

## **EUXTON PARISH COUNCIL**

Minutes of the Personnel Committee 27 April 2023 at 7pm, CBTC Offices

Present: Cllrs K Reed (Chair), E Jones, P Fellows, N Hall, H Tune.

### 1. Exclusion of Press and Public

**Resolved:** Members agreed that pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.

### 2. Apologies – none

### 3. Declarations of Interest - None at this time

### 4. Minutes of the last meeting held on 18 October 2022

**Resolved:** The Minutes of the meeting held on 18 October 2022 were approved and signed by the Chair

### 5. Feedback on the Appraisal process

Process was considered to work well. Dates should be programmed in to begin earlier and for Personnel future meetings.

### 6. Consider the hourly rates of the village caretakers

**Resolved:** The Caretaker hourly rate should increase to £11.50 with the Allotment position to £15.25.

Clerk to re-work the excel spreadsheet for the Deputy Clerk to include the allotment roles.

### 7. Consider a report on Apprenticeships

**Resolved:** Members agreed to work toward getting an apprentice through Oldham College, unless Myerscough comes back in the meantime and seems a better option.

Members discussed the Oldham option and questions outstanding, vacancy advert, mentor details, hours and rates.

NLW 16-18 years £5.28 per hour, 18-20 yrs £7.49 ph, 20+ years £10.18 per hour, probation would be 3 months then raise to 10% above 16-18 years £5.81 per hour, 18-20 yrs £8.24 ph, 20+ years £11.20 per hour.

This information will be passed to the Deputy Clerk to get the project moving.

### 8. Discussion on future work for the Committee and programme meetings

Plan: review all salaries before the January precept meeting – approval needs to be in Nov/Dec

Meet about the apprenticeship project – possible June, July, August.

### 9. Any other matters for this Committee

Meet in September.

Chair closed the meeting.

End 8.12