

EUXTON PARISH COUNCIL



Meeting arrangements: Full Council Meeting

Thursday, 21 November 2019, 7.15 pm start

Annexe, Euxton PC Community Centre, Wigan Road, Euxton

A G E N D A

Page Ref

1. Apologies
2. Declarations of Interest and Dispensation Considerations
Members are reminded of their responsibility to declare any interest in respect of any matters contained or brought up at any point in this meeting, in accordance with the current Code of Conduct. Council will consider dispensation requests.
3. Minutes of Council Meetings
Council Minutes of the last meeting, approve their signing as a correct record Item 3
4. Public Participation
Matters brought to the Parish Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall this section will typically be limited to 20 minutes although the Chair may, at their discretion, extend this.
5. Statutory Business
Planning - Consider planning report from Lead Member for Planning, approve responses and ratify responses made between meetings or to meet deadlines Item 5
6. Financial Items
 - 6.1 Approve Expenditures for this month, and any submitted after the agenda Item 6.1
 - 6.2 Receive financial reports (Items: a Income, b Reconciliation, c Budgets) Item 6.2
 - 6.3 Financial Regulations review on electronic banking, extract of FRs attached Item 6.3
7. Financial Risk Assessment annual review
Review the document, update and approve. Item 7
8. Committee, Working Group and External Meetings Reports
Committee verbal updates. *Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.*
 - 8.1 Allotment Committee update report Item 8.1
 - 8.2 Milestone Meadow Proposal, CBC response Item 8.2
9. Resident Survey
Consider the subjects and formalise some questions for the resident survey, which will go out with the Spring newsletter, deadline early February Item 9
10. Matters for information
Receive or update on the 'Fault Reports Log' Item 10
Notify the Chair prior to the meeting starts of any item to be brought up under this section. Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.

D. Platt

CLERK

Published: 14/11/19

Full Council meetings 2019/20: 19 December, 2020: 16 January, 20 February, 19 March, 16 April, 21 May.

Newsletter deadlines: 07/02/20 for March issue; 08/05/20 for June issue. 07/09/20 for September issue; 09/11/20 for December issue.

Date, Valid, Ref	Description/Location (click to be directed to www)	Comment/Recommendation
Ref. No: 19/00991/FULHH Received: Wed 16 Oct 2019 Validated: Wed 16 Oct 2019	Shaw Green Farm Cottage Dawbers Lane Euxton Chorley PR7 6EU. Single storey rear extension (following demolition of conservatory) and elevational alterations to facilitate conversion of existing garage to provide living accommodation	If granted, the site should have two car parking spaces following the conversion of the garage.
Ref. No: 19/01024/FULHH Received: Fri 25 Oct 2019 Validated: Fri 25 Oct 2019	Proposed studio/garden office with kitchenette and bathroom 9 Washington Lane Euxton Chorley PR7 6DE	The proposed building appears to be suitable as an office/studio but not used as living accommodation.
Ref. No: 19/01021/DIS Received: Fri 25 Oct 2019 Validated: Fri 25 Oct 2019	Application to discharge conditions numbered 16 (carbon reduction), 18 (ground and finished floor levels), 24 (validation report), 25 (site compound), 27 (ground gas protection measures) and 37 (noise levels scheme) attached to planning permission 14/00927/OUTMAJ Group 1 Euxton Lane Euxton	Changes to planning approved previously
Ref. No: 19/01018/FULHH Received: Thu 24 Oct 2019 Validated: Thu 24 Oct 2019	Single storey oak framed orangery extension to rear Pack Saddle Barn Wigan Road Euxton Chorley PR7 6JZ	
Ref. No: 19/00994/FUL Received: Thu 17 Oct 2019 Validated: Thu 17 Oct 2019	2no. Water tanks to side of Existing Industrial Unit and single storey container to house pump for sprinkler system Unit K1 - K4 Buckshaw Link Ordnance Road Buckshaw Village Chorley PR7 7EL	
Ref. No: 19/01052/TPO Received: Tue 05 Nov 2019 Validated: Mon 11 Nov 2019	Application for works to a protected tree - Chorley BC TPO 5 (Euxton) 2013 - T1 Oak - Fell 40 Chancery Fields Euxton Chorley PR7 1DG	If this application is granted the felled tree should be replaced with another oak tree.

Payments made between 21/10/2019 and 30/11/2019

Item 6.1

Date	Payee Name		Reference	Budget	Total	Vat	Net
21/10/2019	Peoples Pension	Pension payments	196	4000	165.66		165.66
21/10/2019	Peoples Pension	Pension for Sept	200	4000	165.54		165.54
22/10/2019	Amazon	Stationery	199	4080	1.99	0.33	1.66
24/10/2019	Water Plus	Water overpay	197	4500	298.98		298.98
24/10/2019	Water Plus	Water overpay	197	4500	-298.98		-298.98
24/10/2019	Water Plus	Water overpay	197	4500	297.98		297.98
30/10/2019	British Telecom	Telephony	198	4080	117	19.5	97.5
21/11/2019	Easy Websites	Website/emails	201	4080	80.4	13.4	67
21/11/2019	Coppull & Standish Brass Band	Remem/Christmas	202	4250/60	250		250
21/11/2019	Royal British Legion	Wreath/lamp posts	203	4250	430		430
21/11/2019	Atlas Business Finance	Photocopies March-	204	4080	302.81	50.47	252.34
21/11/2019	Dell Products	battery	205	4080	40.45	6.74	33.71
21/11/2019	DWG (NW) Ltd	Flower beds Wint19	206	4510	1140		1140
21/11/2019	C J Lyon	Drain block	207	4570	90	15	75
21/11/2019	Plantscape Ltd	Solar Trees	208	4260	1195.2	199.2	996
21/11/2019	TESCO	Christmas chocs	209	4260	35	5.83	29.17
21/11/2019	Studholme Bell Ltd	Salary Services	210	4010	180	30	150
21/11/2019	Gibsons Garden Machinery	Repair vacuumsweeper	211	4570	242.15	40.36	201.79
21/11/2019	Rialtas Business Solutions	Subscription finance system	212	4080	145.2	24.2	121
21/11/2019	C&W Berry Ltd	Hardware	213	4570	276.57	46.09	230.48
21/11/2019	John Hy Mayor	Christmas tree	214	4260	384	64	320
21/11/2019	Various	Remuneration Oct 19 E1	215	4000/70/80	1576.11		1576.11
21/11/2019	Various	Remuneration Oct 19 E2	216	4000/70	751.37		751.37
21/11/2019	Various	Remuneration Oct 19 E3	217	4000/70	918.11		918.11
21/11/2019	Various	Remuneration Oct 19 E4	218	4000/70	862.58		862.58
21/11/2019	Various	Remuneration Oct 19 E5	219	4000/70	628.97		628.97
21/11/2019	Various	Remuneration Oct 19 E6	220	4000/70	596.95		596.95
21/11/2019	HMRC	Tax&NI Nov19	221	4000	804.27		804.27
Total Payments:					11678.31	515.12	11163.19

Current Bank A/c

Receipts received between 01/10/2019 and 30/11/2019

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 01/10/2019	122.44						
	CCLA	122.44			1080	220	122.44	Interest
	Banked: 10/10/2019	40.45						
	TSB	40.45			1080	220	40.45	Interest
	Banked: 11/10/2019	20.00						
	RBS	20.00			1080	220	20.00	Comp for complaint
	Banked: 15/10/2019	31.80						
	Santander	31.80			1080	220	31.80	Interest
	Banked: 18/10/2019	6,539.88						
	CBC	6,539.88			1620	220	6,539.88	CIL to 30/09/19
	Banked: 31/10/2019	1.55						
	RBS	1.55			1080	220	1.55	Interest
	Banked: 11/11/2019	7,000.00						
	Forbes/S McCarthy	7,000.00			1510	200	7,000.00	s106 fee for Balshawvilla
	Total Receipts:	13,756.12	0.00	0.00			13,756.12	

**Bank Reconciliation Statement as at 30/11/2019
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
RBS Current Account	30/10/2019	165	575.13
RBS High Interest	30/10/2019	96	6,116.60
TSB - Current	01/10/2018	8	417.18
Coop - Current	11/09/2019	30	973.09
Barclays Current	16/10/2019		65.00
Santander	02/11/2019	112019	51,180.34
RBS Debit Card	30/10/2019	54	4,000.00
TSB - Savings	03/11/2019	19	49,477.53
Coop - Savings	29/05/2019	11	45,013.11
Barclays Savings	16/10/2019		55,221.09
Public Sector Deposit Fund	31/10/2019	18	201,170.38
Unity Trust (Current)	30/10/2019	5	526.01
Unity Trust (Saver)	30/10/2019	4	23,809.40
			438,544.86

<u>Unpresented Cheques (Minus)</u>	<u>Amount</u>
17/10/2019 178 PKF Littlejohn LLP	960.00
21/10/2019 196 Peoples Pension	165.66
21/11/2019 201 Easy Websites	80.40
21/11/2019 202 Coppull & Standish Brass Band	250.00
21/11/2019 203 Royal British Legion	430.00
21/11/2019 204 Atlas Business Finance	302.81
21/11/2019 205 Dell Products	40.45
21/11/2019 206 DWG (NW) Ltd	1,140.00
21/11/2019 207 C J Lyon	90.00
21/11/2019 208 Plantscape Ltd	1,195.20
21/11/2019 209 TESCO	35.00
21/11/2019 210 Studholme Bell Ltd	180.00
21/11/2019 211 Gibsons Garden Machinery	242.15
21/11/2019 212 Rialtas Business Solutions	145.20
21/11/2019 213 C&W Berry Ltd	276.57
21/11/2019 214 John Hy Mayor	384.00
21/11/2019 215 Various	1,576.11
21/11/2019 216 Various	751.37
21/11/2019 217 Various	918.11
21/11/2019 218 Various	862.58
21/11/2019 219 Various	628.97
21/11/2019 220 Various	596.95
21/11/2019 221 HMRC	804.27

12,055.80

426,489.06

Receipts not Banked/Cleared (Plus)

0.00

**Bank Reconciliation Statement as at 30/11/2019
for Cashbook 1 - Current Bank A/c**

<u>Amount</u>	<u>Balances</u>
	0.00
	<u>426,489.06</u>
Balance per Cash Book is :-	426,489.06
Difference is :-	0.00

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
INCOME						
120 Housekeeping						
1090 Income Publicity	1,290	0	(1,290)			0.0%
200 Amenity/Utility						
1510 Income Gardens/planting	7,600	0	(7,600)			0.0%
1520 War Memorial	51	0	(51)			0.0%
1570 Income RRM	1,870	0	(1,870)			0.0%
220 Other						
1076 Precept	165,190	0	(165,190)			0.0%
1080 Bank Interest Received	1,405	0	(1,405)			0.0%
1100 Grants and Donations RCVD	1,709	0	(1,709)			0.0%
1620 Income CIL	6,540	0	(6,540)			0.0%
999 VAT Data						
115 DNU - VAT on Receipts	3,758	0	(3,758)			0.0%
TOTAL INCOME	189,412	0	(189,412)	0	0	0.0%
EXPENDITURE						
100 Employees						
4000 Employees	48,283	95,000	46,717		46,717	50.8%
120 Housekeeping						
4010 Payroll Services	520	1,200	680		680	43.3%
4070 Mileage	1,777	2,600	823		823	68.3%
4075 Employee Training	501	2,500	1,999		1,999	20.1%
4080 General Office	2,408	4,500	2,092		2,092	53.5%
4090 Communications	2,965	4,000	1,035		1,035	74.1%
4100 Insurance	3,138	1,900	(1,238)		(1,238)	165.1%
4110 Subscriptions	0	200	200		200	0.0%
4120 Audit	1,089	1,250	161		161	87.1%
4130 Legal Fees/Planning Investig	0	5,000	5,000		5,000	0.0%
140 Council						
4211 Councillor Training	187	250	63		63	74.7%
4220 Elections and Parish Poll Fund	5,462	10,000	4,538		4,538	54.6%
160 Grants/S137						
4250 Grants	3,340	6,000	2,660		2,660	55.7%
4260 Christmas Celebrations	1,470	5,000	3,530		3,530	29.4%
180 Special Events/Projects						
4300 Euxton Gala	418	1,500	1,082		1,082	27.9%
4310 Road Safety	0	2,500	2,500		2,500	0.0%
4340 Community Engagement	0	250	250		250	0.0%
4380 Heritage Projects	1,800	3,000	1,200		1,200	60.0%
4390 Defibrillator Project	689	4,000	3,311		3,311	17.2%
4581 War Memorial	180	0	(180)		(180)	0.0%
200 Amenity/Utility						
4500 Utilities	656	1,300	644		644	50.5%
4510 Gardens/Planting/Competitions	5,073	10,000	4,927		4,927	50.7%
4520 Allotments (non infa-struc)	1,976	7,500	5,524		5,524	26.3%

Council Detail Report 15/11/2019

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4530 Millennium Green	2,306	10,000	7,694		7,694	23.1%
4540 All Purpose Committee	1,354	2,500	1,146		1,146	54.1%
4550 Balshaw Villa Gardens	478	0	(478)		(478)	0.0%
4560 Multi/All Weather Greenside (n	0	1,500	1,500		1,500	0.0%
4570 Amenity/Open Space RRM	26,203	30,000	3,797		3,797	87.3%
300 EMR's						
9320 EMR Emergency Fund	0	37,500	37,500		37,500	0.0%
9330 EMR Land Fund	0	65,000	65,000		65,000	0.0%
9340 EMR Street Machines	0	4,009	4,009		4,009	0.0%
9350 EMR Ransnap Brook	0	279	279		279	0.0%
9370 EMR CIL	2,573	211,606	209,033		209,033	1.2%
TOTAL EXPENDITURE	114,846	531,844	416,998	0	416,998	21.6%
Total Income	189,412	0	(189,412)			0.0%
Total Expenditure	114,846	531,844	416,998	0	416,998	21.6%
Net Income over Expenditure	74,566	(531,844)	(606,410)			
plus Transfer From EMR	0					
less Transfer From EMR	0					
Movement to/(from) Gen Reserve	74,566	(531,844)	(606,410)			

No	Subject	Risk(s) Identified.	Management/ Control of Risk	Review/ Assess/ Revise	Action(s) Taken/Suggested	Status Red/ Yellow/ Green	Outstanding Action(s)
FINANCE							
1	Financial book-keeping and processes	Ensuring the Council's book-keeping is accurately carried out. VAT accounted for and recovered. Employee Tax/NI paid.	New electronic finance system in play in 2017 and fully operational from 1 April 2017 for first year. System accounts for VAT with simple printable claim form. 2018/19 will be first year for new Receipts & Payments sytem Tax/NI informed by salary services and paid.	Ensure time is available to receive further training on the new accounting system to ensure Accounts are completed on time.	13/09/17 Personnel Committee evaluated the new system - all good. New Internal Auditor for 31/03/19, reported the accounts have been "well maintained"	Y	None
2	Bank and banking	Keeping to new FSCS protection, keeping control of numerous accounts	Council reviewed and adjusted the Financial Regulations 17/10/19. Regular checks are preformed and internal Cllr audit system in place.	Ensure transfers are carried out to keep balances at £75K per account or below.		G	None
3	Bank and banking	Debit card	Council has Financial Regulations which set out the processes. The Debit Card (new in Jul16) is in the name of the Clerk, held by the Clerk and only used by the Clerk with its own pin number	System working well. Much improved situation for Clerk to more easisily purchase items for the Council.		G	None
4	Salaries and associated costs	Salary paid / calculated incorrectly Pension process mistakes	Council outsources its salary process (from Apr16). Pension provision was decided through a professional company and administered by salary services company	Assess if this service performs.	Monitor this new service and review. 13/09/17 Personnel Committee evaluated the new system - all good	G	None
5	Election costs	Risk of cost from an election or Parish Poll if one took place	Council budget for such occurrence and so the risk impact is low, the prospect cannot be lowered as it is a democratic process, rather than a choice. Impact low as long has a budget set aside.	Review budget amount each year to ensure it is current. Review whole budget at precept prior to election year (next May22)		G	Precept
6	Annual audit (Internal)	Appointment of Internal Auditor and scope of work	The Council appoints an Internal Auditor annually. It carries out a 'Review the Effectiveness of the system of Internal Control' annually.	Council appointed a new Internal Auditor for 2018/19 due to the last one being unwell.		G	
7	Annual audit (External)	Failing to supply the correct information for the External Auditor, risk of receiving an 'Intermediate Audit'. Failure to close accounts by 30/9	External Auditor is appointed for the Council. It specifies the information to be submitted. Risk of getting an Intermediate Audit cannot be mitigated it is the External Auditors random choice.	A new External Auditor was appointed at the 2017/2018 year end.	Audit ending 03/19 went well, no comments.	G	

Green= adequately mitigated. Yellow= lower risk/impact. Red= high risk/impact.

No	Subject	Risk(s) Identified.	Management/ Control of Risk	Review/ Assess/ Revise	Action(s) Taken/Suggested	Status Red/ Yellow/ Green	Outstanding Action(s)
OPERATIONS							
8	Pavilion Building	Risks of break in, damage, poor maintenance, theft, fire, flood.	Insured. Checked regularly (6 days a week) by employees and damages reported. Users also monitor and report problems	Continue with inspections and reports. New locks were fitted and have been working well.	The previous activity/break ins have subsided. New locks. Keep under review. Monitor the locks and usages	Y	Monitor
New	Lighting at Skate Park	Risks of abuse, litter, noise or vandalism of items	Insured. Checked 6 days a week by employees (as above)	Continue with inspections and reports.	Lights are on a timer, solar cell, button switch system.	Y	Monitor - when lights are 'switched on'
9	Amenity facilities - Inspections and repairs of skate park, play areas, other areas	Risk created from poor repair, litter left or dangerous items, equipment damage, items need repair. Personal injury.	Insured. All public amenity land and equipment is inspected to Insurers requirements, quarterly by a Borough inspector, weekly by trained employees who submit written inspection report for this action. Annual Inspection report. Vandalism cannot be anticipated and can be dangerous.	Ensure weekly/ quarterly/ annual inspections carried out. Actions required reported on these reports are carried out.	Ensure all new areas and equipments are monitored correctly - recently the Bowling Green and new equipment at Greenside Play area	G	Check monitoring reports are up to date.
10	Equipment storage	Loss due to theft, damage, damp, fire etc	Equipment insured, storage area is checked and adequate for purposes	Existing procedure adequate.		G	None
11	Street furniture - Notice boards, seats, planters, signs etc	Risk/damage/ injury to third parties, Road side safety	Locations have approval by relevant parties, some are covered by insurance. Inspected regularly by the Clerk or caretakers. Employees mindful of roadside safety when working. Visual inspections when passing by employees. Risk of vehicle collision cannot be reduced.	Existing procedure adequate.		G	None
12	Email system for Councillors	Hacking, bugs or virus, mis-information, mis-representation - financial risk of action or damage to equipment	The Councillor email addresses are password protected. Councillors who have Euxton email have guidance/training and agreed their own equipment has virus protection on it.	From 17 Cllrs at present - only 2 do not have EPC emails - one uses Cty email	Try to migrate remaining one Cllr	G	Action
13	Project Management	New Projects - guidelines not specified or outcomes not set, overspend or lack of control of the project	Council devised a Project Management Form for new projects to complete which covers all the necessary requirements	Ensure the template document is completed for projects	Review documents with gateways/regular progress review points - when there are current projects	G	None
14	Project Management	Tender process	Council has Financial Regulations in place which set out the processes.	Ensure regulations are referred to prior and during large project to ensure compliance.	Monitor new projects to assess against new regulations and review regulations if changes are required.	G	None

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No	Subject	Risk(s) Identified.	Management/ Control of Risk	Review/ Assess/ Revise	Action(s) Taken/Suggested	Status Red/ Yellow/ Green	Outstanding Action(s)
15	Fraud	Fraud by staff. Actions undertaken by staff	Insurance in place, Employee Guidelines, Continuity Plan, H&S guidelines, Fraud/Corruption Detection and Prevention, Financial Regulations policies are all in place. Fidelity insurance set at higher level.	Fidelity Insurance raised again in new policy taken on a 3 year deal		G	None
16	Meeting location	Adequacy of venue, Health & Safety of venue for members of the public, visitors, employees and Councillors	Council Meetings are normally held at Euxton PC Community Centre. The premises and the facilities are considered to be good for the Clerk, Councillors and Public. Any problems will be reported. Other venues would need to be H&S checked for access and working conditions.	Existing location adequate. If new positions identified, all safety aspects should be considered in the review.	Ensure risks considered if a new venue is used.	G	Query about disabled toilet raised. Response was that space was limited to create larger area.
17	Risks and risk assessments	Risks of buildings, work tasks, visitors, staff	Risk assessment of materials, equipment, duties, roles, etc. All repairs and relevant expenditure for these repairs are actioned/authorised in accordance with procedures. Equipment is only used by employees who have undergone training required for use. Insurance for staff and equipment is covered.	Risk assessments undertaken. Lone working training undertaken by all staff June/Jul2017 Personnel Committee reviewed all risk assessments done by ETJ.		G	None
LEGALITIES							
18	Legal powers	Illegal activity or payments	All activity and payments within the powers of the Parish Council to be resolved and minuted at Full Parish Council Meetings, including a reference to the power used. Councillors can request advice.	Follow procedures and minute the Power reference. Refer to Financial Regulations		G	None
19	Statutory notices	Risk of accuracy and legality of notices such as Agenda/Minutes	Most Council notices follow legislation, guidance in the Communications Policy and the Clerk's legal reference book.	Clerk training to be keep up to date		G	None
20	Data protection and data processing	Policy, Provision, failing	The Council is registered with the Data Protection Agency and follows guidance supplied by the Info Commissioner.	Registration is renewed annually. Ensure that the Council is following the guidance.	Council appointed a GDPR Lead Member Cllr A Oddy. Legislation changed 2018 - working through compliance and rules presently	Y	Still some policies to finalise
21	Freedom of Information Act	Policy, Provision, failing	The Council has a 'model publication scheme' in place.	Monitor requests made under the FOI Act. Ongoing.		G	None

Green= adequately mitigated. Yellow= lower risk/impact. Red= high risk/impact.

8.1 Allotment Committee update report

Committee met on 13 November.

Members are progressing the lease. It took legal advice and worked through that advice at the meeting.

A number of issues have been raised with the lease and there is an action plan of items which need to be worked through then presented back to Chorley to improve the wording of the lease.

The Committee also considered its budgeting requirements to be presented to the December Precept meeting.

8.2 Leisure Committee update on Milestone Meadow Proposal

Summary

At the Full Council meeting of 18 July Council discussed a proposal from the Leisure Committee regarding Milestone Meadow play area and wrote to CBC.

CBC responded and Full Council discussed on 17 October. EPC sent a response back to CBC with EPCs proposal.

CBC has responded on 14 November (see final text).

Email string from July to November

Chorley Council's response to this is:

Good morning Debra

I hope you are well . I am getting in touch about Milestone Meadows play area following the last correspondence from the Parish Council which requested that the council issue a long lease to the Parish Council for 35 year period to manage and maintain the play area and grassed open space with the council providing a financial contribution of £21k section 106 funding plus an additional £30k capital.

I can advise that this matter was discussed at the Leader Brief meeting last Friday with Alistair and Peter and their view was that the council would be minded to retain the whole asset in Council ownership for simplicity. However, they are willing to agree to the grant of a 35 year lease to the Parish Council providing that the Parish Council take on the whole of the land area including management and maintenance of the natural habitat/grassed woodland. A capital contribution of £21,000 would be available. There is no additional capital monies available unfortunately.

If the Parish Council would like to consider this proposition and come back to us that would be great

Kind regards

EPC Clerk asked, on 10/10/19, this question:

May I ask how much CBC gain from residents in 'Special Expenses' for this area in one year and what this would amount to for 35 years?

I will need this figure for before our meeting on Thursday, 17th October.

Chorley Council's response to the 10/10/19 query, dated 15/10/19

Good morning Debra

I have contacted our Financial Services Manager and he has advised the following:

The original calculation involved total measurement of 903k sqm, recent revisiting suggests this site is 7,773 sqm or 0.861% of the total . The charge for special expenses is roughly £700k per year

Item 8.2

meaning the local residents have been contributing approx. £6k per annum towards the cost of the site.

If you require any further information, please do not hesitate to get back in touch

Kind regards

Euxton Council back to CBC 21/10/19

Hi

Council considered this and were disappointed by the response, bearing in mind the Special Expenses collected by Chorley and the amount of time this play area has been underused because of its poor quality and variety. In the interests of Euxton Council trying to get something done with this area it responds:

Euxton Council will:

- accept a 35 year lease on the whole Milestone Meadow area (which includes the play, land and water areas);
- accept the s106 developer contributions of approximately £21,000;
- subject to the special expenses collected each year by CBC from Euxton residents for this specific area (indicated to be approx. £6,000 presently pa) will be transferred to Euxton Council each year;
- Euxton Council will ring-fence the special expenses sum transferred each year for use on the Milestone Meadow area.

Regards, Debra

Chorley Council response to 21/10/19 email above, dated 14/11/2019

Good afternoon Debra

Thank you for your proposal which was discussed at Leader Brief last week. Entering into an arrangement for Milestone Meadow on the alternative terms that you have proposed is not considered a priority at the moment, however we will continue to collect developer contributions for Milestone Meadow and it will be on the forthcoming Draft Chorley Open Space Sports and Recreation Strategy Action Plan (there are workshops with members planned on this early in the new year)

Kind regards

9. Resident Survey

Consider the subjects and formalise some questions for the resident survey, which will go out with the Spring newsletter, deadline early February

The Council has surveyed the village on many issues on smaller issues within the newsletter, but two main surveys have been carried out. The first major one on September 2002 the second in March 2015.

Both these surveys had Freepost return on them to encourage responses.

March 2015

Can Euxton Council communicate better with Euxton residents?

Euxton Parish Council is undertaking a review of its Communication Methods with residents of the village. Your views on the methods and importance of the Council's communications to you would be much appreciated.

The Council communicates through quarterly Euxton WEB Newsletters, its Website and 7 notice boards around the village.

It is also thinking of possibly adding Twitter and Facebook to its methods and would like feedback about these, and its current channels.

Residents communicate with the Council either over the telephone, email, speaking to Councillors, letter or via the website response form.



Detach this page, fill in the response boxes, turn over and fold where shown, secure shut with a bit of tape and put in post box (no postage required).

Euxton WEB Newsletter

The Newsletter has been distributed quarterly in the first week of March, June, September and December to every house in the village since it began in the year 2000.

Newsletter	Yes	No
Do you read the quarterly Euxton WEB newsletter?	<input type="checkbox"/>	<input type="checkbox"/>
Do you think quarterly is about the right frequency?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have an opinion on the frequency of the Euxton WEB newsletter?		
In the newsletter what types of articles have you found to be interesting or informative? Or can quote examples...		
Would you like to see anything additional in the Euxton WEB newsletter? Would you, or do you know of anyone who may contribute interesting or informative articles?		
Do you have any suggestions to improve any part of the Euxton WEB newsletter?		

Twitter	Yes	No
Do you use Twitter?	<input type="checkbox"/>	<input type="checkbox"/>
If the Council had a Twitter address, might you follow it?	<input type="checkbox"/>	<input type="checkbox"/>
Is Twitter your preferred method of communication?	<input type="checkbox"/>	<input type="checkbox"/>
What else would you expect Tweets about from the Council?		

Website

The Council's website (www.euxtoncouncil.org.uk) is kept up to date with news, events, meetings information of Council projects. It may be re-built in 2015, and we need your input.

Website	Yes	No
Do you/have you used the Council's website?	<input type="checkbox"/>	<input type="checkbox"/>
If you have visited the site recently, what were you looking for, and did you find it?		
Is there information you would have liked to have seen on the website which was not there?		
How could the website have been better for you?		

Facebook	Yes	No
Do you use Facebook?	<input type="checkbox"/>	<input type="checkbox"/>
If Council had a Facebook page, might you link to it?	<input type="checkbox"/>	<input type="checkbox"/>
Is Facebook your preferred method of communication?	<input type="checkbox"/>	<input type="checkbox"/>
What would you like to see on a Council Facebook page?		
If you needed to know something about Euxton Parish Council or from it, such as when its next meeting is, a Councillors name, a piece of information etc – which method of communication might you go to first, or how might you find it out?		
Do you have internet access	<input type="checkbox"/>	<input type="checkbox"/>

Euxton Village Survey

Your answers to these questions will provide valuable information which will assist the Parish Council. This survey is your opportunity, as a resident of Euxton, to highlight good features or positive improvements made in the village also to identify black spots, problems or deficiencies which may be improved.

<p>1 Can you identify any features or amenities of Euxton you find attractive or make the village a desirable place for you to live, and why?</p>	<p>9 Euxton Parish Council produce and distribute a news sheet called Euxton Web, do you read the Euxton Web, what do you think of it? <input type="checkbox"/> Read it <input type="checkbox"/> Don't read it Comments:</p>
<p>2 Is there an amenity you feel would improve Euxton, and why?</p>	<p>10 What do you think of the idea of setting up a Youth Council? <input type="checkbox"/> Yes - good idea <input type="checkbox"/> No - bad idea Comments:</p>
<p>3 Can you name any facilities within Euxton you find useful or essential?</p>	<p>11 What facilities could you suggest for young people in the village, and where would they go?</p>
<p>4 Is there a facility you feel would improve Euxton, and why?</p>	<p>12 Do you feel that there are sufficient community facilities in Euxton to, for example, hold meetings, for groups to meet etc? <input type="checkbox"/> Yes - sufficient <input type="checkbox"/> No - insufficient Comments:</p>
<p>5 Can you identify any area/thing in the village you find particularly unattractive or problematical?</p>	<p>13 What is your opinion of 20mph speed limits on estate roads in Euxton? <input type="checkbox"/> Yes - good idea <input type="checkbox"/> No - bad idea Comments:</p>
<p>6 From your answer to 5, can you suggest any improvements or changes that might put this right?</p>	<p>14 The Parish Council is a Government Body and as such are excluded from gaining monies via certain grants or funds, unlike a local residents group could. Would you be in support of a residents group being set up to access such money to carry out improvements or provide amenities? <input type="checkbox"/> Yes - good idea <input type="checkbox"/> No - bad idea Comments:</p>
<p>7 Do you/your children use any of the children's play areas in Euxton? <input type="checkbox"/> Regularly <input type="checkbox"/> Never <input type="checkbox"/> Occasionally <input type="checkbox"/> No kids/too old Comments:</p>	<p style="text-align: center;">If you would be interested in forming part of an action group and have time to donate to being on a committee, put your contact details below.</p>
<p>8 Do you know of/use the Millennium Green, what do you think of the facility? <input type="checkbox"/> Regularly <input type="checkbox"/> Never <input type="checkbox"/> Occasionally <input type="checkbox"/> Don't know of it Comments:</p>	