

MINUTES of the Personnel Committee 26 October 2023 at 7pm, CBTC Offices

Present: Cllrs K Reed (Chair), E Jones, P Fellows, N Hall.

1. Exclusion of Press and Public

Resolved: Members agreed that pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.

2. Apologies – non attending Cllr H Tune

3. Declarations of Interest - None at this time

4. Minutes of the last meeting held on 27 April 2023

Resolved: The Minutes of the meeting held on 27 April 2023 were approved and signed by the Chair

5. Consider the hourly rates of the village caretakers

Resolved: The Caretaker hourly rate should increase to £12 with the Allotment position to +£3.75 on that rate.

6. Apprenticeship update

Members discussed the report.

Resolved: The maximum apprentice hourly rate for a 20+ will be £11.50.

Advert for the position should go in the newsletter, with the College database and advertise on our website

7. Clerk & Deputy NJC Payscales negotiations update

The negotiated pay settlement has not been received, but stated would be due in time for the November wage.

8. Discussion on future work for the Committee and programme meetings

Members discussed the possible budget for 2024/2025 being in the region of £110K. Appraisals to be started.

9. Any other matters for this Committee

Chair closed the meeting.