

EUXTON PARISH COUNCIL

Minutes of the Personnel Committee 12 November 2020 at 7.00 pm via Zoom.

Present: Cllrs K Reed (Chair), P Fellows, C Jones, E Jones, G Sharples, H Tune.

1. Exclusion of Press and Public

Resolved: Members agreed that pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.

2. Apologies

None.

3. Declarations of Interest

None at this time.

4. Minutes of the last meeting held on 12th December 2019

Resolved: Minutes of the Personnel Committee on 12th December 2019 were agreed and signed by the Chair.

5. Employee Reviews, arrangements

Dates will be offered to the Chair and Cllr E Jones for a review of the Clerk and the Clerk will review the village caretakers.

6. Review the salary marks/scales for all employees

Resolved: Members agreed that the hourly rates for the Village Caretakers will rise by approx. 2.8% from £8.75 to £9 per hour and the Allotment Officer role from £12.00 to £12.35 per hour.

The Clerk's role is connected to the NJC rates and changes whenever they are updated.

7. Office space update/discussion

Clerk reported an update on the offer of space in the former emergency medical centre.

Members discussed that this year, because of COVID, would have been more difficult if the Council had been working from an office but it was uninterrupted due to the Clerk already working from home. The Covid situation is set to continue for some time to come and looking for office space would not be productive.

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Clerk to thank the organisation for the office space offer but decline at present but ask if they can keep the Council up to date if they are to sell the building in the future.

8. Any other items which need attention or research

Members discussed the budget for 2021/2022. £90,000 was agreed to put forward to the precept meeting as being a figure which would still have room for changes, if needed.

Next meeting in February 2021.

There being no further items of business the Chair closed the meeting.

7.40 pm