many subjects which were discussed. Clerk will circulate the NALC website password details. LCR magazine subscription will go on the next agenda.

It was reported that the Culbeck Lane byway application was rejected.

The Chairman declared the public part of the meeting closed.

| EUXTON PARISH COUNCIL | |  |
|---|--|---|
| COMMITTEE MEMBERSHIPS 2016 / 2017 | | |
| <u>STANDING COMMITTEES</u> | | |
| <u>Leisure Committee (quorum 3)</u> | | <u>All Purposes Committee (quorum 3)</u> |
| 1 | John Caughey | 1 Mark Jarnell |
| 2 | Anne Caughey | 2 John Matson |
| 3 | Patricia Fellows | 3 John Caughey |
| 4 | Vyn Thornhill | 4 Anne Caughey |
| 5 | John Bamber | 5 Patricia Fellows |
| 6 | Marilyn Bamber | 6 Vyn Thornhill |
| 7 | Mark Parr | 7 John Bamber |
| 8 | Terry Cook | 8 Marilyn Bamber |
| 9 | Katrina Reed | 9 Aidy Riggott |
| 10 | Simon Wellerd | 10 Eric Jones |
| 11 | | 11 Tony Reed |
| 12 | | 12 Mark Parr |
| 13 | | 13 Terry Cook |
| | | 14 Katrina Reed |
| <u>PROJECT COMMITTEES</u> | | |
| <u>Bowling & Boules Committee (quorum 3)</u> | | <u>Finance Committee (quorum 5)</u> |
| 1 | John Matson | 1 John Matson |
| 2 | John Caughey | 2 John Caughey |
| 3 | Anne Caughey | 3 Anne Caughey |
| 4 | Patricia Fellows | 4 Chris Jones |
| 5 | Chris Jones | 5 John Bamber |
| 6 | John Bamber | 6 Marilyn Bamber |
| 7 | Marilyn Bamber | 7 Mark Parr |
| 8 | Tony Reed | 8 Terry Cook |
| 9 | Terry Cook | 9 Katrina Reed |
| 10 | Katrina Reed | 10 |
| 11 | Alan Platt | 11 |
| 12 | | 12 |
| 13 | | 13 |
| <u>OTHER COMMITTEES</u> | | |
| <u>Personnel Committee (quorum 3)</u> | | |
| 1 | Cllr K Reed | Council Chair |
| 2 | Cllr J Bamber | Council Vice Chair |
| 3 | Cllr M Bamber | Elected Mem 1 |
| 4 | Cllr P Fellows | Elected Mem 2 |
| 5 | Cllr J Caughey | Elected Mem 3 |
| 6 | Cllr H T Cook | Elected Mem 4 |
| <u>WORKING GROUPS</u> | | |
| <u>REPRESENTATIVES/GROUPS</u> | | |
| | PACT Meetings: CJ, AR | |
| | Chorley Liaison Forum: KR, reserve JB | |
| | Astley & Buckshaw Neighbourhood Area: AR, reserve JB | |
| | Civic Society: EJ, JM, SW | |