

MINUTES of Euxton Parish Council full council meeting held on 20 January 2022 from 7.15pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present: Cllr K Reed (Chairman) Cllr E Jones Cllr H Tune
Cllr P Fellows Cllr D Patterson Cllr S Walker
Cllr N Hall Cllr A Riggott
Cllr I Hamer Cllr D Rigg
Cllr C Jones

Clerk: D Platt, A Platt
Members of the public:

1. Apologies

Cllrs Oddy, Preston, Peers, Sharples, Thornhill, B Williamson, J Williamson.

2. Declarations of Interest and Dispensation Considerations

3. Minutes of Council Meetings

Resolved: Minutes of the Full Council Meeting held on Full Council of 18 November 2021 were agreed to be an accurate record and signed by the Chairman.

4. Public Participation

Borough Councillor thanked the Council for its support in objecting to the proposed prison development at Ulmes Walton, the application has been refused by Chorley Council.

5. Statutory Business

22/00037/FUL Hieland Dawbers Lane - The application changes the use from agricultural to industrial, however, the times of operation either appear to be 24 hour or not at all (Mon – Fri). In a cluster of residential premises, a defined period of industrial operation should be specified. Request operating hours be conditioned on the approval.

21/01475/FULMAJ Erection of 118 no. dwellings (Use Class C3) with associated access, landscaping, parking and other works following demolition of existing building. DXC Technology Euxton House Euxton Lane Euxton Chorley PR7 6FE Council considered the lead members researched comments on this application, and the additional comment that Euxton is designated as ‘urban’ and if the areas of land in the Local Plan designated for business and employment are to be allowed to become more housing, besides other sites already been allowed to change, the balance of the urban designation will be changed.

Resolved: Members considered the planning report circulated by the Lead Member for planning and agreed to send responses as indicated on the report for the above applications.

6. Financial Items

6.1 Approve Expenditures for this month, and any submitted after the agenda.

Clerk informed of an invoice from Studholme Bell which will be included.

Resolved: Council approved the listed expenditures (see Appendix 1).

6.2 Receive financial reports (Items: a Income, b Reconciliation)

Resolved: Council received the reports.

6.3 Consider the Precept budget paper circulated

Resolved: Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business. (see Appendix 2).

11. Personnel Committee

Chair of the Personnel Committee updated members of the work of the Committee and changes in working hours and salaries, also of its work to progress finding an office. Chair explained the Personnel Committees budget requests for Salaries, Training and Premises.

Resolved: Council resolved to restore standing orders.

6.3 Consider the Precept budget paper circulated

Members discussed the budget headings and details and the updates on CIL contributions which are due in the near future. Members went through the budget lines and updated figures where necessary.

Resolved: Council resolved to accept the Precept budget with the amendments made and the band D tax base figure for residents would be £35.46 which is an approximate rise of 3%.

7. Grant Policy

Resolved: Council approved the policy with one minor alterations.

8. Neighbourhood Project

Members discussed project ideas: replacing Ash die back trees, defibrillator at BV station was last years project, Chapel Brook project.

9. Training needs for Councillors and staff – discussion to move forward

Clerk reported that training opportunities for new Councillors have been thin on the ground for some time but is set to change. The Clerk will circulate opportunities for training to Councillors to book on to.

10. Matters for information

Cty Cllr Riggott informed that the County Councillor grant scheme was open and each have approximately £2,000 available.

The Chairman declared the public part of the meeting closed.

APPENDIX 1 to Minutes of 20 January 2022

6.1 Approve Expenditures for this month, and any submitted after the agenda
2 further appended pages

APPENDIX 2 to Minutes of 20 January 2022

6.3 Consider the Precept budget paper circulated

Draft budget report for 2022/2023 precept											Item 6.3
Budget heads	Description	Budget 21/2022	Spend	Income	Balance	Committed expenditure to end Mar22	Budget Balance	Carry Fwd	PRECEPT 2022 /2023	Notes on 'Committed' items	
4000	Employees	90,000.00	74,383.00		15,617.00	13,500.00	2,117.00		100,000.00	salaries Feb/Mar	
4010	Payroll Services	1,200.00	550.00		650.00	180.00	470.00		1,200.00		
New 4020	Premises								7,000.00		
4070	Mileage	3,000.00	1,800.00		1,200.00	360.00	840.00		3,000.00		
4075	Employee Training	3,000.00	542.00		2,458.00	250.00	2,208.00		4,000.00		
4080	General Office	5,300.00	4,514.00		786.00	650.00	136.00		5,300.00		
4090	Communications	4,100.00	4,318.00	300.00	82.00	50.00	32.00		4,250.00		
4100	Insurance	3,750.00	5,403.00		- 1,653.00		- 1,653.00		4,000.00		
4120	Audit	1,500.00	231.00		1,269.00		1,269.00		1,650.00		
4130	Legal Fees/Planning Investig	5,000.00	1,115.00		3,885.00		3,885.00		5,000.00		
4211	Councillor Training	250.00	-		250.00	100.00	150.00		500.00		
4250	Grants	6,000.00	32,500.00	40,000.00	13,500.00	13,500.00	-		6,000.00	1 School grant outstanding	
4260	Christmas Celebrations	3,000.00	1,850.00		1,150.00	250.00	900.00		3,000.00	Tree	
4300	Euxton Gala	1,500.00	-		1,500.00		1,500.00		1,500.00		
4310	Road Safety/SPID	2,500.00	9,097.00	7,325.00	728.00		728.00		2,500.00		
4320	Footways/cycleways	250.00	-		250.00		250.00			Delete - see new	
4340	Community Engagement	250.00	47.00		203.00		203.00		600.00	Platinum Jubilee	
4350	ECO Projects	8,000.00	-		8,000.00	1,200.00	6,800.00			Delete - see new	
New	ECO/Trees/Footway/Cycleway								5,000.00		
4380	Heritage Projects	3,000.00	-		3,000.00		3,000.00		2,000.00		
4390	Defibrillator Project	4,000.00	-		4,000.00	2,000.00	2,000.00		4,000.00	BV N'hood project	
4410	Monarch Passing	500.00	64.00		436.00		436.00		500.00		
4500	Utilities	1,400.00	700.00		700.00		700.00		1,400.00		
4510	Gardens/Planting	10,000.00	3,301.00		6,699.00	1,085.00	5,614.00		10,000.00	Ordered tree proj's Eux/Runs/Balsh	
4520	Allotments	21,722.00	197,563.00	193,844.00	18,003.00	3,000.00	15,003.00		1,000.00	Orchard planting, water, elec	
4530	Millennium Green	10,000.00	1,657.00		8,343.00	4,085.00	4,258.00	4,000.00	8,000.00	Path repairs, pond, wetland	
4540	All Purpose Committee	2,500.00	-		2,500.00		2,500.00		2,500.00		
New	Balshaw Lane area 3 Renewal								5,000.00	See supplementary report	
4560	Multi/All Weather Greenside	1,500.00	-		1,500.00		1,500.00		5,000.00	See supplementary report	
4570	Amenity/Open Space RRM	35,000.00	48,364.00	35,717.00	22,353.00	8,750.00	13,603.00	7,000.00	35,000.00	Bark, repairs, pads	
4581	War Memorial	500.00	316.00		184.00		184.00		500.00		
	Earmarked Reserved Funds					48,960.00		11,000.00	229,400.00		
320	Emergency Fund	22,564.10	-		22,564.10				22,564.10		
321	Unspent Grants (inc tree,Covid)	12,000.00	4,640.00		7,360.00		7,360.00				
330	Land Fund	65,000.00	31,252.00		33,748.00		33,748.00		31,252.00		
340	Street Machines	4,000.00	3,242.00		758.00				4,250.00		
350	Ransnap Brook	279.00	-		279.00				279.00		
360	Elections and Parish Poll Fund	3,500.00	-		3,500.00				3,500.00	9,447.00 Election year quote £12947	
370	CIL	209,093.00	209,093.00		-				-		
380	Balshaw Villa	6,522.00	478.00		6,044.00				6,044.00		
390	Greenside Parking Fund	1,800.00	-		1,800.00				1,800.00		
									75,295.10	44,949.00	
									86,295.10	274,349.00	

Calculations		Explanations
Bank	210,264	This is the balance of money in the bank
Less estimated spend to end March 2021	48,960	Projected spend to the end of this financial year
Less carry forwards/EMR Funds	86,295	All EMR funds and allocated funds/orders
Cash in hand	75,009	Balance of non-allocated funds
Draft budget request	274,349	Precept 2021/2022 column
Projected income	25,068	Money due in from CIL, invoices raised
Less the Cash in hand	75,009	Calculation from above, bank balance less spend/carry fwds etc
	174,272	Proposed precept amount

2022 / 2023 - estimated Tax Base figure	4914.50	174,272.34	£35.46	3%	up
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Current Bank A/c

List of Payments made between 15/11/2021 and 14/01/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
15/11/2021	Plusnet	193	6.00		Mobil
15/11/2021	Onefiftyflags	195	34.75		Flags
15/11/2021	Ryman	196	17.98		Stationery
15/11/2021	Zoom	197	14.39		Virtual subscription
15/11/2021	TESCO	198	121.55		Christmas carols
15/11/2021	TESCO	199	15.00		Remembrance
15/11/2021	Start Safety UK	200	94.28		Cones
15/11/2021	Screwfix	201	48.95		PPE
15/11/2021	Screwfix	202	82.47		Fire Blankets
15/11/2021	Gardners Dream UK	203	22.98		Tree protectors
15/11/2021	The Garden Imp	203A	14.99		Tree straps
15/11/2021	ASC Timber Supplies Ltd	204	13.00		Hardware
15/11/2021	Post Office Limited	205	66.00		Stamps
15/11/2021	TESCO	206	22.10		Cleaning materials
15/11/2021	Nuts	207	92.52		Hardware
15/11/2021	Amazon	208	14.95		Waterproof box
15/11/2021	Amazon	209	32.98		Wheelbarrow
15/11/2021	Amazon	210	120.56		Tools hardware
15/11/2021	Peoples Pension	211	215.00		Pensions
15/11/2021	Water Plus	212	20.43		Water
15/11/2021	Southern Electric	213	48.83		Electricity
15/11/2021	British Telecom	214	111.06		Telephony
15/11/2021	TESCO	198A	-8.95		Christmas
15/12/2021	Society of Local Council Clerk	215	234.00		Subscription
15/12/2021	Euxton PC Community Centre	216	121.50		Room hires
15/12/2021	SM Sheet Metal Ltd	217	216.00		Repairs
15/12/2021	Nuchoice Ltd	218	180.00		Repairs fingerpost
15/12/2021	B&D Print Svs Ltd	219	1,268.00		Printing
15/12/2021	PKF Littlejohn LLP	220	480.00		Audit
15/12/2021	I P Jones Fencing	221	270.00		Repairs
15/12/2021	Delivered NW	222	378.94		Distribution
15/12/2021	Zoom	223	14.39		Subscription
15/12/2021	Elan City Ltd	224	288.83		Batteries and charger
15/12/2021	Floristic	225	95.00		Christmas wreath
15/12/2021	HMRC	226	1,102.89		Tax & NI Dec21
15/12/2021	Peoples Pension	227	212.87		Pensions
15/12/2021	Staff salaries	228	5,652.73		Salaries Dec21
15/12/2021	Royal British Legion	229	150.00		Wreaths and donation
15/12/2021	Coppull & Standish Brass Band	230	125.00		Playing Christmas
15/12/2021	Easy Websites	231	80.40		Website & Emails
15/12/2021	EE Mobile & Broadband	232	31.34		Mobile
15/12/2021	Water Plus	233	20.43		Water
15/12/2021	Southern Electric	234	62.03		Electricity
15/12/2021	British Telecom	235	111.06		Line BB
15/12/2021	Plusnet	236	6.00		Mobile
15/12/2021	Unity Trust Bank	237	18.00		Bank charges
15/12/2021	Staff salaries	228A	-9.00		Staff salaries correct.
15/12/2021	Delivered NW	222A	0.01		Distribution correction

Current Bank A/c

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
16/12/2021	J P Woodland	243	400.00		MGreen branch
10/01/2022	Livedrive Internet Ltd	238	25.00		Cloud
10/01/2022	Gear4music	239	222.98		PA system
10/01/2022	Pole Green Nurseries	240	348.75		Plants
10/01/2022	Pole Green Nurseries	241	402.20		Plants
10/01/2022	Pole Green Nurseries	242	354.79		Plants
14/01/2022	Easy Websites	244	112.80		Website and emails
14/01/2022	Chorley Borough Council	245	264.49		Play area inspects
14/01/2022	Chorley Borough Council	246	498.74		Moving play areas
14/01/2022	Chorley Borough Council	247	731.18		Mowing Greenside
14/01/2022	Chorley Borough Council	248	1,508.36		Mowing M.Green
14/01/2022	TESCO	249	30.01		Fuel
14/01/2022	Zoom	250	14.39		Virtual subscription
14/01/2022	Plantscape Ltd	251	1,195.20		Christmas trees
14/01/2022	Parish Online	252	336.00		Subscription
14/01/2022	John Hy Mayor	253	498.00		Christmas tree
14/01/2022	Solarhygiene	254	58.14		Liquid Legionnaires
14/01/2022	The Flag Shop	255	56.71		Flags - Platinum
14/01/2022	EE Mobile & Broadband	256	31.34		Mobile
14/01/2022	Atlas Business Finance	257	238.86		Photocopies 15/2/21-14/1/22
14/01/2022	Peoples Pension	258	192.82		Pensions Dec21
14/01/2022	HMRC	259	1,090.82		Tax & NI Jan22
14/01/2022	Staff salaries	260	5,604.38		Salaries Jan2022
14/01/2022	Amazon	261	79.96		Tree protectors
14/01/2022	Amazon	262	1,017.00		Batteries
14/01/2022	Euxton Cricket Club	263	2,500.00		Grant
14/01/2022	Chorley Borough Council	245A	100.00		Play area inspects
14/01/2022	Amazon	262A	-1,017.00		Batteries
14/01/2022	Amazon	262B	10.19		Batteries
Total Payments			29,238.35		