

EUXTON PARISH COUNCIL

MINUTES of BOWLING & BOULES COMMITTEE meeting held 27 October 2016 at Euxton PC Community Centre, Euxton.

<u>Present</u>	Cllrs	J Bamber (Chair)	J Caughey	A Platt
		M Bamber	P Fellows	K Reed
		A Caughey	C Jones	T Reed

1. Election of Committee Chair

Resolved: Cllr J Bamber was elected to be Chair.

2. Election of Committee Vice Chair

Resolved: Cllr C Jones was elected to be Vice Chair.

3. Apologies Cllrs E Jones, J Matson.

4. Minutes of the meeting

Resolved: Minutes of the Committee Meeting on 3 March 2016 were agreed to be an accurate record, and signed by the Committee Chairman.

5. Election of Project Manager

Resolved: Cllr C Jones was elected as Project Manager.

6. Identify Project Elements and specifications

a) Bowling Green (Sport England) - see information sheets

Resolved: It was agreed the bowling green construction will follow the Sport England specifications.

It was recommended there should be a root boundary barrier installed along the West side of the green for the trees, paths only required South and North, East will have part of the hard-standing but may need repairs. Irrigation system not needed in the Green, contractor is to maintain through the first playing year and advise on after care, equipment etc.

b) Boules Court

This element was not in demand and it was felt it was not required at this stage, but can be installed later if required.

c) Fencing

Resolved: The fencing requirement will form part of the contract along with the Bowling Green, unless contractors are unable to supply.

d) Shelters

These will not be required until further on in the project so these were deferred.

e) Hard-standing/car park

The specification for the hard-standing was discussed, depth of 100mm to 150mm; lay terrain matting; lay and compact stone to form porous hard standing.

f) Entrance/gate

This work could be done alongside the construction of the bowling green.

g) Tree works

TPO work required a planning permission.

Resolved: The tree work was proposed to be undertaken as soon as possible after permission is gained by Sam Croniken.

h) Benches

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These will not be required until further on in the project so these were deferred.

i) Green maintenance equipment

Storage suggestions were discussed, disabled toilet, access. Site visit agreed to view the current arrangements.

7. Formulate Tender Documents

Resolved: The JCT 2011 document will be ordered when required.

8. Invite Tenderers (Initial contact)

Resolved: To contact the contractors identified to ask if they wish to be included in the tender invitation. Identify elements in the contact.

Invite contractors for the bowling green and fencing elements, and, hard-standing element.

9. CBC Involvement

a) Lease – chase up lease.

b) Garages – request timescale and price.

c) S106 Grant – chase requesting update.

10. Budget – Consider Budget request from precept

Resolved: Agreed to request £8,000 for equipment and, £25,000 from CIL allocated to additional works such as disabled toilet, gate, storage and similar.

11. Any other items to be considered by this Committee

Chair will do an update for the newsletter in December.

No further business, the Chair closed the meeting.

9.00