



EUXTON PARISH COUNCIL

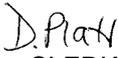
Meeting arrangements: Leisure Committee Meeting
Annexe Hall
Euxton PC Community Centre,
Wigan Road, Euxton
Tuesday, 11th October 2016, 7.15 pm

A G E N D A

1. Apologies
2. Minutes of the last meeting held on 18 August 2016
3. Skate Park
Consider quotations for remedial works around the skate park
4. Millennium Green
Consider updates from works and enquiries
5. Greenside Play Area
Consider draft lease for play area site and how to proceed with new equipment and/or design
6. Budget for Leisure Committee projects

Leisure Committee

John Caughey
Anne Caughey
Patricia Fellows
Vyn Thornhill
John Bamber
Marilyn Bamber
Mark Parr
Katrina Reed
Simon Wellerd


CLERK
Published: 26/09/16

MINUTES of LEISURE COMMITTEE meeting held 18th August 2016 at Euxton PC Community Centre, Euxton.

Present:

Cllrs	J Bamber	M Thornhill
	M Bamber	S Wellerd
	K Reed	

Resolved: Cllr Thornhill was elected to be the Chairman for this meeting.

1. Apologies – Cllrs A Caughey, J Caughey, P Fellows.
2. Minutes of meeting

Resolved: Leisure Committee minutes of 23 June 2016, were agreed to be accurate record of the meeting and signed by the Chairman.

3. Millennium Green

Members considered the three quotations for the renovation path works and new paths to be created.

Resolved: Members chose the quotation from DWG Ltd for £17,020. This work is to be offered to DWG Ltd but specifying a start date in September or October and all safety measures to protect workers and public users are adhered to.

4. Greenside Play Area

Flooding problem - Clerk updated on the report to CCH of the flooding problem behind properties on Greenside and at the side of the play area. CCH had been on a site visit, which the Clerk attended, visited the two properties and land to the rear. The CCH representative looked at damage, photos, lay of the land and took photos. On follow up CCH will not be doing the repairs but getting a contractor. Clerk will continue to chase CCH.

Play Area lease – Clerk had contacted CCH about a lease, which they responded to positively. She has also liaised with CBC property services and asked for their assistance. Clerk will ask CCH to draw up a draft lease for the Council to consider.

5. Skate Park surrounds update

Clerk had contacted planning and consulted with them on changing the surrounding surface of the skate park from grass to concrete – planning had clearly stated that this change was within the permitted development rules.

Clerk had contacted the Play Inspection Company (who do the Annual Inspection for the Council on the skate park) regarding any safety issues of changing the surround from grass to concrete. Response was not to use compacted stone or overlap the skate park surface – but otherwise it is acceptable to have any surface as long as it is stable surface to ride on.

Clerk had obtained one quotation but will try to get more.

There being no further general business the Chairman declared the meeting closed.

7.40

SUPPLIERS OF CONCRETE - Skate Park works

Item 3

Contractors	Description of quote	Quotes
A	<p>To cover a area of approximately 100 square meters starting from the litter bin and to blend in at the far end of the skate park.</p> <p>Due to the severity of the angles that the concrete in areas will need to be to obtain the best drainage for rainwater to existing drains i do not advise patterned or imprinted concrete, i have quoted you below for a C35 standard concrete colour to a polished finish to match the existing skate park.</p> <p>My quotation includes all work from start to finish including the following:-</p> <ul style="list-style-type: none"> Harris fencing to enclose the working area to comply with health and safety Excavating of the ground and removal of waste from site Supply of all aggregates needed to reinforce the excavated area to make a solid base All reinforcement mesh The concrete to a polished (smooth) finish Site to be left clean and tidy at all times and no machines left on site overnight 	<p>For all the above work to be carried out would cost £5570 + VAT</p>
B	<p>To excavate areas as shown to 200mm, place in 100mm of mot type 1 limestone. Roll to level, place in 100mm of c35 concrete in form of a p35 with air entrance and plastic fibers for anti cracking. Raise the man hole and shape to a new level. Clean out drainage channel. The concrete will be a trowel smooth finish, the excavated topsoil will be used to take out any hollows in the higher grassed area. The overburden will be placed on the car park and removed when excavation is complete. The limestone will also be placed on the car park. The works will be carried out from a Wednesday to Friday and concreted on a Saturday. The park will have to be closed whilst the works are in progress.</p>	<p>£5350 (+vat)</p>
C	<p>Awaiting</p>	
D	<p>to extend the walkway area around the perimeter of the skatepark to sit any more footpath erosion, that is undeniably blocking the aco drains.</p> <p>To excavate all the Area that was agreed 40metres x 2metre x 250mm deep. 100mm deep of crushed hardcore to then be compacted. The concrete will be poured at 150mm deep and will be float finished to match all existing concrete. All of the new concrete will be ramped and shaped to get the correct falls and heights. The existing aco drain that runs along side of the grass area with be gently removed cleaned out and re concreted back in place to ensure it works as intended In future.</p> <p>While works are in process tempary mesh fencing will be used for construction protection.</p> <p>All exactions and machinery work will be carried out by a partnership groundworks company. All drainage and concreting work to be carried out by king construction.</p>	<p>Groundworks to excavate and prepare for concrete and the removal of all dirt £2150 include vat (ex 1792)</p> <p>All concrete works and to finish to include labour and materials £5950 no vat. Total = £7742 (+ vat)</p>

5. Greenside Play Area lease

Chorley Community Housing (CCH) were contacted about the play area and they said;

“WITHOUT PREJUDICE

Further to my previous email, in principle we are happy to agree to grant the parish council a licence or lease to enable the current arrangements to continue. If you could send me a draft of the proposed document, I will arrange for it to be reviewed accordingly.”

They suggested to save money we write the document but I informed that it really should come from them and they found a specimen document on the NPFA website, which was not really suitable and they said for us to adjust and send back for their consideration.

The drafted lease was also sent to Property Services head for his opinion, response was:

The agreement as drafted looks fine.

It covers off the main areas required for a lease.

If you feel a clause is not relevant then for clarity of the whole agreement it is often worth deleting.

This is ‘our’ draft, it is not passed or been seen by CCH so we can make changes but, until CCH have approved it – this may not be the one we agree on.

Budget suggestion for 2017/2018

Item 6

		2015/16			2016/17				projected	2017/18		
		budget	spend	income	precept	total budget	spend so far	income	spend to end march	precept	carry fwd	total budget
05-8	Millennium Green - new projects				4000	24000	0	0	24000			*1
	Millennium Green Pond									60000	0	60000
06-4	Millennium Green - grass cuts, maint	3000	2317	0	4000	4000	0	0	3500	4000	0	4000
06-6	Greenside Pitch Maintenance	3000	0	0	4000	4000	3070	0	3602	4000	0	4000
06-7	Play Equipment Replace Scheme	25124	20000	0	10000	15124	0	0	0	20000	15124	35124
06-8	Amenity/Open Space RRM	13500	9857	2545	13500	13500	2551	510	10000	13500	0	13500
	Skatepark Maint to be included in RRM Budget.											

*1 If this project is not completed and paid for by March 2017 then the balance would be carried forward