

**MINUTES** of Euxton Parish Council full council meeting held on 21 November 2024 from 7.15pm at Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present: Cllr K Reed (Chairman) Cllr P Morton Cllr D Rigg  
Cllr E Jones (Vice Chair) Cllr A Oddy Cllr V Thornhill  
Cllr B Duckworth Cllr R Peers Cllr S Walker  
Cllr I Hamer Cllr A Riggott Cllr G Vickers  
Cllr S Baines after item 5.1

Clerk: D Platt, L Hardman  
Members of the public: Cllr A Platt

1. Apologies

Cllrs B Williamson, J Williamson. Non attend Cllr H Tune.

2. Declarations of Interest and Dispensation Considerations

None at this time.

3. Minutes of Council Meetings

**Resolved:** Minutes of the Council Meeting held on 17 October 2024 were agreed to be an accurate record and signed by the Chairman.

4. Public Participation – no comments.

5. Statutory Business

5.1 Co-option

**Resolved:** Council agreed to co-opt Susan Baines on to the Council.

Cllr Baines signed the declaration of acceptance of office and took her seat.

5.2 Planning – Consider planning report circulated with the papers from the Lead Member for Planning, approve and ratify responses made between meetings or to meet deadlines.

Cllr Thornhill declared an interest in application 900.

24/00900 – response: There is no observation to the demolition or erection of the extension, however, the plans indicate that the garage has been converted to storage - thus reducing parking. If there are 4 bedrooms then 3 off-street car parking spaces should be provided.

24/00932/915 – response: A1 on TPO trees.

24/00974 – response: A1, A2, A3 on TPO trees also Clerk to write and query the extent of work on Area 1 as the application is too vague and all could be lost, T1 & T2 appear to be outside TPO and applicants land, query why these are on the application.

**Resolved:** Members agreed with the responses and required actions detailed above.

6. Financial Items

6.1 Approve Expenditures for this month and any submitted after the agenda

**Resolved:** Council approved the listed expenditures and six additional items added to the list (see appendix 1).

6.2 Receive finance reports circulated

**Resolved:** Council received the reports.

6.3 Appoint Internal Auditor for accounts year ending 31 March 2025

**Resolved:** Council agreed to appoint JDH Business Services Limited to do the Internal Audit for year ending 31 March 2025, quoted fixed price £429 + VAT.

7. Code of Conduct

Members reviewed the 'Local Government Association' issued Code of Conduct.

**Resolved:** Council re-affirmed adoption of this Code.

8. Register of Interests

8a Register of Interest form

8b Guidance notes on completing the register of interests

A member informed that the register template form may have an updated question added. Clerk to clarify, update the register if required and represent at the next meeting for all Councillors to complete.

9. Register of Gifts form

**Resolved:** Council agreed the form for use by Councillors.

10. Matters for Information

A member chased progress on the Neighbourhood Project for the roundabout (War Horse) – Clerk informed there had been no update but will continue chasing.

Chase Planning regarding a query on an adapted house of Meadowcroft.

Cars being sold at the chemist car park, also on Cotswold Avenue, parked over the dropped kerb. Report.

Chair attended the LALC Chorley Area Committee meeting which was very good and learned a lot from it, the Police Inspector was there and Best Kept Village organiser. She had also attended the Careline and Mothers' Union afternoon teas. The Mothers' Union sent their thanks for the grant.

Vice Chair reported that the Allotment Site had won a Level 5 Outstanding Award from Britain In Bloom and, the site are to be running their own competition between plots next year.

Clerk informed the Calendars are now available, newsletter is being distributed and Christmas singing around the tree is on Wednesday, 18<sup>th</sup> December.

Euxton Library Friends have had a number of events and more to come, all itemised in the newsletter.

Buckshaw Scouts and the Methodist Hall had sent their thanks for their grant.

The Chairman declared the meeting closed.

8.04 pm

APPENDIX 1 – Expenditure list (item 6.1)

## List of Payments made between 18/10/2024 and 30/11/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
21/10/2024	Pole Green Nurseries	199	95.13		Plans
21/10/2024	C&W Berry Ltd	200	39.39		Hardware
21/10/2024	Studholme Bell Ltd	201	234.00		Salary services
21/10/2024	Post Office Limited	202	264.50		Postage
21/10/2024	Amazon	203	27.71		IT
21/10/2024	Water Plus	204	241.90		Wastewater at Greenside
21/10/2024	Mesh Direct	205	137.99		Fencing
21/10/2024	Water Plus	206	84.60		Water
21/10/2024	SoloPress Printers	207	846.80		Calendars
21/10/2024	Water Plus	204B	74.07		waste water
25/10/2024	Water Plus	208	10.37		Water Allotment
29/10/2024	Amazon	209	24.71		Hardware
29/10/2024	Screwfix	210	29.37		Hardware
29/10/2024	British Telecom	211	171.55		Telecoms
31/10/2024	Unity Trust Bank	212	6.30		Charges
01/11/2024	Easy Websites	213	91.08		Website & Emails
01/11/2024	Chorley Business & Technology	214	461.76		Office
01/11/2024	EE Mobile & Broadband	215	120.50		Mobiles
01/11/2024	Lebara Mobile	216	2.96		Mobile
01/11/2024	Peoples Pension	217	258.96		Pensions
01/11/2024	Bright HR	218	28.80		HR software
21/11/2024	Proludic	219	78,000.01		Primrose equip/fitting
21/11/2024	Specialist Aquatic Services	220	1,485.00		Pond maint/training
21/11/2024	Buckshaw Village Scouts	221	500.00		Grant
21/11/2024	Euxton Methodist Church	222	2,500.00		Grant
21/11/2024	St Mary's Primary PTFA	223	1,000.00		Grant
21/11/2024	Euxton PC Mothers' Union	224	250.00		Grant
21/11/2024	DWG (NW) Ltd	225	2,085.00		Installations
21/11/2024	C&W Berry Ltd	226	6.20		Hardware
21/11/2024	Hotline	227	309.54		Christmas
21/11/2024	Pole Green Nurseries	228	83.85		Plants
21/11/2024	Defib Store Ltd	229	82.80		Pads
21/11/2024	Instant Print	230	57.72		Signage
21/11/2024	Earth Anthors Ltd	231	759.60		Seat Mr Balcombe
21/11/2024	Amazon	232	21.48		Hardware
21/11/2024	TESCO	233	140.00		Gift tokens
21/11/2024	RHF Landscape Supplies	234	2,844.00		RHF Landscape Supplies
21/11/2024	Lock & Key	235	144.48		Lock
21/11/2024	RBS Bank	236	3.15		Charges
21/11/2024	Various	237	7,058.49		Salaries Nov24
21/11/2024	HMRC	238	2,127.81		Tax&NI Nov 24
21/11/2024	Post Office Limited	239	7.95		Postage
21/11/2024	TESCO	240	13.60		Hardware

<b>Total Payments</b>	<b>102,733.13</b>
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