

EUXTON PARISH COUNCIL

MINUTES of BOWLING & BOULES COMMITTEE meeting held 1 February 2017 at Euxton PC Community Centre, Euxton.

<u>Present</u>	Cllrs	J Bamber (Chair)	N Hall	J Matson
		M Bamber	C Jones	A Platt
		P Fellows		

1. Apologies Cllrs A Caughey, J Caughey E Jones, J Matson, K Reed, T Reed
2. Minutes of the meeting

Resolved: Minutes of the Committee Meeting on 27 October 2016 were agreed to be an accurate record, and signed by the Committee Chairman.

3. Invitation to Tender Documents (ITTs)

The two ITTs (for Bowling Green and Groundworks) were discussed and some minor amendment made.

Resolved: ITTs were agreed with minor changes.

- Set the timescales for sending out the ITTs & Deadline for return of ITTs

ITTs would go out on 6th February with a return date of 6th March, 5pm.

- Decide on process for opening/evaluating & Set up small group for assessing the ITTs

Group will be Cllr J Bamber, C Jones and E Jones. Either JB or CJ will attend Tuesday, 7th March to open tenders, then take away to assess, pass to second, then to third member. The three members will meet to compare notes before the next committee meeting.

4. Update: information received by JB regarding lease, s106, garages

Following the papers with the agenda, a further conversation and offer had been received by Chorley Council which will go to the Full Council meeting on 16 February.

5. Sewer route on site, update

- Consider CCTV quotations and choose contractor

Resolved: Contractor C Lyons was chosen to carry out the work at a cost of £325.

6. Building alterations, doors and canopy, update

- Consider options for a canopy

This option was discussed but, it was not required until the green has been built, so will be revisited.

- Consider quotations for doors and choose contractor

Members discussed items such as light switches, option for electrically operated doors, internal door, size of shutter.

Resolved: Contractor S Dilworth was chosen. A specification including the adjusted items will be drawn up and a revised price obtained. Draft specification to JB CJ.

7. Trees, TPO application update

Planning permission has been obtained.

Resolved: To proceed with this work with the chosen contractor.

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8. Programming the works

- Set up a programme for the order of the above works, approximate start weeks

Tree works and Sewer CCTV works

Door works to the pavilion

Hard-standing works

Bowling green construction

New fence/gate/bin store

Canopy

No further business, the Chair closed the meeting.

8.50