

MINUTES of the Personnel Committee Monday, 17 February 2025 at 7.00 pm, CBTC Offices.

Present: Cllrs K Reed (Chair), E Jones, Fellows, Vickers

1. Exclusion of Press and Public

Resolved: Members agreed that pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.

2. Apologies – Cllrs Riggott, H Tune

3. Declarations of Interest - None at this time

4. Minutes of the meetings 26 November 2024.

Resolved: Minutes of the meetings 26 November 2024 were agreed and signed by the Chair.

5. Village Caretakers workloads and proposal regarding changing the structure

A report had been circulated and was discussed at length.

Resolved: Committee agreed to adopt a three tiered employee system in the village caretaker section and this will include the BLIP clocking on system.

6. Confirm the Committee wants to begin a consultation process

From the circulated report members discussed how to consult with current employees to change the employment structure, job titles and introduce a tier structure pay system, then recruit to all the new posts.

Resolved: Committee agreed to consult all employees.

7. Discuss introducing the new structure at a meeting of all employees

Members discussed giving all staff a presentation. Meeting should be when all are available to attend, possibly 26/2, 5/3, 12/3. All the JDs need to be available for staff to take away with them.

Resolved: Committee agreed to arrange a mandatory staff meeting to present all the information and discuss with employees.

8. Any other matters for this Committee

Members discussed the Allotment Cultivator and thought £30 per hour rental was reasonable.

Chair closed the meeting.