

**MINUTES** of the Council Meeting held 16 October 2014 at 7.15 pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

<u>Present</u>	Cllr J Bamber (Vice Chair)	Cllr C Jones	Cllr J Prayle
	Cllr M Bamber	Cllr E Jones	Cllr K Reed (Chairman)
	Cllr A Caughey	Cllr B Mason	Cllr A Riggott
	Cllr J Caughey	Cllr J Matson	Cllr V Thornhill
	Cllr P Fellows	Cllr M Parr	Cllr S Wellerd
	Cllr M Jarnell	Cllr A Platt	

2 members of the public

1. Apologies

2. Declarations of Interest

Cllr Platt declared a pecuniary interest in items forming part of agenda items 6.1, as a relative of an employee.

3. Minutes of Council Meetings

**Resolved:** Minutes of the Council Meeting on 18 September 2014 were agreed, with an addition at item 11, if Councillors could request information from Chorley, to be an accurate record, and signed by the Chairman.

4. Statutory Business

Planning - considered applications in report from Lead Member for Planning

It was reported that an objection to 14/00973/OUT had been submitted, Council noted.

Chorley Council's system will be updated in the next few months, and in future will show Parish Council responses, which it could only do before if they were send in online through the website.

Clerk to write to the Environment Agenda and Chorley Council expressing the Council's disappointment at Euxton not being more involved in the consultation and document environment statement.

5. Public Participation - Residents and Police Matters

**Resolved:** Council resolved to suspend standing orders.

A resident expressed his displeasure at the photos used on the website and offered to take some photos for use on the wbsite.

**Resolved:** Council resolved to restore standing orders.

6. Financial Items

6.1 Approve requests for payment made to the Council

**Resolved:** Council agreed the itemised requests for payment be approved for payments on report 2. Questions asked were about the reported cancelled cheques, the Football Foundation grant and why we bought 6 pair of boots.

<b>Creditor</b>	<b>Description</b>	<b>Total £</b>
United Utilities	water at pavilion	53.25
LALC	training	190.00
Newsquest	distribution of newsletter	120.60
Cash	Petty cash fund reimbursement	609.12
Employee 1	Reimbursements	26.95
Employee 2	Reimbursements	27.65
Employee 3	Reimbursements	18.41
Employee 4	Reimbursements	21.00
Employee 1	Salary Oct	1409.54

Employee 2	Salary Oct	835.58
Employee 3	Salary Oct	669.82
Employee 4	Salary Oct	768.58
H M Revenue & Customs	Tax & NI Oct 14	615.62

6.2 Receive financial monitoring reports.

**Resolved:** Council received the financial monitoring statements.

6.3 Nominate a Councillor to be a replacement bank signatory.

**Resolved:** Council agreed for Cllr Reed to be the signatory.

## 7. Committee/Working Group Reports

7.1 LDF Working Group - Cllr J Bamber, following the Inspectors hearing on 29 September there were 706 pages of representations and the Inspector asked Chorley for more work so she could finalise her report, there is to be a further six week consultation period.

7.2 Bowling/Boules Committee - Project Manager reported some requested papers had been received today and feel we may now be able to move forward again.

7.3 Personnel Committee - recommendation to amend the terms of reference for this Committee as circulated.

**Resolved:** Council changed the terms to be the Chair and Vice Chair of the Council and a further four elected representatives, by Council. This will take effect from the next Council Annual Meeting.

## 8. Filming/Recording Council Meetings

8.1 To view costings for possible recording equipment and discuss. Councillors looked at the basic costings.

8.2 Councillors considered the draft guidance document circulated.

**Resolved:** Council agreed to adopt the guidance with the addition of two changes, an addition to the first sentence and fourth bullet point. The guidance will be available at meetings, circulated to Councillors and copied to potential filmers when the contact the Council.

## 9. Balshaw School/Lane Pond

**Resolved:** Council adopted the project, confirmed Cllr Thornhill as project manager and referred it to the Leisure Committee.

## 10. Neighbourhood Plan

Councillors discussed the Public meeting held in January and the lack of residents attending. A Plan could be driven by the Parish Council but not without public interest and involvement, and there was none for a Neighbourhood Plan. Any further push to have a plan should come from residents.

**Resolved:** Council will revisit the subject again in a year.

## 11. Prayer

Council reviewed the options but decided to not have a prayer or statement prior to a meeting.

## 12. Research

Councillors were requested to complete a research paper out and submit to the Clerk by the end of the month.

## 13. Matters for Information

Chair reported damage on Greenside pitches and that it would be repaired.

Cllr M Bamber requested Council consider prizes for the photographic produce competition to be £25 Birkacre vouchers for the two first places, at the next meeting.

8.55 SW left

Question whether residents can speak at Committee meetings - this is subject the Committee agreeing to suspend standing orders.

Councillors discussed the casual vacancy process, the next stage is to advertise the vacancy for co-option, following receipt of the notice from the Electoral Office. It will be advertised in the newsletter and co-option will be in January.

Chair closed the public meeting.

9.07

#### **PRIVATE, PART II ITEMS**

##### **Exclusion of Press and Public**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Schedule 12A of the Local Government Act 1972, Part 1. It is agreed that, because of the confidential nature of the business to be transacted, Council consider the exclusion of the press and public from the forthcoming item of business.

**Resolved:** Council agreed to exclude the press and public from the meeting.

##### 14. Personnel Committee recommendations

Chair of the Personnel Committee went through the report from the meeting and the future actions it would be undertaking.

**Resolved:** Council agreed the hourly rate for the Village Caretakers be raised (from £7.14) to £7.45 from 1 October 2014.

9.26 MP left

**Resolved:** Council agreed the new rates for the IT costs £18.40 and Telephone costs £22.02 per month.

Council training has been arranged for 25<sup>th</sup> November 7.30 to 9.30.

9.40